



**Meeting Agenda
Continuum of Care (CoC) Board
Wednesday, September 14, 2022
3:30pm-5pm**

Zoom Meeting ID: 895 1247 6256

<https://us02web.zoom.us/j/89512476256>

1. Call to Order
2. Board Comments
3. CoC Staff Comments
4. Public Comments: Public Comment is an opportunity for the public to participate in public meetings by addressing the Ventura County Continuum of Care Board in connection with one or more agenda or non-agenda items. This meeting is subject to the Brown Act and public comments may be submitted by using one of the following options:

Email in advance of the meeting: If you wish to make public comment on an agenda item via email, please submit your comment via email by 4:30pm on the day prior to the Board meeting. Send emails to: venturacoc@ventura.org Please indicate the agenda item you would like to speak on if relevant and whether you would like your message read by staff or you will be participating and would like to provide your comments during the live meeting.

During the meeting: Participants may use the chat function in zoom to indicate they would like to make a comment. Staff will call on participants during the public comment section of the meeting or during specific item following staff presentation of the item.

Continuum of Care Governance Board Business

5. Approval of Board Minutes from July 13, 2022.
6. Review and Approval of the VC CoC Data Committee recommendation for a Qualified Organization to Engage People with Lived Experience of Homelessness and Authorize VC CoC Staff to Allocate FY22 CoC Planning Grant Funding for the Subrecipient Contract.
7. Approval of Funding Recommendations for the State Emergency Solutions Grant (ESG) and Authorize VC CoC Staff to Submit the Proposed Budget to the State Housing and Community Development (HCD).
8. Approval of Funding Recommendations for the California Homeless Housing and Assistance Program (HHAP) Round 3 Youth Set-Aside Grant Funding as Developed by the VC CoC Data Committee and Authorize CoC Staff to Submit the Proposed Budget to the State.

9. Review and Approve the U.S. Housing and Urban Development (HUD) Continuum of Care (CoC) Program Funding Recommendations as Developed by the VC CoC Data Committee and Authorize Staff to Submit the Consolidated Application to HUD by September 30, 2022.
10. Receive a Notice of an Unscheduled Board Member Vacancy for Carmen Ramirez.
11. Adjourn in memory of Ventura County Board Supervisor and VC CoC Board Member Carmen Ramirez.

**Meeting Minutes
Continuum of Care (CoC) Board
Wednesday, July 13, 2022
3:30pm-5pm**

Zoom Meeting ID: 895 1247 6256

<https://us02web.zoom.us/j/89512476256>

1. **Call to Order** - Dawn Dyer, CoC Board Chair, called the meeting to order at **3:31 pm**

Board Members: Dawn Dyer, Susan Englund, Mara Malch, Manuel Minjares, Michael Nigh, Emilio Ramirez, Kevin Clerici, Dr. Sevet Johnson, Ingrid Hardy, Carolyn Briggs, Supervisor Carmen Ramirez

Absent: Pam Marshall, Nancy Wharfield

Staff: Felipe Flores, Alicia Morales-McKinney, Jennifer Harkey, Christy Madden

Public Attendees: Elizabeth R. Stone, Leona Rollins, Susan Kulwicz, Heidi Marine, Susan White Wood, Jeff Wilson, Christy Ferguson

2. **Board Comments:** There were none.
3. **CoC Staff Comments:** Jennifer Harkey, CoC Staff shared that the Housing Opportunities Made Easier (HOME) Group will host a Housing Information Forum (HIF) at the Oxnard Public Library tomorrow (7/15/22) from 8:30 – 11 am. Jenn will be joined by Emilio Ramirez on a panel discussing homelessness issues and housing initiatives throughout the County and in the City of Oxnard, specifically. New federal and state funding opportunities will also be shared.
4. **Public Comments:** Elizabeth R. Stone thanked the VC CoC Board for making sure to include her middle initial as part of her full name and asked that continue for future record-keeping.

Continuum of Care Governance Board Business

5. **Approval of Board Minutes from June 8, 2022.**

Dr. Sevet Johnson moved to approve Meeting Minutes; Michael Nigh was second; Mara Malch abstained citing her absence at the last meeting. The balance of the Board was in favor.

6. **Authorization to Release a Request for Proposals for a Qualified Organization to Engage People with Lived Experience of Homelessness.**

Jenn informed that this was being brought to the CoC Board to help better engage with the community, take advantage of other funding opportunities and to solicit feedback on current programs. This has not been done before and some CoC Staff, along with Elizabeth R. Stone and Heidi Marine of Many Mansions, attended a Technical Assistance Training by HUD to engage with this community.

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At this Training it was suggested that a Workgroup, allowing persons to openly share experiences, provide feedback and recommendations on items that can be done better or differently. This proposal also includes a stipend to participate, including mentoring opportunities through peer support. Jenn further shared that the VC CoC Data, Performance and Evaluation Committee (DPEC) would review proposals received, analyzed and report results back to the CoC Board. Dr. Sevet Johnson recognized that the 1-year program was a short one and asked what would happen after the period ends. Jenn replied that this is a pilot program and CoC grant funding may be available for it next year, including the possibility of applying for State funds. Elizabeth R. Stone stated that she was biased with this proposal and wanted to remind everyone that scoring from HUD is particularly looking at the inclusion of Persons With Lived Experience (PLE) and that it would behoove the County to do so. Manuel Minjares moved to approve the release for the Request for Proposals; Supervisor Carmen Ramirez was second; All in favor.

