



**Meeting Agenda**  
**Continuum of Care (CoC) Board**  
**Wednesday, April 9, 2025**  
**2:00 – 3:30pm**  
**Ventura County Office of Education**  
**Administrative Services Center – Simi Room**  
**5189 Verdugo Way, Camarillo**

Zoom Meeting ID: 838 0635 1730  
<https://us02web.zoom.us/j/83806351730>

1. Call to Order
2. Board Comments
3. CoC Staff Comments
4. Public Comments: An opportunity for the public to participate in public meetings by addressing the Ventura County Continuum of Care Board in connection with one or more agenda or non-agenda items. Public comment is limited to 3 minutes per person during the opening part of the meeting and per item. The time allotment can be increased or decreased by the Chair depending on the number of speakers. This meeting is subject to the Brown Act and public comments may be submitted by using one of the following options:

**Email in advance of the meeting:** If you wish to make a written public comment, the comment must be submitted via email no later than 4:30pm on the day prior to the Board meeting. Send emails to: [venturacoc@ventura.org](mailto:venturacoc@ventura.org) Please indicate the agenda item you would like to speak on if relevant and whether you would like your message read by staff or if you will be participating in person.

**During the meeting:** Participants attending online may use the chat function in zoom to indicate they would like to make a comment. Participants attending in-person can complete a public comment card indicating which item they would like to comment on and submit to the Board Chair. Staff will call on participants during the public comment section of the meeting or during specific items following staff presentation of the item.

Continuum of Care Governance Board Business

5. Approval of Board Minutes from March 12, 2025.
6. Receive a presentation on the 2025 Homeless Count in Ventura County (*Presenter: Jennifer Harkey*)
7. Receive and file the submittal of the annual System Performance Measures Report for 2023-24 to the U.S. Department of Housing & Urban Development. (*Presenter: Alicia Morales-McKinney*)
8. Receive an update on the County of Ventura's Homekey Plus application (*Presenter: Kimberlee Albers*)



**Meeting Minutes  
Continuum of Care (CoC) Board  
Wednesday, March 12, 2025  
2:00 – 3:30pm  
Ventura County Office of Education  
Administrative Services Center – Simi Room  
5189 Verdugo Way, Camarillo**

- 1. Call to Order:** Dawn Dyer, Board Chair, called the meeting to order at 2:01pm  
**Board Members:** Michael Skinner, Paul Drevenstedt, Jack Edelstein, Ingrid Hardy, Carrie Sabatini, Mara Malch, Dawn Dyer, Dr. Sevet Johnson, Pauline Preciado, Manuel Minjares, Juliana Gallardo  
**Absent:** Stefany Gonzalez, Jeff Lambert  
**CoC Staff:** Jennifer Harkey, Alicia Morales-McKinney, Felipe Flores
- 2. Board Comments:** Mara Malch shared that she is now employed with the Ventura County Community College District and will be representing the Education sector on the CoC Board. Pauline Preciado shared that Gold Coast Health Plan is continuing all MediCal programs and continues to provide services as usual. Pauline also shared that Transitional Rent assistance will be an added benefit to all Medical members starting January 1, 2026.
- 3. CoC Staff Comments:** Jenn Harkey shared that the HHAP Round 6 NOFA was released and CoC staff is planning to host a public engagement meeting at the next CoC Alliance Meeting on Thursday, April 17<sup>th</sup> from 10:30am – 12pm.
- 4. Public Comments:** none.

Continuum of Care Governance Board Business

- 5. Approval of Board Minutes from February 12, 2025.**  
Manuel Minjares moved to approve; Dr. Sevet Johnson was second; all in favor
- 6. Update on Continuum of Care Governance Board Membership with Full Roster.**  
Jenn Harkey welcomed back CoC Board member Juliana Gallardo from maternity leave and thanked Katherine Aguilar for stepping in while Juliana was out. Jenn shared the new CoC Board Membership roster with the Board. Jenn mentioned that Dawn's end date for her 5<sup>th</sup> term will be corrected to 2027 and Mara Malch requested her employer be updated to Ventura County Community College District.
- 7. Receive an Update on State Encampment Resolution Funding (ERF) Round 3 City Applications.**  
Jenn Harkey shared that three cities were awarded ERF in the last round of funding. Jenn shared that The City of Camarillo was awarded \$7.3 million to support the relocation of individuals from encampments to interim and permanent supportive housing through the Area Housing Authority of the County of Ventura. The City of Fillmore was awarded \$1.5 million to provide an expansion of the Spirit of Santa emergency shelter and 20 new units of permanent supportive housing through People's Self Help Housing Fillmore Terrace. The City of Ventura was awarded \$9.8 million to provide 45 new permanent supportive housing units through the Housing Authority of San Buenaventura's Valentine Road property and expand emergency shelter. Jenn shared that the CoC authorized Letters of Support to the Cities in their application and has agreed to offer technical assistance and support if requested.

