



**Meeting Agenda
Continuum of Care (CoC) Board
Wednesday, June 8, 2022
3:30pm-5pm**

Zoom Meeting ID: 895 1247 6256
<https://us02web.zoom.us/j/89512476256>

1. Call to Order
2. Board Comments
3. CoC Staff Comments
4. Public Comments: Public Comment is an opportunity for the public to participate in public meetings by addressing the Ventura County Continuum of Care Board in connection with one or more agenda or non-agenda items. This meeting is subject to the Brown Act and public comments may be submitted by using one of the following options:

Email in advance of the meeting: If you wish to make public comment on an agenda item via email, please submit your comment via email by 4:30pm on the day prior to the Board meeting. Send emails to: venturacoc@ventura.org Please indicate the agenda item you would like to speak on if relevant and whether you would like your message read by staff or you will be participating and would like to provide your comments during the live meeting.

During the meeting: Participants may use the chat function in zoom to indicate they would like to make a comment. Staff will call on participants during the public comment section of the meeting or during specific item following staff presentation of the item.

Continuum of Care Governance Board Business

5. Approval of Board Minutes from May 11, 2022.
6. Authorization to submit the State of California Homeless Housing, Assistance and Prevention (HHAP) Program Round 3 application and budget by June 30, 2022.
7. Receive an Update on the Ventura County Project Roomkey Transition Plan.



Meeting Minutes

Continuum of Care (CoC) Board

Wednesday, May 11, 2022

3:30pm – 5 pm

Zoom Meeting ID: **895 1247 6256**

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IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54953(e)(1)(A) AND IN RESPONSE TO THE DECLARED STATE AND LOCAL EMERGENCIES DUE TO THE NOVEL CORONAVIRUS AND LOCAL HEALTH OFFICER RECOMMENDATION REGARDING SOCIAL DISTANCING, THE VENTURA COUNTY CONTINUUM OF CARE IS HOLDING ALL BOARD, ALLIANCE AND COMMITTEE MEETINGS ELECTRONICALLY WHICH ARE ACCESSIBLE ONLINE VIA ZOOM WITH LINKS POSTED ON www.venturacoc.org TO FIND OUT HOW TO PROVIDE PUBLIC COMMENT, SEE INFORMATION CONTAINED BELOW ON THIS AGENDA.

1. **Call to Order** – Manuel Minjares, CoC Board Vice-Chair, called the meeting to order at **3:31 pm**

Board Members: Kevin Clerici, Emilio Ramirez, Mara Malch, Ingrid Hardy, Manuel Minjares, Nancy Wharfield Supervisor Carmen Ramirez, Carolyn Briggs, Pam Marshall, Dr. Sevet Johnson

Absent: Dawn Dyer, Susan Englund, Michael Nigh

Staff: Felipe Flores, Alicia Morales-McKinney, Jennifer Harkey, Christy Madden

Public Attendees: Michal Dunn, Chris Russell, Susan Kulwiec, Henry Chan, Norman Albances, Geneva Monteleone, Jessica Petrillo, Elizabeth R. Stone, Jillian Fleming, Meaghan Salas, Jack Villa

2. **Board Comments:** There were none.
3. **CoC Staff Comments:** There were none.
4. **Public Comments:** There were none.

Continuum of Care Governance Board Business

5. **Approval of Board Minutes from April 13, 2022.**

Kevin Clerici moved to approve Meeting Minutes; Emilio Ramirez was second; Carolyn Briggs abstained since she was absent from the April meeting; The balance of the Board was in favor.

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6. Review and approve the State of California Homeless Housing, Assistance and Prevention (HHAP) Program Round 3 funding priorities and authorization to release a Request for Proposals.

Alicia Morales-McKinney, CoC Staff, presented the discussion and results of the VC CoC Data, Performance & Evaluation Committee’s recommendations and funding priorities for HHAP-3 funding for the 2022 Notice of Funding Availability (NOFA). Elizabeth R. Stone, Community Outreach Specialist, asked if the inclusion of persons with Lived Experience would be incorporated into the scoring and Alicia confirmed. On a different note, Jenn shared that leveraged funds that partners count on from other (State) grants will also be looked at when reviewing proposals.

