



**Meeting Agenda  
Continuum of Care (CoC) Board  
Wednesday, May 13, 2020**

Skype Meeting

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Or join by phone:

Toll-free number: [8556781883](tel:8556781883)

Toll number: [903-225-3507](tel:903-225-3507)

1. Call to Order
2. Approval of, Minutes of the meeting of Governance Board held Wednesday, April 15, 2020
3. Board Comments
4. CoC Staff Comments
5. Public Comments: public comments regarding CoC matters not appearing on this agenda.

Continuum of Care Governance Board Business

6. Receive an update on COVID19 Response from the County's Homeless Taskforce including Project Room Key and Future Planning.
7. Update on allocating State of California COVID-19 Homeless Emergency Funding and partnering with County of Ventura on this effort.
8. Approval of Recordkeeping Requirements for Department of Housing & Urban Development Continuum of Care COVID19 Waivers for Program Requirements.
9. Receive a report on FY19 HUD Continuum of Care Funding Awards and HUD Debriefing Score comparing score to FY18 competition.
10. Receive an update on California Housing & Community Development (HCD) Emergency Solutions Grant (ESG) funding timeline and anticipated ESG CARES Act allocation.
11. Receive an update on Pay for Success initiative "Venture Home" including Social Impact Partnerships to Pay for Results Act (SIPRA) and Second Chance Act grant funding.



**Meeting Minutes**  
**Continuum of Care (CoC) Board**  
**Wednesday, April 15, 2020**  
**2:00pm-3:30pm**

Skype Meeting  
1-855-678-1883  
Conference ID: 1304290965

1. Call to Order: CoC Board Chair, Kevin Clerici, called the meeting to order at 2:03pm.  
Board Members: Carolyn Briggs, Kevin Clerici, Dawn Dyer, Susan Englund, Mara Malch, Pam Marshall, Manuel Minjares, Michael Nigh, Mike Powers, Carmen Ramirez, Emilio Ramirez, Nancy Wharfield  
Staff: Tara Carruth, Jennifer Harkey, Christy Madden  
HMIS Staff: Alicia Morales, Marissa Mach  
Public Attendees: Mayra Tamayo, Susan White Wood, Rajima Danish-Engel, Sevet Johnson, Luis Gomez, Scott Walker, Jayn Walter, Merari DeLara, Ashley Humes, Denise Wise,
2. Board Comments: Susan Englund shared that United Way Ventura County has been placing homeless veterans in motels who are not eligible for the emergency motel placements. Currently, 14 veterans have been temporarily housed with a goal of 23. United Way is working on exits to permanent housing. Thanks for the support. Dawn Dyer mentioned that the Housing Trust Fund is looking for ways to fill the funding needs or gaps.
3. CoC Staff Comments: Tara Carruth has been leading the Homelessness Taskforce on the COVID-19 response. CoC staff have been staying on top of grant funding.
4. Public Comments: No comments submitted.

Continuum of Care Governance Board Business

5. Received an update on COVID19 Response from the County's Homeless Taskforce.  
CoC staff provided details to the CoC Board and attendees about the emergency motel placements, backpack medicine team efforts and ongoing COVID-19 response countywide. Motels have been temporarily leased in East and West County through the Office of Emergency Services. Oxnard was used as an isolation and quarantine site. CoC staff thanked all of the partners for their work during this crisis response. The County Health Care Agency team is assisting with screenings to determine eligibility for FEMA reimbursement. CoC Board members inquired about the referral process and the needs among the service providers. Tara Carruth explained that a request has been submitted to the State for masks and supplies; however, first priority are the healthcare providers. Donation requests have been made through social media for the shelter and street outreach providers.
6. Received a report on FY19 HUD Continuum of Care Funding Awards including loss of Permanent Supportive Housing Project with Housing Authority of the City of San Buenaventura (HACSB) of \$98,169 and evaluated funding options to maintain new residents in permanent housing.

Tara Carruth reviewed the consolidated grant that was submitted to HUD. A few renewal projects fell into Tier 2. The new HMIS grant was funded; however, the Housing Authority of San Buenaventura was not approved which scored lowest and ranked last despite performing well and meeting HUD threshold for renewal. This grant supports nine individuals in Permanent Supportive Housing (PSH) who were previously chronically homeless. The grant ends on April 30, 2020 and CoC staff is requesting that the CoC Board consider potential funding to fill the gap. CoC Board members discussed the various funding options and clarified that HACSB does not have funding to support these PSH units. Manual Minjares motioned to approve that the CoC move forward with CoC staff's recommendations as stated by Tara Carruth to explore HCA funding and other funding sources in the staff report to fill the gap. Carolyn Briggs seconded the motion. All in favor.

7. Reviewed and approved recommendations for State of California COVID-19 Homeless Emergency Funding Awarded to the Ventura County Continuum of Care in the amount of \$325,257.57.

Tara Carruth shared that all CoCs are being awarded funding in response to the COVID-19 crisis. This funding is intentionally broad and suggested uses are included in the staff item. The funding must be expended by June 30, 2022. CDSS is making some funding available due to the crisis response. All providers receiving HHAP funding can drawdown funds for the COVID-19 response as well. CoC Board members asked questions about eligibility and support the prioritization of funding to protect the homeless population and curb the COVID-19 crisis. Board members mentioned that handwashing stations, medical services through backpack medicine and masks are definitely needed. The CoC Board thanked the nonprofit agencies and their volunteers for their continued work during this crisis. Dawn Dyer motioned to expend the COVID-19 CoC funding on the priorities for both crisis response and consider more long term needs, with a report back by CoC staff. Manual Minjares seconded the motion. All in favor.

May 13, 2020

CoC Governance Board

**SUBJECT:** Receive an update on COVID19 Response from the County's Homeless Taskforce.

**BACKGROUND:** As the County of Ventura responds to the local emergency of the novel coronavirus (COVID-19) a Homeless Taskforce has been established to respond to the needs of the homeless community and keep stakeholders informed of local actions.

**DISCUSSION:** County of Ventura and Ventura County Continuum of Care are leading the regional Homeless Taskforce in response to COVID-19. The following actions have been taken to address the needs of the population and keep people experiencing homelessness safe as well as preventing a surge of homeless patients in the hospital system.

- Deployed 20 handwashing stations throughout the county near locations frequented by unsheltered homeless persons;
- Deployed handwashing stations to emergency shelters to promote good handwashing hygiene with shelter residents;
- Provide masks and other supplies to emergency shelters and service providers through County Office of Emergency Services and community donations.
- Worked to implement Public Health guidance for emergency shelters including relocating high-risk residents, increasing space between beds, cleaning/disinfecting standards, visits by Backpack Medicine doctors to encourage residents to stay at shelter except for essential activities;
- Established Backpack Medicine team as rapid response line to respond to encampments and other homeless community members to assess, screen and test persons when warranted;
- Established non-congregate shelter sites for healthy high-risk persons (65+ and/or those with serious health conditions) and those requiring isolation or quarantine due to symptoms or positive test results;
- Have provided non-congregate sheltering to over 330 persons at 4 motel sites and continue to expand capacity and receive referrals for high-risk persons;
- Created resource list of locations unsheltered persons make seek food assistance;
- Sharing information with stakeholders as situation and guidelines change;
- Procured solar chargers for unsheltered persons through Unite to Light in Santa Barbara;
- Continuous evaluation of unmet needs and future planning

## Items for future planning and discussion

### **Safe Delivery of Emergency Shelter and Homeless Services:**

Discussion about the future of homeless services into the future is critical at this time. Services may not be safely delivered in their traditional methods until there is a vaccine for COVID-19. Emergency Shelters may have a reduced capacity to shelter as many people as they've been able to shelter in the past. Day services and outreach services will require supplies that were not previously required for staff and clients.