Jenn shared that all these projects will be in HMIS and utilize CES for matching.

Kimberlee Albers highlighted that 6 cities (Oxnard, Thousand Oaks, Ojai, Camarillo, Fillmore, and Ventura) have received encampment resolution funding for a total of 41 million and congratulated the cities and CoC and their efforts. Carrie clarified that for the Camarillo project, the 9 units of permanent supportive housing through Area Housing Authority (AHA) are not tied to any specific AHA projects and that the city will be reaching out to developers to develop these units.

**8. Approval of revisions to the Memorandum of Understanding (MOU) with the County of Ventura Human Services Agency (HSA) and the Ventura County Continuum of Care (VC CoC) for the Homeless Management Information System (HMIS) Services.**

Jenn Harkey requested Board approval of revisions to the MOU with the CoC and HSA for the HMIS system and services. Jenn shared that currently, CoC staff have read-only access and limited detail for client profiles and reports. Additional access is being requested for CoC staff to review HMIS records, analyze data, and ensure reporting and data integrity.

Jack Ingrid moved to approve; Ingrid Hardy was second; all in favor

**9. Approval of the California Housing & Community Development (HCD) Emergency Solutions Grant (ESG) Funding Recommendations for FY 2024-28.**

Felipe Flores shared that the CoC was allocated \$609,987 in ESG funding. Felipe shared that CoC staff released the RFP in January and reviewed the proposals with the Data Committee in March. Felipe shared the funding recommendations with the Board and shared that a minimum of 40% of the allocation must be used for Rapid Rehousing activities. The full funding recommendations can be viewed in the March Board Packet on the CoC website.

Ingrid Hardy moved to approve; Jack Edelstein was second; all in favor

**10. Approval of the Allocation of State of California Homeless Housing & Assistance Program (HHAP) Program Interest Funding for the Project Roomkey Program.**

Jenn Harkey shared that Project RoomKey (PRK) ended on February 28, 2025 and that there is a gap in covering the non-congregate shelter costs. Jenn shared that California Department of Social Services (CDSS) and FEMA funds were fully expended by September 2024 and requested Board approval for an amount up to \$400,000 in HHAP Program Interest to cover the remaining costs of PRK shelter.

Dr. Sevet Johnson moved to approve; Pauline Preciado was second; all in favor

**11. Receive the Ventura County 2025 Homeless Count preliminary data report and authorize staff to submit the final Point in Time Count and Housing Inventory Count reports to the U.S. Department of Housing and Urban Development (HUD) no later than April 30, 2025.**

Jenn Harkey shared the 2025 Point in Time (PIT) Count preliminary report with the Board. Jenn shared that there was a decrease in homeless count numbers for the second year in a row. A total of 1990 persons were counted as homeless during the PIT count which represents an 18.5% decrease since 2023. The full preliminary report can be found on the CoC Website. Jenn requested Board approval to authorize staff to submit the final PIT report and Housing Inventory Chart to HUD no later than April 30, 2025.

Dawn shared that since its inception, the Housing Trust Fund has raised over 44 million dollars and helped fund the creation of 1,708 affordable apartments and homes. Dawn highlighted the collective efforts of County, City, and non-profit organizations throughout the County that have supported the effort of preventing and ending homelessness.

Manuel Minjares moved to approve; Carie Sabatini was second; all in favor

**12. Receive and file an update on the Ventura County Project Roomkey Program**

CoC staff shared that Project RoomKey started operations in March 2020 and officially closed on February 28<sup>th</sup>, 2025. CoC staff thanked all case managers, motel staff, VCAAA meal delivery, permanent housing providers, and all other County and community partners for making this program possible. CoC staff shared that a total of 850 people were sheltered through the program and 580 or 68% were exited to successful destinations. A total of 1,540,800 meals were provided by the VC Area Agency on Aging and SLATE. A PRK infographic on outcomes can be found on the CoC website.

**Additional items no on the agenda:** none

Next meeting set for April 9<sup>th</sup>, 2025

Meeting adjourned at 3:01pm

April 9, 2025

VC CoC Governance Board

SUBJECT: Receive a presentation on the 2025 Homeless Count in Ventura County.