Supervisor Carmen Ramirez moved approval; Ingrid Hardy was second; All in favor.

7. Authorize Collaborative Applicant staff to work with the VC CoC Youth Collaborative to complete and apply for the upcoming U.S. Department of Housing and Urban Development (HUD) Youth Homelessness Demonstration Program (YHDP) grant.

Jennifer Harkey, CoC Staff, presented HUD’s Youth Homelessness Demonstration Program (YHDP) NOFO. Jenn informed that this NOFO requires the need to establish a Youth Action Board (YAB) and discussed the steps and coordination needed to develop this. She also shared that there is good interest amongst (5) youth to participate and form the YAB. Giving them the opportunity to engage in these conversations and asking them directly what they would like to see in their community is important. Dr. Johnson asked what the eligibility requirements were for Youth to participate, if having experienced homelessness and be at risk-of qualified. Jenn explained that there was a preference towards having at least 3 Youth with Lived Experience and currently, there are already 3 YAB prospects that meet this.

Dr. Sevet Johnson moved approval; Carolyn Briggs was second; All in favor.

8. Receive and file the 2022 State of Homelessness in Ventura County report.

Jenn presented a general overview of the data contained in the 2022 Housing Inventory Count and the 2022 Homeless Point-In-Time Count, conducted throughout the County on the night of February 22, 2022, and the morning of February 23, 2022, with a large group of volunteers. To conclude the presentation, Jenn reminded the CoC Board that per their past meeting and recommendations, the CoC will continue to strive for Functional Zero for homeless veterans, work to end Youth homelessness by moving forward with the YHDP grant, help jurisdictions understand the state of homelessness in their own cities, reorganize the Housing and Services Committee to focus on homelessness prevention and housing solutions, and formalize a workgroup to include Persons with Lived Experience. A new proposal to include them by using CoC planning grant money will be brought to the CoC Board in the coming months.

Nancy Wharfield asked if the Report will be sent out and Jenn confirmed, including posting it on the CoC website.

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Supervisor Carmen Ramirez asked if it was known if persons who began experiencing homelessness were due to not being able to afford the rent. Jenn replied that this particular question was not asked while conducting the field surveys. However, it may be possible to gather some data through HMIS since this question is part of the general assessment. The data can then be pulled and brought to the CoC Board. Supervisor also asked if there was any specific data around Youth that have come out and run away from their homes because of this. Jenn replied that contacting a partner agency such as Interface Child & Family Services might be able to provide data on this.

Elizabeth R. Stone asked how Ventura County compared to the 60% of national cases regarding long-term homeless persons that leave temporary or emergency housing and return to being unhoused. Jenn commented that for long term homelessness, this question was asked, including through HMIS and this data can be looked at closer. She further explained that there was also an average of length of time homeless data measure that is reported on through Performance Measures, which was discussed at the previous CoC Board meeting.

Jack Villa, Commissioner - City of Oxnard Commission on Homelessness, asked if there was a data comparison to other Counties. Jenn informed that there was not since other Counties had not made their data available yet. Ventura County was able to publish quickly, despite a month delay in completing the Count. Additional data from other areas is forthcoming.

Closing comments – there were none.

Manuel adjourned the meeting at **4:33 pm.**

June 8, 2022

CoC Governance Board

SUBJECT: Authorization to submit the State of California Homeless Housing, Assistance and Prevention (HHAP) Program Round 3 application and budget.

BACKGROUND: On May 11, 2022, the VC CoC Board approved priorities for HHAP Round 3 funding. VC CoC staff released the HHAP-3 Requests for Proposals on May 12, 2022 to the VC CoC Alliance members and stakeholders. The RFP was posted on the VC CoC website. All RFP applications are due on June 10, 2022 by 5pm. When a local selection process is still pending at the time of application, the State requires CoCs to commit to spending funds within specified eligible uses and describe plans for the type of projects to be funded under those eligible uses. State applications are due June 30, 2022 and awards will be announced within 30 days of receiving a completed application.