7. Authorization to Release a Request for Proposals for the State Emergency Solutions Grant (ESG) Funding and Authorize Staff to Submit the State ESG Application to HCD.

Jenn shared with the group that the next application round of regular State ESG funding was underway. These are HUD funds that are being passed through and it still requires that 40% be used towards Rapid Re-housing (RRH). This year, the allocation amount of \$146,267 is lower than the previous year. Other eligible activities that can be funded with this grant include Street Outreach, Emergency Shelters and Homelessness Prevention. She further informed that Felipe Flores, CoC Staff, would be the point person for this process, including all things ESG. CoC Staff is asking for approval of the tight timeline in order to apply by the August 17, 2022 deadline. The DPEC will review and rank proposals with results being presented at the September 2022 CoC Board meeting. Dawn asked why the amount of funds allocated to the County for this round were lower than the previous year. Jenn replied that amounts of other grant funding, including general funding cuts to everyone, may have contributed to the decreased amount. Supervisor Carmen Ramirez moved to approve the release for the Request for State ESG Proposals and submit the application to HCD. Manuel Minjares was second; All in favor.

8. Approval of Funding Recommendations for the California Homeless Housing and Assistance Program (HHAP) Round 3 Grant as Developed by the CoC Data Committee and Authorization for CoC Staff to Release a New Request for Proposals for HHAP-3 Youth Set-Aside Grant Funding.

Alicia Morales-McKinney, CoC Staff, informed that a good number of applications were received. She summarized key deadline dates and shared general allocation amounts. Alicia further informed that Targeted Youth projects were not received and as a result, another RFP would be needed. 21 applications were received, 1 did not meet eligibility and 1 withdrew. CoC Staff reviewed 19 applications for eligibility, meeting minimum threshold criteria, management capacity, project design and financial capability, among other rating scoring factors, and if these applied for one of the top 5 priorities. Alicia also revealed that HHAP funds available totaled \$4.8M while application requests totaled \$12.68M. She also shared that Street Outreach was the activity that had the most applications.

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After a full review and discussion by the DPEC, funds were awarded to HSA for Permanent Supportive Housing (PSH), SPIRIT of Santa Paula for Emergency Shelter (ES), Health Care Agency/Whole Person Care/Recuperative Care for Emergency Shelter (ES), Mercy House for Housing Navigation Services, and Turning Point Foundation for Rapid Re-housing (RRH). Dawn opened this item for discussion and Susan White Wood, Ventura County Behavioral Health (VCBH) Housing Manager spoke regarding her agency's unfunded HHAP grant application, and the critical need for Supportive Services as her agency offers. Dawn then asked what the TAY application deadline was, and Alicia was replied that RFPs would be published on July 15, 2022, with the application due August 12, 2022, by 5 pm. Supervisor Carmen Ramirez then took a moment to reaffirm Susan's comments and the importance of that need. Jenn also added that additional funding opportunities, that VCBH can take advantage of, will become available soon. Ingrid Hardy moved to approve the funding recommendations, including the release for Youth Set-Aside RFPs. Supervisor Carmen Ramirez was second; Michael Nigh abstained. The balance of the Board was in favor.

Elizabeth R. Stone shared that CalAIM, JCHP will also pay for housing related services for those with behavioral health challenges.

9. Update on the U.S. Housing and Urban Development (HUD) Special Continuum of Care (CoC) Program Notice of Funding Opportunity to Address Unsheltered Homelessness and Authorize Staff to Release a Request for Proposals.

Jenn informed the group that this was an exciting opportunity to tap into an additional \$4.3M (max) in funding which is separate from regular CoC funding, which may also include bonus funding as well. The application is due October 20, 2022. This provides a good opportunity for partnerships and see what type of Permanent Housing (PH) proposals are coming through the CoC and Countywide. Jenn shared the general details and requirements for the grant and indicated that it has a 2-year term. Given the reduced time period, Jenn suggested this might be a good opportunity for rehab projects or projects that are ready to get started. She further explained that given increased number of individuals recorded from the Point In Time Count, including seniors and veterans holding VASH vouchers, more (very) affordable housing is needed. Dawn then asked Michael Nigh if he had any thoughts on this opportunity and he deferred to Emilio Ramirez. Dawn also mentioned that this could be an opportunity to partner with the Housing Trust Fund Ventura County. Michael Nigh confirmed that the 2-year time period is challenging and the priority would be who is able to complete their projects. Manuel Minjares noted that eligible program component included Supportive Services and questioned if there was existing affordable housing that could use these. Jenn confirmed it was possible. Emilio further shared that there are 2 projects in Oxnard that offer PSH and have a funding gap. One is Casa Aliento and the other is the Spires Apartment complex. He asked if the grant funds could cover these, and Jenn confirmed they may be. Jenn then asked Emilio if the 2 noted projects would accept priority referrals from Coordinated Entry and Emilio confirmed. Dawn appreciated Emilio's input and asked Jenn if there were additional conversion projects that could use the funding. Emilio asked about conversions to Homekey and Jenn commented that additional clarification for that use is needed. Christy Madden further added that the challenge with Casa Aliento is that it was Homekey funded and approved based on the presentation of it being fully funded project. It was acknowledged that some funding was lost after receiving approval, but she and Jenn will follow up.