**Background:** This presentation includes data from the 2025 Homeless Point In Time Count and Housing Inventory Count. The reports are submitted to the U.S. Department of Housing and Urban Development (HUD) as part of the requirements of receiving Continuum of Care grant funding. This data helps to inform the VC CoC Board and stakeholders in our community about the needs as well as trends in the populations experiencing homelessness. A copy of the 2025 Homeless Count Executive Summary is posted on the VC CoC website at [www.venturacoc.org](http://www.venturacoc.org).

**Discussion:** The 2025 Homeless Count shows an overall decrease of 15.6% from the prior year. Conducted on January 22, 2025, the count identified 1,990 individuals experiencing homelessness, a reduction of 368 people compared to 2024. Since 2023, the overall decrease stands at 18.5%. This progress reflects successful investments in permanent supportive housing, homelessness prevention programs, and enhanced supportive services across the county to provide housing retention. The count includes those living unsheltered, in emergency shelters, and transitional housing, as defined by HUD.

Additionally, the Housing Inventory Count shows a decreased number of people served in shelters and transitional housing, as Project Roomkey motels have converted into Homekey permanent supportive housing units as well as increased rapid rehousing programs offering rental assistance.

The final written report is being developed in partnership with Dr. Joe Colletti at Urban Initiatives and will include subpopulation data and detailed information for each jurisdiction.

*Presentation materials will be provided at the VC CoC Board meeting on April 9, 2025 and posted on the VC CoC website at [www.venturacoc.org](http://www.venturacoc.org).*

April 9, 2025

VC CoC Governance Board

**SUBJECT:** Receive and file the submittal of the annual System Performance Measures Report for 2023-24 to the U.S. Department of Housing & Urban Development.

**BACKGROUND:** Continuums of Care across the country are responsible for submitting the System Performance report annually to HUD. The System Performance Measures report includes all projects which collect data in the Homeless Management Information System (HMIS) including Continuum of Care (CoC) and Emergency Solutions Grant (ESG) funded programs from October 1, 2023 - September 30, 2024. Programs that receive State or local funding are also included in the overall system performance evaluation.

**DISCUSSION:** The System Performance metrics include the following measures:

- 1. Length of time persons remain homeless** (ES, SH and TH programs)
- 2. Returns to homelessness** (exits from permanent housing destinations within 2 years);
- 3. Total number of homeless persons** (Point in Time Count compared to annual counts of persons utilizing shelter and transitional housing programs);
- 4. Employment and Income Growth** for homeless persons in CoC funded programs;
- 5. Number of persons who become homeless for the first time;**
- 6. Housing Placements** from Street Outreach and other programs;
- 7. HMIS Data Quality**

System Performance is a key scoring factor in the annual HUD CoC competition and continues to be an area of focus for both federal and state grants. The Ventura County CoC continues to onboard new providers with the expansion of new programs, including the State Homeless Housing Assistance and Prevention (HHAP) program, State Encampment Resolution Funding (ERF) projects, Medi-Cal Community Supports, and Homekey Permanent Supportive Housing. There has also been increased participation from providers that have not traditionally participated in HMIS and coordinated entry to improve the overall utilization and system performance. Evaluating system performance regularly through the VC CoC Data, Performance & Evaluation Committee is key to tracking outcomes, guiding future funding recommendations, and setting VC CoC Board priorities.

The attached report will be submitted to HUD on April 11, 2025.

► Report Run History

Report ID	Date Ran (Run-time)	Report Type	Name	User Creating	Running Provider	Running User	Report Status
54944	04/04/2025 12:55:27 PM (8.84 mins)	SPM		Jennifer Harkey	Ventura County CoC	Jennifer Harkey	Completed
54846	03/31/2025 11:25:52 AM (8.68 mins)	SPM	3-31-2025 SPM Report	Jennifer Harkey	Ventura County CoC	Jennifer Harkey	Completed
54842	03/31/2025 08:32:38 AM (8.82 mins)	SPM	3-31-2025 SPM Report	Jennifer Harkey	Ventura County CoC	Jennifer Harkey	Completed