### **Homelessness Prevention:**

Preventing new episodes of homelessness during an economic downturn will be critical with a service system that is already strained to serve the most vulnerable in Ventura County. Federal CARES funding may be allocated for this intervention but HUD has not yet released rules and requirements surrounding this funding.

### **Opportunities for Motel Conversion to Housing:**

Motel owners leasing properties for Project Room Key and others have expressed new interest in selling their properties for motel conversion projects. Motel conversion to housing is a creative strategy to create single room occupancy housing units for permanent supportive housing and could continue to support the high-risk community that is currently placed in Project Room Key.

### **Homeless Encampments Including RVs: and other Vehicles:**

The United States Centers for Disease Control (CDC) has issued guidance for serving homeless encampments including those in vehicles. This guidance states that persons should only be relocated if they can be provided shelter or housing in a non-congregate setting. Addressing the impacts of encampments on the larger community and the environment will require careful and thoughtful planning to leverage resources and create housing opportunities. For example, RV dwellers currently residing in the unincorporated part of the county North of Ventura off the 33 highway report they would like to remain living in their RVs in a location where they can connect to utilities. Creating these spaces for safe and affordable permanent housing for these households could be more cost effective than building new housing units.

### **Urgent Need for More Extremely Affordable Housing:**

Over 300 persons currently sheltered in Project Room Key will need to be connected to housing in their home communities at the conclusion of Project Room Key. There's an extreme shortage of available housing to support this population; new and unprogrammed resources dedicated to, or available for, the creation of new housing should be considered and possibly prioritized to meet this need.

April 15, 2020

CoC Governance Board

**SUBJECT:** Update on allocating State of California COVID-19 Homeless Emergency Funding and partnering with County of Ventura on this effort.

**BACKGROUND:** On March 17, 2020, Governor Gavin Newsom signed SB 89, which was approved unanimously by the state Legislature. SB 89 authorized a total appropriation of up to \$1 billion to provide assistance to help fight the spread of COVID-19. On March 18, 2020, Governor Newsom's Administration allocated \$150 million in emergency funding from SB 89 to local governments and Continuums of Care to help protect homeless Californians and reduce the spread of COVID-19 by safely getting individuals into shelter and providing immediate housing options. Also on March 18, 2020, the Governor signed Executive Order N-3220, which removes restrictions from using Homeless Emergency Aid Program funds for COVID-19 response. The VC CoC Board authorized staff to begin allocating funds to meet the emergent needs for COVID-19 homeless response in partnership with the County of Ventura.

**DISCUSSION:** Since the April 15, 2020 CoC board meeting, staff have worked with the County of Ventura's Office of Emergency Services and community partners to evaluate priorities for this emergency funding. At this time, the full extent of Federal and State reimbursement for emergency response, sheltering and supplies is not known. The Federal Emergency Management Agency (FEMA) has approved funding 75% of Project Room Key operations through May 30, 2020. The State hopes to extend this agreement or identify additional funding to support an extension of the operation. Funding will be needed to support the remaining 25% of operational costs in addition to enhanced service delivery including addiction medicine services and other health and social services provided onsite. Currently identified priority needs for this funding include:

- Funding gaps in Project Room Key Services and Operations;
- Hygiene Services including handwashing stations and expanded shower pods;
- Supplies including solar chargers for unsheltered persons;
- Safe operations of congregate shelter programs including supplies, staffing and facility costs.

Funds must be fully encumbered by June 30, 2020 and fully spent by June 30, 2022. Funds must be applied to programs that comply with Housing First per SB 1380.

May 13, 2020

CoC Governance Board

**SUBJECT:** Approval of Recordkeeping Requirements for Department of Housing & Urban Development Continuum of Care COVID-19 Waivers for Program Requirements.

**BACKGROUND:** In accordance with 24 CFR 578.103(a), we have established standard operating procedures that ensure that Continuum of Care program funds are used in accordance with the requirements of 24 CFR 578 and that sufficient records will be maintained to enable HUD to determine whether we, as a Recipient or Sub-recipient, are meeting the requirements of this part. On April 1, 2020, HUD issued a [memorandum](#) providing regulatory waivers (see Exhibit 1) of certain Continuum of Care (CoC) requirements to help:

- Prevent the spread of COVID-19
- Provide additional supports to individuals and families eligible for CoC, ESG, and HOPWA assistance who are economically impacted by COVID-19

On April 27, 2020 Ventura County Continuum of Care staff informed the HUD CPD Director of our intent to implement the waivers described below for the following CoC funded Projects:

- Ventura County Behavioral Health: Supportive Housing Program;
- Ventura County Human Services Agency: Choices Supportive Housing Program & Rapid Re-Housing Program;
- Lutheran Social Services Homeless to Home Rapid Re-Housing Program;
- Many Mansions Supportive Housing Programs;
- Turning Point Foundation Rapid Re-Housing, Supportive Housing and Safe Haven programs.

The waivers were approved effective April 29, 2020

**DISCUSSION:** As part of those policies and procedures, this Emergency Protocol outlines the waivers the VC CoC and funded partners have applied for related to the COVID-19 Health Emergency. It also describes the recordkeeping process each grantee will use associated with each waiver requested, and will be documented by their signature on the Recordkeeping Protocol included as Exhibit 2. Grantees will make every attempt to follow the adopted documentation protocols and when unable to obtain the approved documentation, will document their attempts and keep that documentation in the administrative file.

**RECOMMENDATION:** Approval of Recordkeeping Requirements for Department of Housing & Urban Development Continuum of Care COVID19 Waivers for Program Requirements

## COVID-19 Waiver Suggested Documentation

The following chart outlines suggested documentation grantees should maintain when implementing the waivers outlined in the [CPD COVID-19 Memorandum](#) dated March 31, 2020. Recipients are strongly encouraged to establish a set of emergency policies and procedures that outline the waivers they are utilizing and explain the records they will maintain to support them. Additionally, recipients should note the individual use of waivers in affected client files.