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Christy asked Jenn if it was required that only new units could qualify. She replied that new and/or rehab units be included. Emilio closed the discussion by stating that the Aliento units are new, in stock and in addition to the existing inventory. Emilio Ramirez moved to release and RFP for the Special NOFO addressing Unsheltered Homelessness. Michael Nigh was second; All in favor.

Elizabeth R. Stone reminded the group of her comment from the previous meeting, stating that ongoing Supportive Services are important when trying to keep housed persons, housed.

10. Approve the Cancellation of the August 2022 VC CoC Board Meeting and Update the 2022 VC CoC Board Calendar.

Jenn asked the group's permission to have the meetings go dark in August and December 2022, noting that meetings after August will have many items to address/approve that are a result of all RFPs approved today. Supervisor Carmen Ramirez moved to approve the meeting calendar update. Manuel Minjares was second; All in favor.

Dawn adjourned the meeting at **4:33 pm.**

September 14, 2022

CoC Governance Board

SUBJECT: Approval of the Recommendation to Contract with The National Health Foundation as a Qualified Organization to Engage People with Lived Experience of Homelessness.

BACKGROUND: The Ventura County Continuum of Care (VC CoC) staff released a Request for Proposals (RFP) on July 20, 2022 to solicit proposals from a qualified organization to engage people with lived experience. VC CoC Planning Grant funds are eligible to be used to develop community-wide processes to improve the quality and performance of our homelessness system. The U.S. Department of Housing and Urban Development (HUD) has emphasized that the inclusion of experience and expertise of people who are currently or have experienced homelessness is essential to each community's response to homelessness and housing insecurity. HUD has encouraged Continuums of Care to "hold space" for those who are willing to share their lived experience. Holding space by providing unconditional support and actively seeking input from different perspectives can make a positive impact on our homelessness system.

DISCUSSION: The VC CoC Board authorized an allocation of \$95,000 in FY2022-23 HUD CoC Planning Grant funds for a term through August 31, 2023 for this purpose. VC CoC staff received one proposal from the National Health Foundation, in response to the RFP. The VC CoC Data Committee reviewed the proposal on September 7, 2022 and have recommended funding the National Health Foundation to engage people with lived experience with following activities:

- Organize a community workgroup for PLE to begin activities and hold space for discussion;
- Offer stipends to PLE who are willing to engage and offer input;
- Provide training to the VC CoC service providers on how to better engage with PLE;
- Debrief with PLE after community meetings for feedback;
- Offer mentoring opportunities for PLE through peer support;
- Attend VC CoC committee meetings to provide input;
- Report back to the VC CoC Board with recommendations.

The National Health Foundation is partnering with peer support services, A Friend In Deed, which is managed and led by Elizabeth R. Stone. This proposed project title is called "Making Space for People with Live Expertise". Elizabeth has been directly involved in street outreach more than a year and she has been an active participant with Ventura County Behavioral Health Advisory Board (BHAB). She currently chairs the Transitional Age Youth (TAY) BHAB Committee and is a member of the VC CoC Data Committee. Elizabeth has been actively involved in peer support work and has facilitated trainings.

RECOMMENDATIONS: Authorize VC CoC staff to issue a contract for \$95,000 in FY22 HUD CoC Planning Grant funds to National Health Foundation to engage people with lived experience.

September 14, 2022

CoC Governance Board

SUBJECT: Approval of the California Housing & Community Development (HCD) Emergency Solutions Grant (ESG) Funding Recommendations for FY 2022-23.

BACKGROUND: The California Department of Housing and Community Development (HCD) released a Notice of Funding Availability (NOFA) for State Emergency Solutions Grant (ESG) funding with applications due to the State by August 17, 2022. This program funding will be awarded to administrative entities of the Continuum of Care (CoC) through the HCD application process. A resolution has been approved by the County Board of Supervisors on July 12, 2022, to authorize the County to administer the funds as the Administrative Entity (AE).

ESG funds may be used for four primary activities: *Street Outreach, Rapid Re-Housing, Emergency Shelter, and Homelessness Prevention*. In addition, ESG funds may be used for associated Homeless Management Information System (HMIS) costs, up to ten percent, and administrative activities for sub recipients. A minimum of 40% of the allocation must be used for Rapid Rehousing activities. This program funding is subject to the ESG federal regulations established by the U.S. Department of Housing and Urban Development (HUD).

DISCUSSION: Total anticipated funding to be awarded to the VC CoC for FY2022-23 State ESG is \$146,267 with \$4,304 for grant administration and a minimum of \$56,785 (40%) for Rapid Re-Housing activities. VC CoC staff released a Request for Proposals (RFP) to the full CoC Alliance and Stakeholders on July 14, 2022, with applications due by August 5, 2022. VC CoC staff completed an analysis of the proposals received and the VC CoC Data Evaluation and Performance Committee met on August 11, 2022, to review the project proposals and make the funding recommendations below:

Proposed FY 2022-23 State ESG Subrecipient	Project Type	ESG Funding Request
Turning Point Foundation	Rapid Re-Housing	\$57,000
Salvation Army	Rapid Re-Housing	\$56,785
Turning Point Foundation	Emergency Shelter	\$28,178
Grant Administration		\$4,304
	TOTAL	\$146,267

RECOMMENDATIONS:

- 1) Approve the funding recommendations by the VC CoC Data Evaluation and Performance Committee for FY 2022-23 State ESG.
- 2) Authorize VC CoC Staff to submit the proposed ESG budget to the State Housing and Community Development (HCD) Department for review and approval.

