



**VC HMIS/PTH CES Steering Committee - Quarterly Meeting**  
**August 17, 2022/9:30am - 11:00am**  
**Human Services Agency - 855 Partridge Drive, Ventura**  
**MS Teams**

Items	Notes
1. Welcome to New CES Coordinator / Introductions	Attendees: Chris Russell, Stefanie Robbins, Rosie Walker, Jeff Wilson, Espy Gonzalez, Jill Fleming, Alicia Morales-McKinney, Donna Caskey, Stephanie Sullivan, Lauren Prater Mex, Heather Powell, Lee Sherman, Jason Gray, Marci Valencia, Amanda Cruz, Martina Cilla, Ninna Castellano  Heidi Marine was introduced as new CES Coordinator, not in attendance.
2. CES Updates	<ul style="list-style-type: none"> <li>• Newly revised VAT tool has been distributed for use.</li> <li>• Continue to hold bi-weekly Pathways to Home (PTH) meetings.</li> <li>• Coming PTH meetings will begin to have more of a focus on PSH case presentations, and slow down on the EHV's.</li> <li>• Policy and Procedures is forthcoming in the next few months for the case presentations and prioritization list. The list is very extensive currently and we are trying to limit it becoming stagnant.</li> <li>• Question was raised if we are at capacity on EHV referrals. A: No, the list for EHV's will continue, we are just trying to slow it down a bit. Ventura Housing Authority has a pause on receiving referrals, but Area HA &amp; Oxnard HA were matched yesterday. They are accepting approx. 5-7 per month. Matching is being based on vulnerability.</li> </ul>
3. Training Updates	<ul style="list-style-type: none"> <li>• New user training is monthly, schedule is posted on the CoC Website. (<a href="https://www.venturacoc.org/training/">https://www.venturacoc.org/training/</a>) The document submission portal is used to submit the requests. ( <a href="https://vchsa.org/hmis-submit/form/en">https://vchsa.org/hmis-submit/form/en</a>)</li> <li>• Existing users have a just in Time annual refresher training requirement. They are emailed by HMIS team to enroll when it is due. Emails are sent 30 days prior to training date.</li> <li>• Online training is in development with a vendor. Modules will cover the refresher training courses.</li> </ul>
4. Site Visit Updates	<ul style="list-style-type: none"> <li>• Are required annually for providers and are currently being done remotely. To register go to <a href="#">VC HMIS Booking Page</a> .</li> <li>• 13 have been completed this year, 1 scheduled and 16 are outstanding. Please make sure that your agency registers for a site visit if one has not been completed already.</li> </ul>
5. Westview Village Referrals	<ul style="list-style-type: none"> <li>• Launch date is Mid-October and will have 21 units, 1 that is ADA.</li> <li>• 18 two bedroom, 3 one bedroom: AMI varies by unit, will require either 30%-45%-50%</li> </ul>

	<ul style="list-style-type: none"> <li>• Will begin matching units to clients off of the existing prioritization list on 8/29/22. Will be announcing in PPTH meeting on 8/22 &amp; 8/24. Goals is to be all matched by the beginning of Sept.</li> <li>• No supportive services will be provided, client must be working with a provider to supply them.</li> <li>• If units are not filled by the existing list, we will solicit referrals from the HMIS Community at the PTH meetings at that time. There will be a separate referral form.</li> </ul>
<p>6. Emergency Housing Vouchers Status</p>	<ul style="list-style-type: none"> <li>• Jeff &amp; Heidi are working on a project to get a better picture of EHV's (how many prioritized, matched, housed etc.) to show that the need in the County is affordable units, not the processing of vouchers. Working on telling that story with data.</li> <li>• New prioritization lists by provider have been posted so that users can provide updates. Please list information as soon as possible when they occur.</li> </ul>
<p>7. Roundtable Discussion</p>	<p>Rosie Walker: Document Submission Portal</p> <ul style="list-style-type: none"> <li>• New as of July</li> <li>• Demonstrated in the PTH meetings (not mandatory)</li> <li>• ALL client documents are to be submitted through this &amp; are available for download there if needed</li> </ul> <p>Alicia Morales-McKinney: Request for Proposals</p> <ul style="list-style-type: none"> <li>• All info is available on the CoC Website.</li> <li>• Partnering with people with lived experience in homelessness, due 8/31/22</li> <li>• CoC NOFO, due 9/1/22 in E-Snaps</li> <li>• NOFO Unsheltered, \$4.2mil competitive grant will support PSH</li> <li>• Joint Transitional housing</li> <li>• HHAP round 3 reopened for Transitional Age Youth</li> <li>• HHAP round 4 expected to open at the end of Sept.</li> <li>• For questions please contact: Felipe Flores for ESG, Jenn Harkey for CoC, and Alicia Morales-McKinney for HHAP</li> </ul>