### Continuum of Care (CoC)

Waiver No.	Requirement	Suggested Recipient Documentation*	Suggested Client Level Documentation*
1	<b>Fair Market Rent for Individual Units and Leasing Costs</b> 24 CFR 578.49(b)(2)	1) Documentation that FMR limits are impeding grantee’s ability to find units for clients as a result of COVID-19; 2) Copy of waiver notification sent to HUD; 3) Emergency recordkeeping policies and procedures	1) A copy of the lease clearly displaying the date of execution; 2) a note to file noting the date of the COVID-19 Memorandum and its application to the client’s lease; 3) a completed rent reasonableness analysis.
2	<b>Disability Documentation for Permanent Supportive Housing (PSH)</b> 24 CFR 578.103(a) and 24 CFR 578.103(a)(4)(i)(B)	1) Documentation of COVID-19 related constraints preventing collection of disability documentation such as shelter-in-place orders or office closures; 2) Copy of waiver notification sent to HUD; 3) Emergency recordkeeping policies and procedures	1) Copies of certifications; 2) a note in the files of affected clients outlining application of the waiver and compliance with the timeframe.
3	<b>Limit on Eligible Housing Search and Counseling Services</b> 24 CFR 578.53(e)(8)(ii)(B) and 578.53(d)	1) Emergency recordkeeping policies and procedures outlining how grantee will define “difficulty obtain[ing] housing”; 2) Copy of waiver notification sent to HUD	Documentation demonstrating the client’s inability to obtain housing as a direct result of rent and utility arrears.
4	<b>Permanent Housing-Rapid Re-housing Monthly Case Management</b> 24 CFR 578.37(a)(1)(ii)(F)	1) Documentation of limited staff capacity, shelter-in-place order, or similar COVID-19 related impediment; 2) Copy of waiver notification sent to HUD; 3) Emergency recordkeeping policies and procedures	A note in the files of affected clients outlining application of the waiver.
5	<b>Housing Quality Standards (HQS) – Initial Physical Inspection of Unit</b> 24 CFR 578.75(b)(1)	1) Emergency recordkeeping policies and procedures that outline the reinspection process; 2) Copy of waiver notification sent to HUD	1) A completed HQS inspection form noting the method of observation, date, and a reference to the waiver. 2) By the 3-month deadline, a completed on-site inspection.
6	<b>HQS – Re-Inspection of Units</b> 24 CFR 578.75(b)(2)	1) Copy of waiver notification sent to HUD; 2) Emergency recordkeeping policies and procedures	A note in the files of affected clients.
7	<b>One-Year Lease Requirement 24 CFR 578.3, definition of permanent housing,</b> 24 CFR 578.51(l)(1)	1) Documentation outlining constraints related to 1-year lease requirement; 2) Copy of waiver notification sent to HUD; 3) Emergency recordkeeping policies and procedures	A notation in the files of affected clients along with a copy of the lease indicating the term.

\*Documentation may be electronic.

## Consolidated Plan Requirements

Waiver No.	Requirement	Suggested Recipient Documentation*
8	<b>Citizen Participation Public Comment Period for Consolidated Plan Amendment</b> 24 CFR 91.105(c)(2) and (k), 24 CFR 91.115(c)(2) and (i) and 24 CFR 91.401	1) Documentation of the need to expedite the amendment and demonstrating both publication and 5-day comment period; 2) A record of all comments received, and responses must be submitted with the amendment; 3) Copy of waiver notification sent to HUD; 4) Emergency recordkeeping policies and procedures
9	<b>Citizen Participation Reasonable Notice and Opportunity to Comment</b> 24 CFR 91.105(c)(2) and (k), 24 CFR 91.115(c)(2) and (i) and 24 CFR 91.401	1) Policies and procedures including the definition of “reasonable notice and opportunity to comment”; 2) Copy of waiver notification sent to HUD

\*Documentation may be electronic.

## Emergency Solutions Grants (ESG)

Waiver No.	Requirement	Suggested Recipient Documentation*	Suggested Client Level Documentation*
10	<b>HMIS Lead Activities</b> 24 CFR 576.107(a)(2)	1) Documentation of the need to upgrade or enhance the HMIS as a result of COVID-19 and that it met the “necessity” threshold established in the policies and procedures; 2) Copy of waiver notification sent to HUD	N/A
11	<b>Re-evaluations for Homelessness Prevention Assistance</b> 24 CFR 576.401(b)	1) Documentation demonstrating need to keep participant housed during COVID-19 pandemic; 2) Copy of waiver notification sent to HUD; 3) Emergency recordkeeping policies and procedures	1) A note in the files of affected clients; 2) and documentation demonstrating compliance with the 6-month requirement.
12	<b>Housing Stability Case Management</b> 24 CFR 576.401(e)	1) Documentation of limited staff capacity, shelter-in-place order, or similar COVID-19 related impediment; 2) Copy of waiver notification sent to HUD; 3) Emergency recordkeeping policies and procedures	A note in the files of affected clients.
13	<b>Restriction of Rental Assistance to Units with Rent at or Below FMR</b> 24 CFR 576.106(d)(1)	1) Documentation that FMR limits are impeding grantee’s ability to find units for clients as a result of COVID-19; 2) Copy of waiver notification sent to HUD; 3) Emergency recordkeeping policies and procedures	1) A copy of the lease clearly displaying the date of execution; 2) a note to file noting the date of this memo and its application to the client’s lease; and 3) a completed rent reasonableness analysis.

\*Documentation may be electronic.

## Housing Opportunities for Persons With AIDS

Waiver No.	Requirement	Suggested Recipient Documentation*	Suggested Client Level Documentation*
14	<b>Self-Certification of Income and Credible Information on HIV Status</b> 24 CFR 574.530	1) Documentation of COVID-19 related constraints preventing collection of income and HIV verification documentation such as shelter-in-place orders or office closures; 2) Copy of waiver notification sent to HUD; 3) Emergency recordkeeping policies and procedures	1) A note in the files of affected clients demonstrating applicability of the waiver; 2) copies of the self-certifications.
15	<b>FMR Rent Standard</b> 24 CFR 574.320(a)(2)	1) Documentation outlining the recipient's difficulty in obtaining housing at the current rent standard; 2) Copy of waiver notification sent to HUD; 3) Emergency recordkeeping policies and procedures	A copy of the application of the revised rent standard to the client's unit, including rent reasonableness documentation.
16	<b>Property Standards for TBRA</b> 24 CFR 574.310(b)	1) Emergency recordkeeping policies and procedures; 2) Copy of waiver notification sent to HUD	1) A completed HQS inspection form noting the method of observation, the reason for not conducting the inspection-in person and a reference to the waiver; 2) Copy of the reinspection that occurred after special measures were no longer necessary
17	<b>Space and Security</b> 24 CFR 574.310(b)(2)(iii)	1) Documentation of the need for quarantine space as a result of COVID-19; 2) Copy of waiver notification sent to HUD; 3) Emergency recordkeeping policies and procedures	1) Documentation demonstrating quarantine recommendation of local health-care professionals including the timeframe for quarantine; 2) a note in the file of affected clients outlining the application of the waiver.

\*Documentation may be electronic.