RESOLUTION NO. 22-122

**RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF VENTURA
AUTHORIZING THE COUNTY, AS THE ADMINISTRATIVE ENTITY FOR VENTURA
COUNTY CONTINUUM OF CARE TO APPLY FOR AND ACCEPT FUNDING AND TO
ENTER INTO A GRANT AGREEMENT AND ANY AMENDMENTS OR
MODIFICATIONS THERETO WITH THE CALIFORNIA DEPARTMENT OF HOUSING
AND COMMUNITY DEVELOPMENT FOR THE EMERGENCY SOLUTIONS GRANT
PROGRAM, CONTINUUM OF CARE ALLOCATION
FOR THE 2022-2023 FUNDING YEAR.**

WHEREAS, the State of California, Department of Housing and Community Development (“Department”) issued a Notice of Funding Availability (“NOFA”) for the Continuum of Care Allocation dated June 13, 2022, under the Emergency Solutions Grants (ESG) Program (“ESG Program”); and

WHEREAS, the County of Ventura is an approved State ESG Program Administrative Entity; and

WHEREAS, the Department may approve funding allocations for the ESG Program, subject to the terms and conditions of the NOFA, ESG Program guidelines and requirements, and the “Standard Agreement” between the Department and County of Ventura (“County”) (“parties”) and any other contracts between the parties as an ESG Program grant recipient;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE
COUNTY OF VENTURA THAT:**

1. Whenever County receives an ESG Program grant of funds from Department pursuant to the above referenced ESG NOFA, County represents and certifies that it will use all such funds in a manner consistent and in compliance with all applicable state, federal, and other statutes, rules, regulations, guidelines and laws (“rules and laws”), including without limitation all rules and laws regarding the ESG Program, as well as the terms of any and all contracts County may have with Department; and
2. County is an approved Applicant by their Continuum of Care under the Continuum of Care Allocation and is hereby authorized and directed to apply for, accept and receive ESG Program grant funds in an amount not to exceed \$292,534 in accordance with all applicable contracts, rules and laws; and
3. The Department may approve funding allocations for the ESG Program, subject to the terms and conditions of the NOFA, Program regulations, and the Standard Agreement. County acknowledges compliance with all state and federal public participation requirements in the development of its applications; and
4. If County receives a grant of ESG Program funds from the Department pursuant to the above referenced ESG NOFA, County represents and certifies that it will use all

funds in a manner consistent and in compliance with all applicable state and federal statutes, rules, regulations, and laws, including without limitation all rules and laws regarding the ESG Program, as well as any and all other contracts County may have with Department; and

5. The County hereby authorizes and directs the County Executive Officer, or their designee, to execute and deliver all applications and act on the County's behalf in all matters pertaining to all such applications for the ESG Program; and
6. If an application is approved, the County Executive Officer, or their designee, is authorized to enter into, execute and deliver the Standard Agreement and any and all subsequent amendments or modifications thereto with the State for the purposes of the grant; and
7. If an application is approved, the County Executive Officer, or their designee, is authorized to sign and submit Funds Requests and all required reporting forms and other documentation as may be required by the State from time to time in connection with the ESG Program grant, as Department may deem appropriate.

Upon motion of Supervisor LaVere, seconded by Supervisor Huber, and duly carried, the Board hereby approves and adopts this resolution on the 12th day of July 2022 by the following vote:

AYES: Supervisor LaVere, Parks, Long, Huber & Ramirez

NOES: none

ABSTENTIONS: none

ABSENT: none

Carmen Ramirez
Carmen Ramirez
Chair, Board of Supervisors
County of Ventura

ATTEST:

Sevet Johnson,
Interim Clerk of the Board of Supervisors
County of Ventura, State of California.

By: Lori Key
Lori Key, Deputy Clerk of the Board
County of Ventura, State of California



I, Lori Key, Deputy Clerk of the Board of the County of Ventura, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said Board of Supervisors on this 12th day of July 2022.

