



**Meeting Agenda
Continuum of Care (CoC) Board
Wednesday, April 10, 2019
1:00pm-2:30pm**

**Ventura County Office of Education Administration
5100 Adolfo Road, Camarillo Room
Camarillo, CA**

1. Call to Order
2. Approval of Minutes of the meeting of Governance Board held Wednesday, February 13, 2019
3. Board/Staff Comments
4. Public Comments:

Continuum of Care Governance Board Business

5. Approval of 2019-20 Oxnard Emergency Solutions Grant Funding Recommendations from the City of Oxnard.
6. Approval and Authorization for the CoC Data Committee to review and approve proposals for the California Emergency Solutions and Housing (CESH) program grant and submit the final recommendations to the California Department of Housing and Community Development (HCD) by the CESH NOFA deadline of May 6, 2019.
7. Authorization for Collaborative Applicant staff to work with CoC Youth Collaborative to complete and apply for Youth Homelessness Demonstration Project (YHDP) funding to U.S. Department of Housing and Urban Development (HUD) no later than May 15, 2019.
8. Receive a Report on the Preparation of a Homeless Cost and Pay-For-Success Study and Authorize the Homeless Management Information System Lead Agency's Participation in Data Sharing to Identify High Utilizers of Services.
9. Authorization for communication to Ventura County CDBG entitlement jurisdictions regarding SB2 funding for affordable housing.
10. Receive and file CoC Staff and Committee Reports.



**Meeting Minutes
Continuum of Care (CoC) Board
Wednesday, March 13, 2019
1:00pm-2:30pm**

Ventura County Office of Education
5100 Adolfo Road (Camarillo Room)
Camarillo, CA

1. Call to Order. CoC Board Chair, Mike Taigman, called the meeting to order at 1:05pm.

Attendees:

Board members: Carolyn Briggs, Kevin Clerici, Dawn Dyer, Susan Englund, Pam Marshall, Manual Minjares, Michael Nigh, Drew Powers, Mike Powers, Carmen Ramirez, Nancy Wharfield

Staff: Tara Carruth, Amy Duganne, Christy Madden

HMIS Staff: Marissa Mach, Tisha Maeda, Alicia Morales

Public Attendees: Hilary Carson (VCBH), Mark Alvarado (Oxnard), Mara Malch (Simi Valley), April Rosser (Simi Valley), Nicholas Birck (HACSB), Audra Strickland (NHF), Cathi Nye (VCOE), Jayn Walter (HELP of Ojai), Arlene Martinez (VC Star)

2. Approval of Minutes of the meeting of Governance Board held January 9, 2019.

Minutes approved. Motion by Carmen Ramirez, seconded by Michael Nigh. Manual Minjares and Mike Taigman abstained.

3. Board/Staff Comments:

- Dawn Dyer announced the Annual Ventura County Housing Trust Fund (VCHTF) event has been scheduled on May 30, 2019 with guest speaker, California State Treasurer Fiona Ma. An estimated \$10mil is anticipated for affordable housing in Ventura County which requires match funding from community partners. VCHTF is looking at the Silicon Valley model for affordable housing development.

4. Public Comments: None

Continuum of Care Governance Board Business

5. Receive and file a report on FY18 Continuum of Care NOFA funding awards.

CoC staff reviewed the HUD debriefing and scoring for the FY18 CoC competition. The overall score for VC CoC was 178.25 which was higher than the nationwide mean score. Board members inquired on the areas for improvement, including the need to improve the HMIS bed coverage rate and system performance. CoC staff have been encouraging privately funded programs to onboard but there is difficulty with limited staffing resources in those programs for data entry. The lack of much needed resources has impacted the

system performance, such as the length of time homeless and the number of persons becoming homeless for the first time. This data is also reflected in the Point-in-Time survey results as well. Board members inquired on the Domestic Violence Bonus funding application which was not awarded to VC CoC this year. CoC staff are awaiting the debriefing from the bonus funding application and acknowledged that we need to better demonstrate the need for Domestic Violence resources in Ventura County to be successful in a future application.

6. Approval of the nomination of Mara Malch with the City of Simi Valley to fill the CoC Board vacancy.

CoC staff informed the Board of the nomination to fill the seat vacated by Sommer Barwick in July 2018. Mara Malch is the Deputy Community Service Director for the City of Simi Valley and has experience in land use, planning, code enforcement and currently coordinates the Simi Valley Task Force on Homelessness. The term of this seat is through December 31, 2019 and will have the opportunity to renew in January. Mara Malch was in attendance and will gladly accept the CoC Board position.

