



**Request for Proposals  
Continuum of Care (CoC) Builds 2024 NOFO**

The U.S. Department of Housing and Urban Development (HUD) **announced** the release of the **Continuum of Care (CoC) Builds Notice of Funding Availability** on July 22, 2024. A total of \$175,000,000 is available under this NOFO. Of this amount, \$65,000,000 is available only for CoCs that are located in states with populations of fewer than 2.5 million people.

HUD recently released the funding opportunity's CoC Consolidated Application in Grants.gov and related **Detailed Instructions**.

HUD will award new projects under the Continuum of Care (CoC) Builds (CoC Builds) NOFO that will add new units permanent supportive housing (PSH) for individuals and families experiencing homelessness through *new construction, acquisition, or rehabilitation*. The CoC Builds NOFO outlines additional CoC Program eligible activities and costs that may be included in your application. Additionally, CoCs are encouraged to leverage funds provided for construction, acquisition, or rehabilitation of new PSH units with other funding sources to maximize the amount of housing that can be directed to meeting the needs of individuals and families experiencing homelessness.

The Collaborative Applicant (Ventura County CoC) for this Request for Proposals must submit the CoC Consolidated Application in *Grants.gov* on behalf of the CoC. Required attachments include:

<b>Forms/Assurances/Certifications</b>	<b>Submission Requirement</b>	<b>Notes/Description</b>
Application for Federal Assistance (SF-424)	This form is required.	Review section IV.B.2.a. of this NOFO for detailed application requirements.
Applicant and Recipient Assurances and Certifications (HUD 424-B)	This form is required.	Review section IV.B.2.a. of this NOFO for detailed application requirements.
Applicant/Recipient Disclosure/Update Report (HUD 2880)	This form is required.	Review section IV.B.2.a. of this NOFO for detailed application requirements.
Disclosure of Lobbying Activities (SF-LLL)	This form is conditionally required.	Review section IV.B.2.a. of this NOFO for detailed application requirements.

Certification Regarding Lobbying Activities	This form is required.	
Grant Application Detailed Budget Worksheet (HUD-424-CBW)	This form is contained within the Instruction Package.	
Assurances for Non-Construction Programs (SF-424B)	This form is required.	This form is contained within the Application Package.
Assurances for Construction Programs (SF-424D)	This form is required.	This form is contained within the Application Package.

[https://www.hud.gov/sites/dfiles/CPD/documents/Project\\_Applicant\\_CoC\\_Responsibilities.pdf](https://www.hud.gov/sites/dfiles/CPD/documents/Project_Applicant_CoC_Responsibilities.pdf)

- CoC Review, Score, and Ranking Procedures.
- Longitudinal Systems Analysis (LSA) Report.
- The CoC’s Plan for serving Individuals and families experiencing homelessness with severe service needs described in Section VII.B.4 of this HUD NOFO.
- Letters of commitment, contracts, or other formal written agreements demonstrating the development of new units and new housing opportunities for people experiencing homelessness.
- Written commitments from hospitals, healthcare clinics, Medicaid State agencies, public health departments, mental health clinics, Federally Qualified Health Center (FQHC), or drug treatment facilities.
- Letter signed by workgroup comprised of persons with lived experience of homelessness.
- Letter of commitment from PHA(s) serving the CoC’s geographic area (1) pair vouchers with CoC-funded supportive services; and (2) to work with the CoC and other stakeholders to develop a prioritization plan for a potential allocation of Stability Vouchers or a preference for general admission to Housing Choice Voucher Program through the coordinated entry process for individuals and families experiencing homelessness, at risk of homelessness, or fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking.

HUD also recently released the Project Application in *grants.gov* (CoC Builds NOFO) and related **Detailed Instructions**, which provides information for each question within the project application for CoC Builds project applicants. Additionally, the CoC will require submission of the attached underwriting workbook demonstrating that each proposed project meets the underwriting benchmarks.

**Funding:**

- \$175,000,000 is available under this NOFO
- Ventura County CoC is potentially eligible to apply for one project on a competitive basis for up to \$5,000,000. Amounts subject to change based on HUD approval. If awarded funding, funds will be provided as a grant to the Applicant. As set forth, funds may not be provided as a loan from the Applicant to a limited partnership.

- 24 CFR 578.73 which requires a 25% match through leveraged funding or in-kind support. Eligible sources of match include any other federal source (excluding CoC program funds), as well as state, local and private sources, provided that funds from the source are not statutorily prohibited from being used as match.

**Program Description:** The purpose is to increase housing opportunities for people with high risk of levels of need, increase the supply of permanent supportive housing units within CoC geographic areas to address individuals and families experiencing homelessness where one member of the household has a disability; Encourage coordination between housing providers, health care organizations, and social service providers; Ensure access to resources for projects to expand opportunities for new PSH units in States with populations less than 2.5 million; Ensure new PSH units are conveniently located near local services (e.g., walking distance, near reliable transportation services, provide access to telehealth); Affirmatively further fair housing by addressing barriers which perpetuate segregation, hinder access to areas of opportunity for protected class groups and concentrate affordable housing in under-resourced areas. HUD is encouraging CoCs to leverage funds provided for construction, acquisition, or rehabilitation of new PSH units with other funding sources to maximize the amount of housing that can directed to meeting the needs of individuals and families experiencing homelessness. PSH is permanent housing in which supportive services are provided to assist individuals with a disability and families where at least one household member has a disability and is experiencing homelessness to live independently.