2022 California Department of Housing & Community Development (HCD)
Emergency Solutions Grant (ESG) Funding

Rank	Application Score	Applicant	Project Title	Service Area	Proposed Beneficiaries	ESG RFP Request	Requested Budget	Project Description	State ESG Funding Recommendation	Total Leveraged Funding	Cost Efficiency for 12-months
1	80	Turning Point Foundation	Rapid ReHousing	Countywide	20 households in RRH	\$57,000.00	\$20K for ops; \$15K for staffing; \$20K for S/L term RA	20 homeless households with short-term and medium-term rental assistance and stabilization. Goal: 98% will move into permanent housing at exit.	\$57,000.00	\$332,346	HUD CoC renewal grant and HHAP-3 grant funds received will be used as match for rental assistance; 19 households into PH; Average \$3,000 per successful housing outcome.
2	75	Salvation Army	Hope Center Rapid ReHousing	Countywide	60 individuals	\$56,785.00	\$40K for staffing; \$17K for rental asst.	60 households with short-term and medium-term rental assistance, housing relocation and stabilization services, security deposit, utility deposits and case management through six months of housing stability. Goal: 95% exiting to permanent housing with a 95% housing retention rate.	\$56,785.00	\$186,734	Average \$996 per successful housing outcome.
3	73	Turning Point Foundation	Our Place Safe Haven*	Countywide	35 individuals in shelter	\$88,500.00	\$47K for staffing; \$33K for ops; \$7,500 for HMIS	14-bed low barrier shelter will serve 90 mentally ill homeless individuals. Goal: 98% will move into permanent housing at exit.	\$28,178.00	\$483,820	Revenue sources include CoC, ESG, CDBG, CESH, HHAP and private funds. Average \$2,603 per successful housing outcome.
4	70	Salvation Army	Hope Center Emergency Shelter	Countywide	45 individuals in shelter	\$89,482.00	Full amount for shelter operations.	45 clients to be served in a 12-bed emergency shelter which operates 24 hours, 7 days a week. The case manager has been completing HMIS entries and accepting referrals. Goal: 50% exits to PH.	\$0	\$139,324	Average \$3,890 per successful housing outcome.
5	68	SPIRIT of Santa Paula	Santa Paula Street Outreach	Santa Paula	90 individuals	\$24,000.00	Full amount for staffing to support street outreach.	Proposes to serve 90 clients through street outreach. Provide HMIS assessments and present clients to CES. Goal: 5% to exit to permanent housing.	\$0	\$35,582	Average \$4,800 per successful housing outcome.
6	67	LSS	Street Outreach	City of Ventura and East County	75 individuals	\$88,600.00	\$80K for staffing; \$8400 for admin	The project will serve 100 clients and provide 75 of those clients with street outreach services, including HMIS assessments and referrals to housing/resources. Goal: 10 households to exit to PH.	\$0	\$88,600	Average \$8,860 per successful housing outcome.

7	65	Harbor House	Street Outreach	East County	100 individuals	\$200,000.00	\$35K for ES; \$9,320 for SO; \$115K for HP; \$131K for RRH; \$21K for HMIS; \$29k for Admin	Serve 100 beneficiaries through street outreach and non-congregate shelter. Provide homelessness prevention to at-risk households. 25% of RRH exits to PH and 10% of ES into PH.	\$0	\$150,000	Total exits to PH would be 35. Average \$5,714 per successful housing outcome. ESG requires 100% match funding.
8	62	NHF	Building Rapid ReHousing Capacity in Recuperative Care	Oxnard and Ventura	75 individuals	\$16,120.00	\$10K for staffing; \$5,000 for DFA; 1,260 for admin	The project proposes to serve 75 recuperative care clients with rapid rehousing services. Goal of 25% moving into PH.	\$0	\$16,120	Only 18 households to exit to PH. Cost per beneficiary is \$431. very low CPB in comparison to other funded RRH projects.
9	57	MESA	MESA Rapid ReHousing	Ojai	13 TAY	\$50,000.00	\$50K for S/T RA	The project proposes to serve 13 Transitional Aged Youth (TAY) who are moving into permanent housing with security deposits and limited short term rental assistance. This TAY bridge housing project is not yet active. 100% of participants will move into PH.	\$0	\$15,000	Average \$3,846 per successful housing outcome. ESG requires 100% match funding.
10	55	Samaritan Center	Simi Valley Homeless Outreach & Preventiveness	Simi Valley	30 individuals	\$54,000.00	\$43,500 for staffing; \$500 for ops; \$6,800 for HMIS; \$3,200 for Admin	Street Outreach to increase engagement with unconnected people who are experiencing homelessness in Simi Valley. 15% will move into ES upon exit; 10% will move into TS upon exit; 20% will move into PH at exit	\$0	\$54,000	Revenue sources include ESG funds. Projected average is \$9K per successful housing outcome.

								Grant Administration (calc by HUD)	\$4,304.00		
TOTAL Requested:						\$724,487.00	TOTAL:		\$146,267.00		

Total ESG funds available	\$146,267.00
Admin*	\$4,304.00
40% mimimum for RRH*:	\$56,785.00
Balance for other activities	\$85,178.00
	\$146,267.00

*Admin and RRH min are calculated and per Appendix A: 2022 CoC Allocation

September 14th, 2022

CoC Governance Board

SUBJECT: Approval of recommendations for California Homeless Housing & Assistance Program (HHAP) Youth Set-aside Round 3 grant funding as developed by the CoC Data, Performance & Evaluation Committee.

BACKGROUND: On May 11, 2022, the VC CoC Board approved priorities for HHAP Round 3 funding. VC CoC staff applied to the California Interagency Council of Homelessness for the combined CoC and County allocation of \$4,829,424.30. VC CoC staff released a Request for Proposals for HHAP-3 which included per statute, 10 % (\$482,942.43) Youth set aside amount. VC CoC staff did not receive eligible applications for the Youth Set-aside requirement during the initial release. On, July 13th, VC CoC Board approved a secondary Request for Proposals for the Youth Set-aside requirement. The secondary Request for Proposals was released on July 15th, 2022, with applications due on August 12th, 2022.

In response to the RFP, proposals for HHAP-3 Youth Set-aside funds were received in Rapid Re-Housing, Interim Sheltering, Homeless Prevention and Operating Subsidies. The VC CoC Data Committee reviewed the staff analysis of the proposals (Item 8a) and made funding recommendations based on the ranking of the top five CoC priorities, which includes Delivery of Permanent Housing, Operational Subsidies, Homeless Prevention & Division, Rapid Re-Housing, and Interim Sheltering.

The chart below shows the proposals recommended for funding.