# Ventura County Continuum of Care Recordkeeping Standard Operating Procedures – COVID-19 Emergency Recordkeeping Protocol

In accordance with 24 CFR 578.103(a), we have established standard operating procedures that ensure that Continuum of Care program funds are used in accordance with the requirements of 24 CFR 578 and that sufficient records will be maintained to enable HUD to determine whether we, as a Recipient or Subrecipient, are meeting the requirements of this part.

As part of those policies and procedures, this Emergency Protocol outlines the waivers we have applied for related to the COVID-19 Health Emergency. It also describes the recordkeeping process we will use associated with each waiver requested.

**On April 27, 2020 we informed the HUD CPD Director of our intent to implement the waivers described below for the following CoC funded Projects:**

- Ventura County Behavioral Health: Supportive Housing Program;
- Ventura County Human Services Agency: Choices Supportive Housing Program & Rapid Re-Housing Program;
- Lutheran Social Services Homeless to Home Rapid Re-Housing Program;
- Many Mansions Supportive Housing Programs;
- Turning Point Foundation Rapid Re-Housing, Supportive Housing and Safe Haven programs.

**The Waivers were approved effective April 29, 2020**

**Waivers Requested:**

✓	Requirement	Applicability	Other Provisions
	<b>Fair Market Rent for Individual Units and Leasing Costs</b> 24 CFR 578.49(b)(2)	The FMR restriction is waived for any lease executed by a recipient or subrecipient to provide transitional or permanent supportive housing during the <b>6-month period beginning on the date of this memorandum.</b>	The affected recipient or subrecipient <b>must still ensure</b> that rent paid for individual units that are leased with CoC Program leasing dollars meet the rent reasonableness standard in 24 CFR 578.49(b)(2).
	<b>Disability Documentation for Permanent Supportive Housing (PSH)</b> 24 CFR 578.103(a) and 24 CFR 578.103(a)(4)(i)(B)	The requirement that intake staff-recorded observation of disability be confirmed and accompanied by other evidence no later than 45 days from the application for assistance documentation requirement is waived for any program participants admitted into PSH funded by the CoC Program for the <b>6-month period beginning on the date of this memorandum.</b>	For the purposes of individuals and families housed in PSH from the date of this memorandum until public health officials determine no additional special measures are necessary to prevent the spread of COVID-19, a written certification by the individual seeking assistance that they have a qualifying disability is considered acceptable documentation approved by HUD under 24 CFR 578.103(a)(4)(i)(B)(5).
	<b>Limit on Eligible Housing Search and Counseling Services</b> 24 CFR 578.53(e)(8)(ii)(B) and 578.53(d)	The limitation on eligible housing search and counseling activities is waived so that CoC Program funds may be used for up to 6 months of a program participant’s utility arrears and up to 6 months of program	Only applies when those arrears make it difficult to obtain housing.

		participant's rent arrears, when those arrears make it difficult to obtain housing. This waiver is in effect <b>one-year beginning on the date of this memorandum.</b>	
	<b>Permanent Housing- Rapid Re-housing Monthly Case Management</b> 24 CFR 578.37(a)(1)(ii)(F)	This requirement in 24 CFR 578.37(a)(1)(ii)(F) that projects require program participants to meet with case managers not less than once per month is waived for all permanent housing- rapid re-housing projects for <b>two months beginning on the date of this memorandum.</b>	N/A
	<b>Housing Quality Standards (HQS) – Initial Physical Inspection of Unit</b> 24 CFR 578.75(b)(1)	This waiver of the requirement in 24 CFR 578.75(b)(1) that the recipient or subrecipient physically inspect each unit to assure that the unit meets HQS before providing assistance on behalf of a program participant is in effect for <b>6-months beginning on the date of this memorandum.</b>	Recipients and subrecipients <b>must</b> meet the following criteria: a. The recipient is able to visually inspect the unit using technology, such as video streaming, to ensure the unit meets HQS before any assistance is provided; and  b. The recipient or subrecipient has written policies to physically reinspect the unit within 3 months after the health officials determine special measures to prevent the spread of COVID-19 are no longer necessary.
	<b>HQS – Re-Inspection of Units</b> 24 CFR 578.75(b)(2)	This requirement in 24 CFR 578(b)(2) is waived for <b>1-year beginning on the date of this memorandum.</b>	N/A
	<b>One-Year Lease Requirement</b> 24 CFR 578.3, definition of permanent housing, 24 CFR 578.51(1)(1)	The one-year lease requirement is waived for <b>six-months beginning on the date of this memorandum.</b>	The initial lease term of all leases must be for more than one month.

**To maintain administrative records for the waived provisions, we will obtain the documentation described below, to the best of our ability given the public health emergency. In instances where we are unable to obtain the records outlined below, we will document all efforts taken to obtain them, which will serve as our administrative record.**

✓	Requirement	Suggested Recipient Documentation*	Suggested Client Level Documentation*
	<b>Fair Market Rent for Individual Units and Leasing Costs</b> 24 CFR 578.49(b)(2)	1) Documentation that FMR limits are impeding grantee's ability to find units for clients as a result of COVID-19; 2) Copy of waiver notification sent to HUD; 3) Emergency recordkeeping policies and procedures	1) A copy of the lease clearly displaying the date of execution; 2) a note to file noting the date of the COVID-19 Memorandum and its application to the client's lease; 3) a completed rent reasonableness analysis.
	<b>Disability Documentation for Permanent</b>	1) Documentation of COVID-19 related constraints preventing collection of disability	1) Copies of certifications; 2) a note in the files of affected clients outlining

	<b>Supportive Housing (PSH)</b> 24 CFR 578.103(a) and 24 CFR 578.103(a)(4)(i)(B)	documentation such as shelter-in-place orders or office closures; 2) Copy of waiver notification sent to HUD; 3) Emergency recordkeeping policies and procedures	application of the waiver and compliance with the timeframe.
	<b>Limit on Eligible Housing Search and Counseling Services</b> 24 CFR 578.53(e)(8)(ii)(B) and 578.53(d)	1) Emergency recordkeeping policies and procedures outlining how grantee will define “difficulty obtain[ing] housing”; 2) Copy of waiver notification sent to HUD	Documentation demonstrating the client’s inability to obtain housing as a direct result of rent and utility arrears.
	<b>Permanent Housing-Rapid Re-housing Monthly Case Management</b> 24 CFR 578.37(a)(1)(ii)(F)	1) Documentation of limited staff capacity, shelter-in-place order, or similar COVID-19 related impediment; 2) Copy of waiver notification sent to HUD; 3) Emergency recordkeeping policies and procedures	A note in the files of affected clients outlining application of the waiver.
	<b>Housing Quality Standards (HQS) – Initial Physical Inspection of Unit</b> 24 CFR 578.75(b)(1)	1) Emergency recordkeeping policies and procedures that outline the reinspection process; 2) Copy of waiver notification sent to HUD	1) A completed HQS inspection form noting the method of observation, date, and a reference to the waiver. 2) By the 3-month deadline, a completed on-site inspection.
	<b>HQS – Re-Inspection of Units</b> 24 CFR 578.75(b)(2)	1) Copy of waiver notification sent to HUD; 2) Emergency recordkeeping policies and procedures	A note in the files of affected clients.
	<b>One-Year Lease Requirement</b> <b>24 CFR 578.3, definition of permanent housing,</b> 24 CFR 578.51(1)(1)	1) Documentation outlining constraints related to 1-year lease requirement; 2) Copy of waiver notification sent to HUD; 3) Emergency recordkeeping policies and procedures	A notation in the files of affected clients along with a copy of the lease indicating the term.