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Report Options

Name	
Description	
Measure *	Measure 7 <input checked="" type="checkbox"/> <a href="#">Select ALL</a>
CoC Code *	CA-611
Scope	<input checked="" type="radio"/> System-wide <input type="radio"/> Project-Focused
Program Date Range *	10/01/2023 to 09/30/2024
Entry/Exit Types *	<input checked="" type="checkbox"/> Basic <input checked="" type="checkbox"/> Basic Center <input checked="" type="checkbox"/> HUD <input checked="" type="checkbox"/> PATH <input checked="" type="checkbox"/> Quick Call <input checked="" type="checkbox"/> RHY <input checked="" type="checkbox"/> Standard <input checked="" type="checkbox"/> Transitional Living <input checked="" type="checkbox"/> VA <input type="checkbox"/> HPRP (Retired)

SPM Report Results - Date Ran: 04/04/2025 12:55:27 PM - Report ID: 54944

1a - Length of Time Persons Experience Homelessness	Current FY Universe (Persons)	Current FY Average LOT Experiencing Homelessness	Current FY Median LOT Experiencing Homelessness
Persons in ES-EE, ES-NbN, and SH	1392	295.62	152.00
Persons in ES-EE, ES-NbN, SH, and TH	1452	300.79	164.00

1b - Length of Time Persons Experience Homelessness	Current FY Universe (Persons)	Current FY Average LOT Experiencing Homelessness	Current FY Median LOT Experiencing Homelessness
Persons in ES-EE, ES-NbN, SH, and PH	1843	1366.76	676.00
Persons in ES-EE, ES-NbN, SH, TH, and PH	1894	1358.09	670.00

2a and 2b - The Extent to which Persons Who Exit Homelessness to Permanent Housing Destinations Return to Homelessness within 6, 12, 24 months									
	Total Number of Persons who Exited to a Permanent Housing Destination (2 Years Prior)	Number Returning to Homelessness in Less than 6 Months (0 - 180 days)	Percentage of Returns in Less than 6 Months (0 - 180 days)	Number Returning to Homelessness from 6 to 12 Months (181 - 365 days)	Percentage of Returns from 6 to 12 Months (181 - 365 days)	Number Returning to Homelessness from 13 to 24 Months (366 - 730 days)	Percentage of Returns from 13 to 24 Months (366 - 730 days)	Number of Returns in 2 Years	Percentage of Returns in 2 Years
Exit was from SO	65	1	1.54%	1	1.54%	6	9.23%	8	12.31%
Exit was from ES	182	16	8.79%	10	5.49%	11	6.04%	37	20.33%
Exit was from TH	13	1	7.69%	0	0.00%	0	0.00%	1	7.69%
Exit was from SH	18	2	11.11%	4	22.22%	0	0.00%	6	33.33%
Exit was from PH	364	8	2.20%	14	3.85%	15	4.12%	37	10.16%
<b>Total Returns To Homelessness</b>	<b>642</b>	<b>28</b>	<b>4.36%</b>	<b>29</b>	<b>4.52%</b>	<b>32</b>	<b>4.98%</b>	<b>89</b>	<b>13.86%</b>

3.2 - Change in annual counts of persons experiencing sheltered homelessness in HMIS	
	Current FY
Universe: Unduplicated Total sheltered persons	1457
Emergency Shelter Total	1357
Safe Haven Total	57
Transitional Housing Total	107
4.1 - Change in Earned Income for Adult System Stayers during the Reporting Period	
	Current FY
Universe: Number of adults (system stayers)	170
Number of adults with increased earned income	11
Percentage of adults who increased earned income	6.47%
4.2 - Change in Non-Employment Cash Income for Adult System Stayers during the Reporting Period	
	Current FY
Universe: Number of adults (system stayers)	170
Number of adults with increased non-employment cash income	60
Percentage of adults who increased non-employment cash income	35.29%
4.3 - Change in Total Income for Adult System Stayers during the Reporting Period	
	Current FY
Universe: Number of adults (system stayers)	170
Number of adults with increased total income	68
Percentage of adults who increased total income	40.00%
4.4 - Change in Earned Income for Adult System Leavers	
	Current FY
Universe: Number of adults who exited (system leavers)	91
Number of adults who exited with increased earned income	12
Percentage of adults who increased earned income	13.19%
4.5 - Change in Non-Employment Cash Income for Adult System Leavers	
	Current FY
Universe: Number of adults who exited (system leavers)	91
Number of adults who exited with increased non-employment cash income	12
Percentage of adults who increased non-employment cash income	13.19%
4.6 - Change in Total Income for Adult System Leavers	
	Current FY
Universe: Number of adults who exited (system leavers)	91
Number of adults who exited with increased total income	23
Percentage of adults who increased total income	25.27%
5.1 - Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS	