Upon completion of the RFP process, the VC CoC Data Committee will reconvene to review applications and conduct scoring and ranking. The funding recommendations and full analysis will be presented to the VC CoC Board for final review and approval.

The State of California Homeless Housing, Assistance and Prevention Program application includes a landscape analysis of our local needs and demographics using January 1, 2021- December 31, 2021 system data, a funding analysis of our community, outcome goals for measure 1-6 System Performance Measures (utilizing stakeholder feedback) for bonus funding, funding plans description and strategies to meet our outcome goals.

RECOMMENDATIONS:

- 1) Authorize VC CoC Staff to submit the HHAP-3 application no later than June 30, 2022.

June 8, 2022

CoC Governance Board

SUBJECT: Receive an Update on the Ventura County Project Roomkey Transition Plan

BACKGROUND: Project Roomkey (PRK) has been operating through motel vouchers to support non-congregate shelter for highly vulnerable homeless persons since March 2020, in response to the COVID-19 pandemic. The County of Ventura has supported over 800 persons through this shelter program, with over 350 persons exiting to permanent housing or other temporary housing through case management services provided by homeless service providers. The County Executive Office has been providing administration and oversight which includes the review of referrals from case managers, prioritization of placements, issuing vouchers, maintaining documentation, and communicating with motel staff. FEMA funding has been covering the motel and food costs since March 2020. The extension of FEMA funding is uncertain; however, the California Department of Social Services (CDSS) has provided grant funds to continue to support PRK placements and assist with rehousing strategy after FEMA funds are expended. We anticipate this funding will cover the motel costs until January 2023 if the program remains at full capacity.

DISCUSSION: The State of California has required local jurisdictions to report on Project Roomkey (PRK) participants, including the number sheltered at each motel location and the number exiting to housing or other locations. There are currently 320 persons sheltered in PRK motels. The following chart provides data by city location and city of residence:

PRK Location	Camarillo	Ojai	Oxnard	Port Hueneme	Santa Paula	Simi Valley	Thousand Oaks	Ventura
Ventura	5	4	54		5			130
Oxnard			48	4				5
Thousand Oaks	2					16	47	
TOTAL	7	4	102	4	5	16	47	135

Of the 320 persons in PRK, 112 or 35% are homeless seniors 65 & older with limited Social Security Income who need affordable housing placements, as they are not eligible for Permanent Supportive Housing (PSH). The remaining 208 are those living with high-risk health conditions who need either PSH or extremely affordable housing units. Homeless service providers continue to explore all housing options with clients served by PRK. The United Way of Ventura County – Landlord Engagement Program has been supporting the housing location and navigation efforts by securing rental units when available, by offering bonus funding to landlords and property managers.

There are significant supportive housing resources coming online in the coming years, including the Oxnard Casa Aliento and Thousand Oaks Shangri-La Homekey projects that will collectively provide 146 Permanent Supportive Housing (PSH) units. Also, the City of Oxnard has approved a new project at 2nd and B Street to provide shelter and 56 new PSH units. The timely availability of these units depends on several factors, including the funding awards and construction timeframes. It is likely that alternative housing options for PRK clients will need to be available by the end of December 2022 while these projects are being finalized. The County Executive Office is currently seeking opportunities for State Homekey Round 3 and evaluating other sheltering options in anticipation of discontinued funding for emergency response to COVID.

The VC CoC staff continue to work closely with partner agencies who are supporting clients in PRK. The case managers have been completing vulnerability assessments, gathering eligibility documentation, and referring clients to the Coordinated Entry System for PSH prioritization. The number of referrals through the Coordinated Entry System has increased significantly over the past year, especially with the addition of Emergency Housing Vouchers through the local housing authorities.