*\*Documentation may be electronic.*

**Name & Title of Authorizing Official:**

**Signature:**

**Date:**

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May 13, 2020

CoC Governance Board

**SUBJECT:** Receive a report on FY19 HUD Continuum of Care Funding Awards and HUD Debriefing Score comparing score to FY18 competition.

**BACKGROUND:** In March 2020, the Department of Housing and Urban Development announced the funding awards for the FY19 Continuum of Care NOFA. In April, HUD sent the CoC debriefing scores to communities.

**DISCUSSION:** Ventura County Continuum of Care was unsuccessful in obtaining renewal funding for all projects submitted for renewal. The permanent supportive housing grant with the Housing Authority of the City of San Buenaventura program ranked in Tier 2 was not funded. The Ventura County CoC's overall score in FY19 competition was 147.5. This score was a significant drop from the FY18 competition where the score was 178.25. The highest score in the country for FY19 was 186.5 and the mean score was 150.5. In consultation with Southern California regional CoCs, all of our regional partners saw a significant drop in scores. While our annual homeless count report did increase impacting system performance, the overall system performance of the VC CoC has improved among all measures. The VC CoC was awarded new funds for a new HMIS expanded grant in the FY19 competition. The VC CoC was not awarded Domestic Violence bonus projects or other CoC Bonus Funding that were applied for in this competition. HUD provided scores for the Domestic Violence bonus projects.

Areas for improvement as indicated by the Continuum of care Program Competition Debriefing provided by HUD include the following:

- **Project Ranking and Review Process:** VC CoC lost 3 points here and will need to review and update the review and ranking process for the FY20 application;
- **Bed coverage rate in HMIS:** VC CoC does not meet the goal of having 85% or more emergency shelter, transitional housing and supportive housing programs in HMIS. VC CoC lost 2 points in this area despite improving bed coverage rate from FY18.
- **System Performance (Lost 28 points here out of 60)**
  - **First Time Homeless:** the CoC needs a strategy to reduce the number of persons becoming homeless for the first time (scored 0 out of 3 points);
  - **Length of Time Homeless:** the CoC needs resources and strategy to reduce the length of time persons/families are experiencing homelessness (scored 8 out of 14);
  - **Placements in Permanent Housing:** the CoC needs to increase exits to housing (scored 8 out of 11 points);
  - **Returns to Homelessness:** the CoC needs an improved strategy to reduce the rate of returns to homelessness (scored 4 out of 8 points despite low rates of returns to homelessness of <5%);
  - **Job and Income Growth**—the CoC needs an improved strategy to increase access to employment and non-employment income and connect persons experiencing homelessness to employment opportunities (scored 8 out of 11 points)

FY19 CoC Application Objectives include:

1. Addressing the safety needs of domestic violence, dating violence, sexual assault, and stalking survivors. This includes improved coordination with victim services providers;
2. Identify steps to encourage public housing authorities to adopt homeless admission preferences and a move on strategy;
3. Address the needs of Lesbian, Gay, Bisexual, Transgender (LGBT) individuals and their families experiencing homelessness;
4. Implement a CoC-wide anti-discrimination policy and conduct training on the Equal Access Final Rule and Gender Identity Final Rule;
5. Ongoing education and outreach to reduce criminalization of homelessness;
6. Expand access points for Coordinated Entry to cover the entire CoC geographic area;
7. Ensure severity of needs and vulnerabilities are considered when reviewing, ranking and rating projects;
8. Increase use of HMIS among non-CoC funded providers;
9. Implement strategies to identify youth experiencing homelessness;
10. Implement strategies to reduce returns to homelessness;
11. Increase income, employment and mainstream benefits among persons served;
12. Collaborate with youth education providers and school districts;
13. Identify, assess and refer Veterans experiencing homelessness to the appropriate resources;
14. Implement diversion strategies for diverting families from emergency shelter;
15. Evaluate and assess whether there are racial disparities in the provision or outcome of homeless assistance, conduct an assessment and implement strategies to address racial disparities.

**CoC: CA-611–Oxnard, San Buenaventura/Ventura County CoC**

This document summarizes the scores that your Continuum of Care (CoC) received during the Fiscal Year (FY) 2019 CoC Program Competition and includes:

- 1. High Priority CoC Application Questions;**
- 2. CoC Scoring Summary**—on the four sections of the application; and
- 3. Overall Scores for all CoCs**—including highest and lowest scores.

The scores are organized in the same manner as the CoC application. HUD included a FY 2019 CoC Application NOFA Cross Reference in the [Detailed Instructions of the FY 2019 CoC Application](#) which indicated how the CoC application questions relate to the NOFA for the FY 2019 CoC Program Competition.

<b>1. High Priority CoC Application Questions</b>			
<b>CoC Application Question</b>	<b>NOFA Section</b>	<b>Maximum Score Available</b>	<b>CoC Score Received</b>
<b>1E. Continuum of Care (CoC) Project Review, Ranking, and Selection</b>			
<p><i>This question assessed whether a CoC used objective criteria and past performance to review and rank projects. To receive full points, CoCs would have had to use performance-based criteria to at least partially evaluate and rank projects. Examples of performance criteria include reducing the length of time people experienced homelessness, and the degree to which people exited programs for permanent housing destinations.</i></p> <p><b>1E-2.</b> Project Ranking and Selection. Applicants must indicate whether the CoC used the following to rank and select project applications for the FY 2019 CoC Program Competition: (1) used objective criteria to review and rank projects for funding; (2) included one factor related to improving system performance; and (3) included a specific method for evaluating projects submitted by victim service providers that utilized data generated from a comparable database, and evaluated these projects on the degree they improve safety for the population served; and (4) attach evidence that supports the process selected.</p>	VII.B.1.a	18	15