Unanimous approval. Moved by Kevin Clerici and seconded by Mike Powers. All in favor.

7. Approval of the Ventura County 2019 Homeless Count and Subpopulation Survey Final Report, Housing Inventory Count to be reported to the U.S. Department of Housing & Urban Development (HUD) no later than April 30, 2019.

Tara Carruth gave a presentation on the Point-in-Time Count data from the sheltered surveys conducted on the night of January 21, 2019 and the unsheltered surveys on January 22, 2019. Hundreds of volunteers were recruited to assist with the count and utilized the mobile app called "Counting Us" by Simtech Solutions. A mapping shows increased coverage across the county in comparison to the prior year. Tara explained that there were more observation surveys this year which impacts that number of reported demographics. Board members inquired about encampments and services sites, which were included through the outreach of homeless service providers and law enforcement. Tara emphasized the impact of recent disasters which has resulted in more people living in campers, tents or recreational vehicles. Also, there has been a significant increase in the number of first time homeless with a total of 35% of the unsheltered population.

The number of unsheltered self-reported Veterans increased from the prior year. This includes Veterans who are holding a housing voucher through Veteran Affairs Supportive Housing (VASH) but are unable to find an affordable unit for their voucher. There are currently 25 Veterans with a voucher that cannot find a unit. The challenge has become increasingly tough, with the low vacancy rate and rising rent costs. Board members inquired about the Fair Market Rates and the ability to request adjustments. Area Housing Authority Director and Board member, Michael Nigh, said the annual adjustments are based on data from two years prior so it will take time for the rates to increase. Board members encouraged CoC staff to research the Los Angeles Landlord Participation Fund as a model that could incentivize more landlords to participate and accept vouchers. New Board Member, Mara Malch, mentioned city property tax incentives that may be able to assist as well.

Board members asked about the Homeless Prevention funding for those who are facing rising rents or evictions. Tara explained that this funding requires the household to present documentation of a “pay or quit notice” within a 14-day window to receive the assistance. In many cases, the household does not have the income to sustain the rent costs and may need to search for another unit. There is a need for more flexible funds, as well as the ability to subsidize the rent to prevent homelessness. CoC staff explained that the new State funding from the Homeless Emergency Aid Program (HEAP) and California Emergency Solutions and Housing (CESH) program will assist with some of this flexibility.

Tara Carruth highlighted the positive impact of the Coordinated Entry System, Pathways to Home, which has placed 48 individuals/families into Permanent Supportive Housing over the past year.

Board members were encouraged to review the recommendations in the newly adopted Ventura County Homelessness Plan. CoC staff acknowledged that more bilingual volunteers are needed to assist with surveys in future counts.

The Board voted unanimously to approve the report for submission to HUD and accept the recommendations for 2019. Moved by Kevin Clerici and seconded by Mike Powers.

8. Authorization to apply for the California Department of Housing and Community Development (HCD) Technical Assistance for Homelessness Program System Improvements.

Board members reviewed the three types of Technical Assistance (TA) available. CoC staff recommend that submission to align Rapid Re-Housing programs, assist with implementing Housing First programs and to establish a diversion strategy. HCD staff will review each request and respond within two weeks. Each approved CoC will be assigned a contracted TA consultant to develop a workplan and provide direct assistance.

Carmen Ramirez moved to approve the request for Technical Assistance in the areas of Capacity Building, Housing First and Housing Stability, as recommended by CoC staff. Seconded by Kevin Clerici. All in favor.

Meeting adjourned. Next meeting on April 10, 2019 at 1:00pm at Ventura County Office of Education, 5100 Adolfo Rd, Camarillo Room.

March 13, 2019

CoC Governance Board

SUBJECT: Approval of 2019-20 Oxnard Emergency Solutions Funding Recommendations from the City of Oxnard.