Eligible Costs. You may include a budget request with the following eligible costs in the application. However, HUD will award no more than 20 percent of the total funds for use in project-based rental assistance, operating costs, or supportive services. Additionally, HUD will award no more than 10 percent of the total budget (capital costs plus additional eligible costs) for project administrative costs.

- a. Acquisition (24 CFR 578.43);
- b. Rehabilitation (24 CFR 578.45);
- c. New Construction (24 CFR 578.47);
- d. Project-based rental assistance (24 CFR 578.51(e));
- e. Supportive Services (24 CFR 578.53);
- f. Operating Costs (24 CFR 578.55); and
- g. Project administrative costs (24 CFR 578.59).

If a project application's budget exceeds the cost limits noted above, HUD will reduce the costs to the eligible amount which will result in a reduction in the total amount of funds requested. See 24 CFR 578.87(c) for restrictions on combining funds.

**CoC Review of Project Applications:** HUD expects each CoC to implement a thorough review and oversight process at the local level for the project applications submitted to HUD in the Special NOFO Competition. Project applications must be submitted to the CoC to be included on the CoC Priority Listing. CoCs must review and either accept and rank or reject project applications submitted to them.

*Each project application must include the following:*

1. Universal Identifier and System for Award Management (SAM.gov) Requirements
  2. Outstanding Delinquent Federal Debts
  3. Debarments or Suspensions, or both
  4. Mandatory Disclosure Requirement
  5. Pre-selection Review of Performance
  6. Sufficiency of Financial Management System
  7. False Statements
  8. Prohibition Against Lobbying Activities
  9. This Program requires cost sharing or matching as described below.
- 24 CFR 578.73 provides the information regarding match requirements. Project applicants that intend to use program income as a match must provide an estimate of how much program income will be used for the match.

**Project Application Funding/Budget:**

1. The initial grant term for projects will be 5 years. This includes projects awarded for acquisition or new construction for Permanent Supportive Housing.
2. CoC Program funds cannot be awarded if used to replace state or local government funds.
3. No funds may be used to shelter program participants in existing shelter beds.
4. Normal indirect cost rules under 2 CFR part 200, subpart E apply.
5. 2 CFR 578.73 requires a 25% match through leveraged funding or in-kind support. Match must be no less than 25 percent of the total request, including Administration costs, but excluding Leasing costs (i.e., Leased Units and Leased Structures).

**Other Program Specific Requirements:**

1. Project Applications:
  - a. must include capital costs for new construction, acquisition, or rehabilitation of new PSH units;
  - b. may include costs for other eligible CoC Program Costs associated with the PSH project as outlined in Section IV.G.3 of this NOFO that are no more than 20 percent of the total budget requested (HUD will award no more than 20 percent of final award for non-capital costs eligible CoC activities associated with the PSH project); and
  - c. may include administrative costs of no more than 10 percent of the total amount requested for capital costs and, if included, eligible CoC Program costs outlined in Section IV.G.3 of this NOFO. HUD will award no more than 10 percent of final award for administrative costs associated with the PSH project).
2. Grant terms may be two, three, four, or five years. Projects selected for conditional award must be able to:
  - a. provide proof of site control (24 CFR 578.25) prior to execution of the grant agreement; and
  - b. execute the grant agreement with HUD no later than September 1, 2025.

Additionally, projects selected for conditional award must:

- c. has a completed environmental review before awarded funds can be drawn for project activities. Applicants selected for conditional award are responsible for

preparing and submitting to the CoC all required documentation related to a National Environmental Policy Act (NEPA) for review and approval; and  
d. meets the timeliness standards outlined in 24 CFR 578.85 for new construction or rehabilitation activities (9 months to start construction after signing of grant agreement and 24 months to complete construction).

**A PDF of the RFP application and Narrative Responses and an Excel underwriting workbook must be emailed to the CoC Collaborative Applicant (Ventura County CoC) [alicia.morales-mckinney@ventura.org](mailto:alicia.morales-mckinney@ventura.org) no later than October 11, 2024, 2pm.**

Training and Resources. Applicants that need assistance understanding the program requirements under the CoC Program and this NOFO may access the Rule, training materials, and program resources located on the of HUD's website which are posted here: [CoC Program page](#).

**Timeline:**

VC CoC Board Authorized Request for Proposals (RFP)	September 11, 2024
Local Competition Announcement Request for Proposals Posted	September 13, 2024
Proposals due to the Collaborative Applicant (VC CoC) to <a href="mailto:alicia.morales-mckinney@ventura.org">alicia.morales-mckinney@ventura.org</a>	October 11, 2024
VC CoC Data Committee review & ranking	November 6, 2024
VC CoC Board Budget review and approval	November 13, 2024
VC CoC Staff to notify local applicants of any projects rejected or reduced	November 14, 2024
Collaborative Application submitted to HUD	On or before November 21, 2024

For Ventura County CoC specific questions, please reach out to Alicia Morales-McKinney via email at [alicia.morales-mckinney@ventura.org](mailto:alicia.morales-mckinney@ventura.org) or phone 805-654-5108.