**Continuum of Care (CoC) Program  
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**Fiscal Year (FY)  
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<p><b>1E-3.</b> Severity of Needs and Vulnerabilities. Applicants must describe: (1) the specific severity of needs and vulnerabilities the CoC considered when reviewing and ranking projects; and (2) how the CoC takes severity of needs and vulnerabilities into account when reviewing and ranking projects.</p>	VII.B.1.b	4	4
<b>2A. Homeless Management Information System (HMIS) Bed Coverage</b>			
<p><b>2A-2.</b> Bed Coverage Rate. Using 2019 HIC and HMIS data, applicants must report by project type: (1) total number of beds in 2019 HIC; (2) total beds dedicated for DV in the 2019 HIC; and (3) total number of 2019 HIC beds in HMIS.</p>	VII.B.3.b	6	4
<b>3A. Continuum of Care (CoC) System Performance</b>			
<p><b>3A-1.</b> First Time Homeless as Reported in HDX. (3A-1) Applicants must: report the number of first time homeless as reported in HDX.</p> <p>(3A-1a) Applicants must: (1) describe the process the CoC developed to identify risk factors the CoC uses to identify persons becoming homeless for the first time; (2) describe the CoC's strategy to address individuals and families at risk of becoming homeless; and (3) provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time.</p>	VII.B.2.b	3	0
<p><b>3A-2.</b> Length-of-Time Homeless as Reported in HDX. (3A-2) Applicants must: provide the average length of time individuals and persons in families remained homeless as reported in HDX.</p> <p>(3A-2a) Applicants must: (1) describe the CoC's strategy to reduce the length-of-time individuals and persons in families remain homeless; (2) describe how the CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and (3) provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the length of time individuals and families remain homeless.</p>	VII.B.2.c	14	8
<p><b>3A-3.</b> Successful Permanent Housing Placement and Retention as Reported in HDX. (3A-3) Applicants must: (1) report the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid rehousing that exit to permanent housing destinations as reported in HDX; and</p>	VII.B.2.d	11	8

<p>(2) report the percentage of individuals and persons in families in permanent housing projects, other than rapid re-housing, that retain their permanent housing or exit to permanent housing destinations as reported in HDX.</p> <p>(3A-3a) Applicants must: (1) describe the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid re-housing exit to permanent housing destinations; and (2) provide the organizations name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid re-housing exit to permanent housing destinations; (3) describe the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid re-housing, retain their permanent housing or exit to permanent housing destinations; and (4) provide the organizations name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid re-housing, retain their permanent housing or exit to permanent housing destinations.</p>			
<p><b>3A-4.</b> Returns to Homelessness as Reported in HDX. (3A-4) Applicants must: (1) report the percentage of individuals and persons in families returning to homelessness over a 6-month period as reported in HDX.</p> <p>(2) report the percentage of individuals and persons in families returning to homelessness over a 12-month period as reported in HDX.</p> <p>(3A-4a) Applicants must: (1) describe the strategy the CoC has implemented to identify individuals and persons in families who return to homelessness; (2) describe the CoC’s strategy to reduce the rate of additional returns to homelessness; and (3) provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the rate individuals and persons in families returns to homelessness.</p>	VII.B.2.e	8	4
<p><b>3A-5.</b> Job and Income Growth. (3A-5) Applicants must: (1) report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid re-housing, and permanent supportive housing projects that increase their employment income from entry to exit as reported in HDX.</p>	VII.B.2.f; VII.B.2.g; VII.B.6.n; VII.B.6.o	15	11

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<p>(2) report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid re-housing, and permanent supportive housing projects that increase their non-employment cash income from entry to exit as reported in HDX.</p> <p>(3A-5a) Applicants must: (1) describe the CoC’s strategy to increase employment income; (2) describe the CoC’s strategy to increase access to employment; (3) describe how the CoC works with mainstream employment organizations to help individuals and families increase their cash income; and (4) provide the organizations name or position title that is responsible for overseeing the CoC’s strategy to increase job and income growth from employment.</p> <p>(3A-5b) Applicants must: (1) describe the CoC’s strategy to increase non-employment cash income; (2) describe the CoC’s strategy to increase access to non-employment cash sources; and (3) provide the organizations name or position title that is responsible for overseeing the CoC’s strategy to increase non-employment cash.</p> <p>(3A-5c) Applicants must describe how the CoC: (1) promoted partnerships and access to employment opportunities with private employers and private employment organizations, such as holding job fairs, outreach to employers, and partnering with staffing agencies; and (2) is working with public and private organizations to provide meaningful, education and training, on-the-job training, internship, and employment opportunities for residents of permanent supportive housing that further their recovery and well-being.</p> <p>(3A-5d.) Applicants must indicate all the steps the CoC has taken to promote employment, volunteerism, and community service among people experiencing homelessness in the CoC’s geographic area.</p>			
<p><b>3A-6.</b> System Performance Measures Data Submission in HDX. Applicants must enter the date the CoCs submitted it’s FY 2018 System Performance Measures data in HDX.</p>	VII.B.2.h	6	6
<b>3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives</b>			
<p><b>3B-1a.</b> Applicants must: (1) describe how the CoC currently rehuses every household of families with children within 30 days of becoming homeless that addresses both housing and service needs; (2) describe how the CoC addresses both housing and service needs to ensure</p>	VII.B.5.b.2	1	0.5

**Continuum of Care (CoC) Program  
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**Fiscal Year (FY)  
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families with children successfully maintain their housing once assistance ends; and (3) provide the organizations name or position title responsible for overseeing the CoC's strategy to rapidly re-house families with children within 30 days of them becoming homeless.			
<b>4A. Continuum of Care (CoC) Accessing Mainstream Benefits and Additional Policies</b>			
<b>4A-2.</b> Lowering Barriers to Entry Data: Applicants must report: (1) total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in it's CoC Priority Listing in FY 2019 CoC Program Competition; and (2) total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	VII.B.6.g	7	7
<b>4A-3.</b> Street Outreach. Applicants must: (1) describe the CoC's street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged; (2) state whether the CoC's Street Outreach covers 100 percent of the CoC's geographic area; (3) describe how often the CoC conducts street outreach; and (4) describe how the CoC tailored it's street outreach to persons experiencing homelessness who are least likely to request assistance.	VII.B.6.h	3	3
<b>4A-4.</b> RRH Beds as Reported in the HIC. Applicants must report the total number of rapid re-housing beds available to serve all household types as reported in the Housing Inventory Count (HIC) for 2018 and 2019.	VII.B.6.j	10	10

<b>2. CoC Scoring Summary (from FY 2019 CoC NOFA)</b>			
Scoring Category	Sections in the CoC Application	Maximum Score (Points)	Your CoC Score (Points)
1. Project Capacity, Review, and Ranking	1E	29	25.5
2. System Performance	2B, 3A, PIT	60	32
3. Homeless Management Information System	2A	9	7
4. Point-in-Time Count	2B	6	6
5. Performance and Strategic Planning	2B, 3B, PIT	40	22.5
6. CoC Coordination and Engagement	1B, 1C, 1D, 3A, 3B, 4A	56	54.5
<b>Total CoC Application Score*</b>		<b>200</b>	<b>147.5</b>

\*The total does not include bonus scores.

<b>3. Overall Scores for all CoCs</b>	
Highest Score for any CoC	186.5
Lowest Score for any CoC	37.25
Median Score for all CoCs	150.5
Weighted Mean Score** for all CoCs	157

\*\*The weighted mean score is the mean CoC score weighted by Annual Renewal Demand. CoCs that scored higher than the weighted mean score were more likely to gain funding relative to their Annual Renewal Demand, while CoCs that scored lower than the weighted mean were more likely to lose money relative to their Annual Renewal Demand.