						Current FY
Universe: Person with entries into ES-EE, ES-NbN, SH, or TH during the reporting period						952
Of persons above, count those who were in ES-EE, ES-NbN, SH, TH, or any PH within 24 months prior to their start during the reporting year.						251
Of persons above, count those who did not have entries in ES-EE, ES-NbN, SH, TH or PH in the previous 24 months. (i.e. number of persons experiencing homelessness for the first time)						701
<b>5.2 - Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS</b>						
						Current FY
Universe: Person with entries into ES-EE, ES-NbN, SH, TH or PH during the reporting period.						1475
Of persons above, count those who were in ES-EE, ES-NbN, SH, TH, or any PH within 24 months prior to their start during the reporting year.						431
Of persons above, count those who did not have entries in ES-EE, ES-NbN, SH, TH or PH in the previous 24 months. (i.e. number of persons experiencing homelessness for the first time)						1044
<b>7a.1 - Change in exits to permanent housing destinations</b>						
						Current FY
Universe: Persons who exit street outreach						514
Of persons above, those who exited to temporary and some institutional destinations						91
Of the persons above, those who exited to permanent housing destinations						84
% Successful exits						34.05%
<b>7b.1 - Change in exits to permanent housing destinations</b>						
						Current FY
Universe: Persons in ES-EE, ES-NbN, SH, TH, and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing						1084
Of the persons above, those who exited to permanent housing destinations						574
% Successful exits						52.95%
<b>7b.2 - Change in Exit to or Retention of Permanent Housing</b>						
						Current FY
Universe: Persons in all PH Projects except PH-RRH who exited after moving into housing, or who moved into housing and remained in the PH project						306
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations						295
% Successful exits/retention						96.41%
<b>Data Quality</b>						
	All ES, SH	All TH	All PSH, OPH	All RRH	All Street Outreach	
Unduplicated Persons Served (HMIS)	1396	107	405	1127	658	
Total Leavers (HMIS)	884	78	29	535	302	
Destination of Don't Know, Refused, or Missing (HMIS)	43	2	1	3	24	

April 9, 2025

VC CoC Governance Board

**SUBJECT:** Receive an update on the County of Ventura's Homekey Plus application

**BACKGROUND:** The State of California is receiving applications for the Homekey Plus program, to provide safe, affordable housing and supportive services for those with behavioral health conditions. Homekey Plus is the permanent housing component of the Behavioral Health Infrastructure Bond Act, part of Proposition 1, passed by California voters in March 2024. The Homekey Plus program is being modeled on the California Department of Housing and Community Development (HCD) Homekey program for the acquisition and rehabilitation of existing buildings, or other project types including new construction for permanent supportive housing. More information on the Homekey Plus program can be found on the State HCD website here: <https://www.hcd.ca.gov/grants-and-funding/homekey-plus>

**DISCUSSION:** In The County of Ventura, in partnership with Dignity Moves, as co-applicant and developer, and Many Mansions, as co-applicant and operator/Lead Services Provider, are proposing to develop and operate an 89-unit Homekey+ Permanent Supportive Housing (PSH) project on a portion of a 53-acre parcel owned by the County of Ventura. The project will provide 88 studio units of PSH for members of the Homekey+ Target Population, including 40 persons experiencing homelessness, 30 persons experiencing chronic homelessness and 18 persons at-risk of homelessness. One additional two-bedroom unit will be reserved for an unrestricted on-site resident manager.

The Homekey+ project site will be approximately 2.3-acres. The property is currently vacant, with no temporary or permanent relocation required. As proposed, the project will be developed utilizing a modular housing system provided by LifeArk and certified by the State of California's Factory-Building Housing Program in compliance with the California Building Code (CBC). Each studio unit will contain a private bathroom and kitchenette. Additionally, one building is proposed to have a shared common space with a living room, dining area and kitchen. Office space for services, on-site laundry, as well as shared exterior common areas and on-site parking will also be provided.

Homekey+ funds will be used to develop the site, including necessary site-work and structures as well as operate the project for five years. The County is providing Enforceable Financing Commitments for \$5M in general funds to support capital costs, as well as \$3M in general funds and \$2M in Behavioral Health Services Act (BHSA) funding to support operations. Please note that these subsidies are combined in the Operating Budget and Cash Flow tabs to enable the workbook calculations to function correctly (e.g. there was no way to show 3 years of operational support from the general funds and 2 years from BHSA).

It is expected that the project can be constructed within 18 months of receipt of a Homekey+ award, and 100% occupancy would be achieved within 3 months of completion.