HHAP Round 3 Youth Set-aside Funding Recommendations

Eligible Activity	Funding Amount Up to \$482,942.43	Applications Received	
Rapid Re-Housing	Funding Total: \$516,276.43	Recommended For Funding	Recommended Amount
		Interface Children and Family Services (reduced amount)	Application withdrawn on 8/31/22 d/t staffing capacity challenges
		Not Recommended for Funding	Recommended Amount
		Mesa	\$0.00

Homeless Prevention and Diversion	Funding Total: \$219,527	Recommended for Funding	Recommended Amount
		Oxnard College Basic Needs Program	\$219,527
Operating Subsidies	Funding Total: \$33,333	Not Recommended for Funding	Recommended Amount
		Mesa	\$0.00
Interim Sheltering	Funding Total: \$411,617	Recommended for Funding	Recommended Amount
		CSUCI	\$263,425.43
		Not Recommended for Funding	Recommended Amount
		Mesa	\$0.00
Total	\$1,180,753.43	Total recommendations: \$482,942.43	

RECOMMENDATIONS:

1. Approve VC CoC Data Committee recommendations for California Homeless Housing & Assistance Program (HHAP) Youth Set-aside Round 3 grant funding.

2022 California Interagency Council on Homelessness

Homeless Housing and Prevention Program (HHAP-3) Youth Funding

Rank	Applicant	Project Title	Service Area	Activity Type & Priority #	Proposed Beneficiaries	HHAP-3 RFP Request	Requested Budget	Project Description	State HHAP-3 Committee Funding Recommendation	Total Leveraged Funding	Cost Efficiency for 12-months	State HHAP-3 Funding Proposal	CoC Data Committee Recommendations/ Staff Notes
93	Oxnard College	Oxnard College Condo Care Homeless Prevention Program	Oxnard College	P3. Homeless Prevention and Diversion	12-24	\$219,527.00	\$198,000 for HP funds, \$19,957 Indirect Costs (10%), \$1,570 HMIS licensing	Provide rental assistance to approximately three to six (3-6) Oxnard College students who are at-risk of homelessness each year, or approximately twelve to twenty-four (12-24) students over the four-year grant period. Goal: 75% housing retention rate.	\$219,517.00	\$0	Cost per beneficiary=\$8,250. \$249,000 grant from the State to support a feasibility study to build and provide student housing on campus.	\$219,517.00	Recommendation: Full amount. Data committee reconvened and recommended fully funding Oxnard College.
89	CSUCI	CSUCI Basic Needs Emergency Housing Program	CSUCI	P5. Interim Sheltering	58	\$378,284.00	\$378,284 for interim sheltering	The Basic Needs program intends to use grant funds to fund up to 50 transitional youth for up to 28 days in single occupancy motel units, and fund an additional 8 bed spaces on campus housing for transitional youth. Goal: place into permanent housing increases by 10-15%	\$263,425.43	\$0	Cost per beneficiary= 6,522 CSUCI general funds will support the ongoing program.	\$263,425.43	Recommendation: Address state funding and how this is allocated. Address out of state, or out of county students and housing. Recommended a reduced amount.
77	MESA	Mesa Ojai	Countywide	P5. Interim Sheltering	13	\$33,333.00	\$33,333 Staff costs	Mesa will provide 13 units of interim housing for Transition Age Youth in Ventura County who are experiencing or at high risk of homelessness. Upon moving into Mesa, each TAY will be assigned a case manager who will work with the participant to develop a personalized housing plan		\$0	Leverage State and Local Grants: We have secured 7 years of operational subsidies for food, utilities and a full time residential advocate via The State of California's Homekey 2.0 grant. Private fundraising and Social Benefit Companies. Cost per beneficiary= \$2564.07.		Recommendation: Not recommended for funding. CoC to provide Technical Assistance regarding the application process.
77	MESA	Mesa Ojai	Countywide	P2. Operating Subsidies	13	\$33,333.00	\$33,333 Staff costs	Requesting WHAP funding to fund staffing costs for case management, which is not covered under Homekey. Case management will include, but is not limited to, developing a Housing Plan, identifying areas where additional assistance is required to reach personal goals, and connection to resources.		\$0	Leverage State and Local Grants: We have secured 7 years of operational subsidies for food, utilities and a full time residential advocate via The State of California's Homekey 2.0 grant. Private fundraising and Social Benefit Companies. Cost per beneficiary= \$2564.07.		Recommendation: Not recommended for funding. CoC to provide Technical Assistance regarding the application process.
77	MESA	Mesa Ojai	Countywide	P4. Rapid Re-Housing	13	\$33,334.00	\$33,334 Rental assistance	Rapid Rehousing: Dollars will be used to provide security deposit and short term rental assistance for Rapid Rehousing placement for up to 13 Transition Age Youth (TAY) who will be in Transitional Housing and moving into permanent housing. Dollars will also go towards case management costs associated with assisting TAY in the identification, application and move into permanent housing.		\$0	cost per exit: \$2,385. Leverage State and Local Grants: We have secured 7 years of operational subsidies for food, utilities and a full time residential advocate via The State of California's Homekey 2.0 grant. Private fundraising and Social Benefit Companies. Cost per beneficiary= \$2564.07.		Recommendation: Not recommended for funding. CoC to provide Technical Assistance regarding the application process.
Application Withdrew 8/31/22	Interface Children and Family Services	Home Sweet Home Project	Countywide	P4. Rapid Re-Housing	40	\$482,942.43	\$246,981 (.23% Director, .23% Program Manager, .5 FTE Case Manager, 1 FTE Housing Navigator, \$235,961 Essential services (rental assistance, deposits, mileage, HMIS, etc)	Will use a housing first model, with low-barrier access to a year-round flexible rental subsidy program for rapid rehousing. Will bridge the gap between emergency shelter and independent living by offering rapid re-housing through housing navigation, move-in fees, rental assistance, and intensive case management to prepare TAY for independent living. Goals: 100% will gain permanent housing. A minimum of 80% of TAY youth served will remain in permanent housing. A minimum of ten (10) MOUs will be established with local property owners, management companies, and landlords	\$0.00	\$94,028	Cost per beneficiary= \$ 12,073.56 with the overall goal of successfully embedding the proposed project within the existing administration, infrastructure, and routine day-to-day operations of Interface.	\$0.00	HHAP I/II recipient. Interim Sheltering/Bridge Housing in motels. Unfortunately, Interface Children & Family Services (ICFS) withdrew their application due to limited staffing capacity. ICFS will consider reapplying in a future round.
TOTAL Requested:						\$1,180,753.43			TOTAL Recommended:		\$482,942.43		