**Continuum of Care (CoC) Program  
Competition Debriefing – DV Bonus Scores**

**Fiscal Year (FY)  
2019**

**CoC: CA-611**

**Applicant: County of Ventura Human Services Agency**

This document summarizes scores your CoC’s DV Bonus scores received during the FY 2019 Continuum of Care (CoC) Program Competition for CoC Application questions **1F-DV Bonus**. The lowest score for a project funded was **66.5**.

<b>RRH or Joint TH-RRH Projects</b>				
<b>NOFA Language</b>	<b>NOFA Section</b>	<b>Application Question Number</b>	<b>Maximum Points Available</b>	<b>DV Bonus Score</b>
<b>CoC Score.</b> Up to 25 points in direct proportion to the score received on the CoC Application.	II.B.10.(e)(1)(a)	n/a	25	18.44
<b>Need for the Project.</b> Up to 25 points based on the extent the CoC quantifies the need for the project in its portfolio, the extent of the need, and how the project will fill that gap.	II.B.10.(e)(1)(b)	1F-2, 1F-2a	25	20
<b>Quality of the Project Applicant.</b> Up to 50 points based on the previous performance of the applicant in serving survivors of domestic violence, dating violence, or stalking, and their ability to house survivors and meet safety outcomes. Additionally, to be eligible to receive a PH-RRH or Joint TH and PH-RRH project, the CoC must demonstrate that the project will use trauma-informed, victim-centered approaches.	II.B.10.(e)(1)(c)	1F-4, 1F-4a, 1F-4b, 1F-4c, 1F-4d, 1F-4e	50	10
<b>Total Score</b>	<b>48.44</b>			

<b>Overall Scores for all DV Bonus Applicants</b>	
Highest Score for any CoC	93.56
Lowest Score for any CoC	14.69
Median Score for all CoCs	60.88

# Continuum of Care Program FY 2018 Competition Debriefing

CoC Name: Collaborative Applicant Ventura County-Oxnard 2013 CoC Registration

CoC Number: CA-611

This document summarizes the scores your Continuum of Care (CoC) received during the Fiscal Year (FY) 2018 CoC Program Competition and includes:

1. **High Priority CoC Application Questions;**
2. **CoC Scoring Summary**—on the four sections of the application; and
3. **Overall Scores for all CoCs**—including highest and lowest scores.

The scores are organized in the same manner as the CoC application. HUD included a FY 2018 CoC Application NOFA Cross Reference in the Detailed Instructions of the FY 2018 CoC Application which indicated how the CoC application questions relate to the NOFA for the FY 2018 CoC Program Competition.

<b>1. High Priority CoC Application Questions</b>		
CoC Application Questions	Maximum Score Available	CoC Score Received
<b>1E. Continuum of Care (CoC) Project Review, Ranking, and Selection</b>		
<p><i>This question assessed whether a CoC used objective criteria and past performance to review and rank projects. To receive full points, CoCs would have had to use performance-based criteria to at least partially evaluate and rank projects. Examples of performance criteria include reducing the length of time people experienced homelessness and the degree to which people exited programs for permanent housing destinations.</i></p> <p><b>1E-1.</b> Project Ranking and Selection. Applicants must indicate whether the CoC used the following to rank and select project applications for the FY 2018 CoC Program Competition: (1) objective criteria; (2) at least one factor related to achieving positive housing outcomes; (3) a specific method for evaluating projects submitted by victim services providers; and (4) attach evidence that supports the process selected.</p>	18	18
<p><b>1E-2.</b> Severity of Needs and Vulnerabilities. Applicants must describe: (1) the specific severity of needs and vulnerabilities the CoC considered when reviewing, ranking, and rating projects; and (2) how the CoC takes severity of needs and vulnerabilities into account during the review, rating, and ranking process.</p>	4	4
<b>2A. Homeless Management Information System (HMIS) Bed Coverage</b>		
<p><b>2A-5.</b> Bed Coverage Rate. Using 2018 HIC and HMIS data, applicants must report by project type: (1) total number of beds in 2018 HIC; (2) total beds dedicated for DV in the 2018 HIC; and (3) total number of beds in HMIS.</p>	6	3.5

## Continuum of Care Program Competition Debriefing

# FY 2018

<b>1. High Priority CoC Application Questions</b>		
CoC Application Questions	Maximum Score Available	CoC Score Received
<b>3A. Continuum of Care (CoC) System Performance</b>		
<p><b>3A-1.</b> First Time Homeless as Reported in HDX. Applicants must: (1) describe how the CoC determined which risk factors the CoC uses to identify persons becoming homeless for the first time; (2) describe the CoC’s strategy to address individuals and families at risk of becoming homeless; and (3) provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time.</p>	3	1
<p><b>3A-2.</b> Length-of-Time Homeless as Reported in HDX. Applicants must: (1) provide the average length of time individuals and persons in families remained homeless (i.e., the number); (2) describe the CoC’s strategy to reduce the length-of-time individuals and persons in families remain homeless; (3) describe how the CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and (4) provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the length of time individuals and families remain homeless.</p>	14	11
<p><b>3A-3.</b> Successful Permanent Housing Placement and Retention as Reported in HDX. Applicants must: (1) provide the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid rehousing that exit to permanent housing destinations; and (2) provide the percentage of individuals and persons in families in permanent housing projects, other than rapid rehousing, that retain their permanent housing or exit to permanent housing destinations.</p> <p>Applicants must: (1) describe the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations; and (2) describe the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations.</p>	11	11
<p><b>3A-4.</b> Returns to Homelessness as Reported in HDX. Applicants must report the percentage of individuals and persons in families returning to homelessness over a 6- and 12-month period as reported in HDX. Applicants must: 1) describe how the CoC identifies common factors of individuals and persons in families who return to homelessness; (2) describe the CoC’s strategy to reduce the rate of additional returns to</p>	8	7

## Continuum of Care Program Competition Debriefing

# FY 2018

<b>1. High Priority CoC Application Questions</b>		
CoC Application Questions	Maximum Score Available	CoC Score Received
homelessness; and (3) provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the rate individuals and persons in families returns to homelessness.		
<b>3A-5.</b> Job and Income Growth. Applicants must: (1) describe the CoC's strategy to increase access to employment and non-employment cash sources; (2) describe how the CoC works with mainstream employment organizations to help individuals and families increase their cash income; and (3) provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase job and income growth from employment.	4	3.5
<b>3A-6.</b> System Performance Measures Data Submission in HDX. Applicants must enter the date the CoC submitted the System Performance Measures data in HDX, which included the data quality section for FY 2017. (mm/dd/yyyy)	6	6
<b>3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives</b>		
<b>3B-2.2.</b> Applicants must: (1) describe the CoC's current strategy to rapidly rehouse every household of families with children within 30 days of becoming homeless; (2) describe how the CoC addresses both housing and service needs to ensure families successfully maintain their housing once assistance ends; and (3) provide the organization name or position title responsible for overseeing the CoCs strategy to rapidly rehouse families with children within 30 days of becoming homeless.	3	3
<b>4A. Continuum of Care (CoC) Accessing Mainstream Benefits and Additional Policies</b>		
<b>4A-2.</b> Housing First: Applicants must report: (1) total number of new and renewal CoC Program Funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC is applying for in FY 2018 CoC Program Competition; and (2) total number of new and renewal CoC Program Funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC is applying for in FY 2018 CoC Program Competition that have adopted the Housing First approach—meaning that the project quickly houses clients without preconditions or service participation requirements.	7	7
<b>4A-3.</b> Street Outreach. Applicants must: (1) describe the CoC's outreach; (2) state whether the CoC's Street Outreach covers 100	3	3