10% minimum for Youth*:	\$482,942.43	Allocated for TAY RFP	Initial Youth HHAP-3:	\$482,942.43
			Balance of Remaining HHAP-3:	\$0.00

* These programs have been awarded HHAP 1 and HHAP 2 funding.

** HHAP-3 funding requires at least 10% of funding (482,942.43) be dedicated to projects serving homeless youth or youth at risk of homelessness (unaccompanied youth up to 24)

September 14, 2022

CoC Governance Board

SUBJECT: Approval of Ventura County Continuum of Care (VC CoC) project rankings and funding recommendations from the VC CoC Data, Performance & Evaluation Committee to be included in the FY22 HUD CoC Consolidated Application. Authorize VC CoC staff to submit the FY22 HUD CoC Consolidated Application by September 30, 2022 and notify all applicants of accepted or rejected project applications for the final submission.

BACKGROUND: The VC CoC Data, Performance & Evaluation Committee met on September 7, 2022 to review the scoring and ranking of new and renewal CoC applications for the FY22 U.S. Housing and Urban Development (HUD) CoC Notice of Funding Opportunity (NOFO). All project applications were reviewed and scored with the 2022 Ventura County CoC Ranking and Selection Policy tool and ranked by highest score and local priorities in accordance with HUD's emphasis on the importance of performance-based decisions in the prioritization and reallocation process. The scoring of new project applications factored in scores associated with the following categories:

- 1) Compliance and Experience with Grants and Financial Management including HUD threshold criteria for new & renewal projects (10 points);
- 2) Program Design and Best Practices including Housing First (20 points);
- 3) Timeliness to achieve project goals by grant deadlines (10 points)
- 4) Serving Vulnerable Populations and tailoring services to target population (10 points)
- 5) Cost Effectiveness (10 points);
- 6) Alignment with local System Performance Goals, CoC priorities and plans to achieve objectives (20 points)

All renewal projects scored above 75 points which is the adopted threshold below which a project would be considered for reallocation. All renewal projects continue to meet community needs and priorities. Per the locally adopted policy, projects are ranked in order of their scores from highest to lowest. The HMIS and Coordinated Entry projects are ranked in Tier 1 to fulfill the HUD mandates of those systemwide services.

HUD CoC Bonus Funding

The VC CoC is eligible to compete for \$183,461 in FY22 HUD CoC Bonus funding which is dependent on HUD's final allocation for all Continuums of Care. Two new applications were received through the FY22 RFP which were included in the rank & review process for the VC CoC Data, Performance & Evaluation Committee on September 7, 2022. Following discussion and analysis of each proposal, the Committee is

recommending that the Step Up Supportive Services project (\$179,301) be included in the consolidated application, which will support 77 new Permanent Supportive Housing units in Thousand Oaks at the new Homekey motel conversion project. The second application was received from Mesa to provide Transitional Housing and Rapid Re-Housing for Transitional Aged Youth has a lower score based on the rank and review process (less grant experience, lower-priority than selected project).

The FY22 HUD CoC NOFO included Domestic Violence (DV) bonus funding to assist survivors of domestic violence, dating violence, sexual assault, or stalking through Rapid Re-Housing, Supportive Services for Coordinated Entry, or a Joint Transitional Housing / Rapid Re-Housing (TH-RRH) project. The Ventura County CoC is eligible to apply for up to \$366,922 in DV Bonus funding; however, no new applications were received through the FY22 Request for Proposal (RFP) process. It should be noted, however, that the Coalition for Family Harmony was awarded in the FY21 CoC NOFO for Domestic Violence Transitional Housing + Rapid Rehousing for a total of \$645,410. The Coalition's program received the HUD award in August 2022 and will begin operations shortly.

Final Ranking

The Committee discussed the scoring and ranking of projects and location of ranking in Tier 1 and Tier 2. Tier 1 is equal to 95% or \$3,140,678 of the VC CoC's Annual Renewal Demand (ARD) of \$3,305,977. Tier 2 is equal to the total amount of new bonus funds or \$165,299.

Historically, the VC CoC has ranked new projects in Tier 2. This strategy is intended to preserve renewal funding but is not reliably effective in obtaining new bonus funding. The recommended project ranking is included in Item 9a and includes the Step Up Permanent Supportive Housing (PSH) Supportive Services application in Tier 2.

RECOMMENDATIONS: The Data Committee formulated the following recommendations for CoC Board consideration in preparing for the FY22 CoC NOFO.

- 1) Approval of inclusion of new project application from Step Up in the FY22 Consolidated Application.
- 2) Approval of final project ranking of all new and renewal projects as found in Item 9a.
- 3) Direct staff to formally notify all applicants, as required by HUD, in writing on status of their application and if projects will be included in the FY22 Consolidated Application.
- 4) Authorize VC CoC Staff to submit the final consolidated application to HUD by September 30, 2022.

DRAFT - FY22 CoC Ranking of New Renewal Projects

FY22 Annual Renewal Demand = \$3,305,977			Tier 1= (95%) \$3,140,678	Tier 2= \$165,299	CoC Bonus = \$183,461 DV Bonus=\$366,922			
Planning Funds = \$110,076					CH = Chronically Homeless		HF =Housing First	
					New CoC Bonus Proposals		DV Bonus Proposals	
Grantee Name	Project Name	Project Type	Grant Amount	# Beds / Served	Population Served	HF?	CH ?	Project Location
Tier 1								
County of Ventura Human Services Agency	HMIS Project	HMIS	\$252,631	N/A	N/A	N/A	N/A	Countywide
County of Ventura Human Services Agency	HMIS for Pathways to Home	HMIS	\$150,000	N/A	N/A	N/A	N/A	Countywide
Many Mansions	MM PSH Simi Valley	PSH	\$138,080	31 HH	chronically homeless singles/families	Yes	Yes	Simi Valley
Turning Point Foundation	Wooley House I Permanent Housing	PSH	\$44,635	7	chronically homeless	Yes	Yes	Oxnard
Many Mansions	MM Mountain View PSH	PSH	\$44,592	8	chronically homeless	Yes	Yes	Fillmore
Many Mansions	MM Supportive Housing TO	PSH	\$182,423	38 HH	Chronically Homeless singles/TAY	Yes	Yes	Oxnard, TO
Turning Point Foundation	Stephenson Place Permanent Housing	PSH	\$35,679	9	chronic homeless singles	Yes	Yes	Ventura
County of Ventura Human Services Agency	Choices PSH	PSH	\$450,363	25 HH	CH singles	Yes	Yes	Countywide
Ventura County Behavioral Health	East County / Oxnard Shelter Plus Care	PSH	\$441,137	25 HH	CH singles and families	Yes	Yes	Countywide
County of Ventura Human Services Agency	Rapid Re-Housing	RRH	\$81,829	22 HH	families	Yes	No	Countywide
Turning Point Foundation	Wooley House II PSH	PSH	\$38,216	8	chronic homeless singles	Yes	Yes	Oxnard
Coalition for Family Harmony	DV Bonus RRH	RRH	\$696,622	19 HH	families/singles	Yes	Yes	Countywide
Turning Point Foundation	Rapid Re-Housing	RRH	\$162,760	45 HH	singles	Yes	Yes	Countywide
Salvation Army	Rapid ReHousing	RRH	\$54,222	12 HH	families	Yes	No	Countywide
Salvation Army	TSA PSH	PSH	\$158,048	7	chronically homeless	Yes	Yes	Ventura/Oxnard

DRAFT - FY22 CoC Ranking of New Renewal Projects

Turning Point Foundation	Our Place Safe Haven	SH	\$168,977	10	disabled, mental illness	Yes	Yes	Ventura
Lutheran Social Services	It's a New Day RRH Project	RRH	\$40,464	5 HH	families/singles	Yes	Yes	East County
			\$3,140,678					
Tier 2								
Lutheran Social Services	It's a New Day RRH Project	RRH	\$165,299	17 HH	families/singles	Yes	Yes	East County
Step Up in Thousand Oaks	PSH Supportive Services	PSH	\$179,031	9 HH	chronically homeless	Yes	Yes	Countywide
			\$344,330					
Planning Grant								
County of Ventura Executive Office	Planning Grant	N/A	\$110,076	N/A	N/A	N/A		Countywide

September 14, 2022

CoC Governance Board

SUBJECT: Receive a Notice of an Unscheduled Board Member Vacancy for Carmen Ramirez.

RECOMMENDATION:

Our office received the heartbreaking news of the passing of our incredible advocate, CoC Board member, County Board Supervisor and friend, Carmen Ramirez, on August 12, 2022. Carmen served with a passion for aiding the unhoused and those in need in our community. She will be sorely missed, and we will carry on her legacy through our work here at the VC CoC.

It is recommended that your board receive and file the unscheduled vacancy. The VC CoC Nominations Committee reviewed the previously received nominations for three upcoming board seats and will consider including one additional nomination to fill this seat as well. A total of seven nominations were received from the recent recruitment from various sectors. All of the recommended nominations will be presented to the VC CoC Board on October 12, 2022 for review and approval to begin in January 2023.

Board Member	Dates of Service	Term End Date
Carmen Ramirez	September 2015 – August 2022	12/31/2023

Per the VC CoC Governance Charter section 6.07E: *Whenever an unscheduled vacancy occurs on the CoC Board whether due to resignation, death, termination or other causes, the Governing Board may appoint such a qualified person(s) necessary to fill the vacancy. The person(s) appointed shall serve the unexpired term of the previous Board Member and is subject to re-election by the Board and ratification by the full Alliance voting membership.*