**Continuum of Care Program | FY 2018  
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<b>1. High Priority CoC Application Questions</b>		
CoC Application Questions	Maximum Score Available	CoC Score Received
percent of the CoC's geographic area; (3) describe how often the CoC conducts street outreach; and (4) describe how the CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.		
<b>4A-5. RRH Beds as Reported in the HIC.</b> Applicants must report the total number of rapid rehousing beds available to serve all household types as reported in the Housing Inventory Count (HIC) for 2017 and 2018.	10	10

<b>2. CoC Scoring Summary</b>		
Scoring Category	Maximum Score (Points)	Your CoC Score (Points)
Part 1: CoC Structure and Governance	52	48
Part 2: Data Collection and Quality	49	38
Part 3: CoC Performance and Strategic Planning	77	70.25
Part 4: Cross-Cutting Policies	22	22
<b>Total CoC Application Score</b>	<b>200</b>	<b>178.25</b>

<b>3. Overall Scores for all CoCs</b>	
Highest Score for any CoC	190
Lowest Score for any CoC	47.75
Median Score for all CoCs	160
Weighted Mean Score* for all CoCs	166.75

\*The weighted mean score is the mean CoC score weighted by Annual Renewal Demand. CoCs that scored higher than the weighted mean score were more likely to gain funding relative to their Annual Renewal Demand, while CoCs that scored lower than the weighted mean were more likely to lose money relative to their Annual Renewal Demand.

May 13, 2020

CoC Governance Board

**SUBJECT:** Receive an update on California Housing & Community Development (HCD) Emergency Solutions Grant (ESG) funding timeline and anticipated ESG CARES Act allocation.

**BACKGROUND:** The California Department of Housing and Community Development (HCD) released a Notice of Funding Availability (NOFA) on February 28, 2020 for State Emergency Solutions Grant (ESG) funding with applications due to the State on May 28, 2020. As of May 1, 2020, HCD has extended the 2020 NOFA application deadline to July 10, 2020.

ESG funds may be used for four primary activities: Street Outreach, Rapid Re-Housing, Emergency Shelter, and Homelessness Prevention. In addition, ESG funds may be used for associated Homeless Management Information System (HMIS) costs, up to ten percent, and administrative activities for sub recipients. A minimum of 40% of the allocation must be used for Rapid Rehousing activities. This program funding is subject to the ESG federal regulations established by the U.S. Department of Housing and Urban Development (HUD).

**DISCUSSION:** Total anticipated funding to be awarded to the CoC for FY20/21 State ESG is \$161,198 with a minimum of \$62,665 (40%) for Rapid Re-Housing activities. CoC staff released a Request for Proposals (RFP) to the full CoC Alliance and Stakeholders on March 3, 2020 with applications due by April 15, 2020. The CoC ESG RFP deadline had been extended until April 30, 2020 due to the ongoing COVID-19 response efforts by local service providers. The CoC Data Evaluation and Performance Committee met on May 7, 2020 to review the project proposals and make funding recommendations for the CoC Board to review and approve at the meeting on June 10, 2020.

In addition to this FY20/21 State ESG funding, we anticipate a State award of ESG CARES Act funding, however, the State has not yet released preliminary allocations or a timeline. CoC staff will bring the item back to the CoC Board for final recommendations.

The following funding requests have been received through the RFP process for FY20/21 ESG funding:

ESG RFP Applicant	Project Type	Proposed Beneficiaries	Funding Request
The Salvation Army	Rapid Re-Housing	75 households	\$62,665
Human Services Agency	Homelessness Prevention / Rapid Re-Housing	60 households	\$94,350
The Salvation Army	Emergency Shelter / Street Outreach	55 individuals in ES / 60 individuals in SO	\$98,533

Gold Coast Veterans Foundation	Street Outreach / HMIS	150 individuals	\$41,387
Lutheran Social Services	Street Outreach / HMIS	100 individuals	\$50,000
Turning Point Foundation	Safe Haven	30 individuals	\$54,713
Mercy House	ARCH Shelter	165 individuals	\$98,533
Interface Children & Family Services	Minor Youth Shelter	33 minor youth	\$80,000
Harbor House	Emergency Shelter / Homelessness Prevention / Rapid Re-Housing / Street Outreach	105 individuals	\$150,000
		<b>TOTAL Requested</b>	<b>\$730,181</b>
		<b>TOTAL Available*</b>	<b>\$161,198</b>

**\*ESG funding requires a minimum of 40 percent of total grant funds to be allocated to Rapid Re-Housing activities. Also, 5% is allocated for grant administration.**

May 13, 2020

CoC Governance Board

**SUBJECT:** Receive an update on Pay for Success initiative “Venture Home” including Social Impact Partnerships to Pay for Results Act (SIPRA) and Second Chance Act grant funding.

**BACKGROUND:** On February 12, 2020 your Board received a report on the proposed Venture Home program. A permanent supportive housing project for 140 chronically homeless persons who frequent high-cost publicly funded services, Venture Home would be supported in part by grants requested from the US Departments of Treasury and Justice. Using a pay for success financing structure, private funds would be raised to cover the costs of program implementation including, but not limited to, two years of intensive case management delivered by Mercy House for each participant placed in permanent housing, compensating Abt Associates as the independent evaluator to track and verify housing outcomes and associated reductions in expensive health care utilization and criminal justice involvement, and contracting with Social Finance Inc., for both pre-launch activities and to provide ongoing program oversight during the 5-6 year program.

The Ventura County Board of Supervisors accepted the \$2.2 million Second Chance grant from the Department of Justice at their [April 14, 2020 meeting](#). While Venture Home was recommended for funding to US Treasury by the Commission on Social Impact Partnerships on October 28, 2019, applicants were requested to submit supplemental information before documents were finalized and approved for release. Subsequent to that request, the COVID-19 pandemic hit and jurisdictions were granted until May 15, 2020 to prepare their responses. It is hoped that award letters will be released within a few months of that date, but there’s no guarantee. In the meantime, staff is committed to convening program partners to revisit the program design, endorse the service delivery structure, and expand the number and scope of investors in making outcome payments to verify program viability.

**DISCUSSION:** The need to identify and secure housing for program participants remains. Housing resources are the most critical ingredient to success of an endeavor such as Venture Home. Consequently, and concurrently with an eye toward repatriating clients from Project Room Key at the conclusion of the Stay Well at Home order, there’s heightened interest in securing as many units as possible while maximizing access to new and existing resources dedicated and/or available for housing. It is likely that many of the high-risk clients of Project Room Key have overlapping eligibility criteria for the Venture Home program.