DISCUSSION: The HUD Emergency Solutions Grant (ESG) program Interim Rule establishes requirements for ESG recipients, related to consultation with community partners and Continuums of Care (CoCs) in their plans for spending ESG funds, including the development of Substantial Amendments, Annual Action Plans and Consolidated Plans. Specifically, all ESG recipients (including State ESG recipients) must consult with all CoCs in their geographic area in preparing both their homeless strategy and plan for allocation of resources to address the needs of homeless individuals and families and persons at-risk of homelessness (24.CFR 91.110)

HUD ESG recipients in Ventura County are the City of Oxnard and the County of Ventura. The CoC oversees the State ESG funding and county staff serve as the Administrative Entity by managing the State ESG funds.

All ESG-funded programs are required to do the following to comply with HUD rules:

- 1) use HMIS to collect data on program participants;
- 2) participate in the coordinated entry system by receiving referrals through the system and following CoC prioritization standards;
- 3) follow CoC adopted written standards; and
- 4) evaluate program performance based on CoC performance standards.

The City of Oxnard seeks the Continuum of Care Board's concurrence in recommending funding for the projects and activities delineated in the attached list.

RECOMMENDATIONS: Receive and File 2019-20 Oxnard Emergency Solutions Grant Awards from the City of Oxnard.

**FY 2019-20 HESG Funding Recommendations
DRAFT**

Applicant	Project Title	2019-20 Requested	2019-20 Awards Recommended by Ad-Hoc Committee	Program Income & Other Adjustments	2019-20 Total Recommended	Projected Allocation FY 2019-20
Community Development Block Grant (CDBG) Public Service Activities:						
County of Ventura-Human Services Agency (HSA)	RAIN TLC-Bridge To Home	30,000	25,000		25,000	
Emergency Solutions Grant (ESG) Street Outreach & Emergency Shelter - Minimum (60%): \$108,000						
The Kingdom Center	Kingdom Center Emergency Shelter	30,000	30,000		30,000	
Turning Point	Our Place Shelter	80,000	50,000		50,000	
Unallocated- Street Outreach			28,000		28,000	
MINIMUM REQUIRED ALLOCATION - 60%: \$108,000		Subtotal:	110,000	108,000	0	108,000
Hearth Emergency Solutions Grant (HESG): Homeless Prevention, Rapid ReHousing & HMIS						
Community Action of Ventura County	HEAP Expansion Project (Homeless Prevention)	25,000	25,000		25,000	
The Kingdom Center	Homeless Management Information System-HMIS	3,000	3,000		3,000	
Unallocated- Rapid Re-Housing			30,500		30,500	
PRIOR YEAR - Applicants not seeking new funds or other project (see summary)		0	0		0	
		Subtotal:	28,000	58,500	0	58,500
Program Administration						
HESG	7.5% Oxnard	Program Administration	13,500	13,500	0	13,500
		Subtotal:	13,500	13,500	0	13,500
HESG			151,500	180,000		180,000

April 10, 2019

CoC Governance Board

SUBJECT: Approval and Authorization for the CoC Data Committee to review and approve proposals for the California Emergency Solutions and Housing (CESH) program grant and submit the final recommendations to the California Department of Housing and Community Development (HCD) by the CESH NOFA deadline of May 6, 2019.

BACKGROUND: The California Department of Housing and Community Development (HCD) has announced the availability of approximately 29 million dollars for the second and final round of California Emergency Solutions and Housing (CESH) Program. A Notice of Funding Availability (NOFA) was released by HCD on March 18, 2019. Applications are due to the State on May 6, 2019. This program is funded from a portion of the third and fourth quarters of revenue deposited in the Building Homes and Jobs Act Trust Fund created by the Building Homes and Jobs Act of 2017.

Eligible funding activities include the following:

- Rental Assistance, housing relocation and stabilization services;
- Operating subsidies in the form of 15 year capitalized operating reserves for affordable permanent housing;
- Flexible housing subsidy funds including bridge subsidies, vacancy payments or project based rental assistance;
- Operating support for emergency housing interventions including navigation centers or emergency shelter, street outreach, shelter diversion and prevention.

No more than 40% of any funds may be allocated for operating support for emergency housing interventions such as navigation centers or emergency shelters.

DISCUSSION: Total funding to be awarded to Ventura County in this second round of the CESH program is \$407,090 with \$20,355 allocated for grant administration for the administrative entity. No more than \$154,694 (40%) may be allocated for operating support for emergency housing interventions. The total amount available for projects is \$386,735.

The CoC established priorities for the CESH program funding during the August 2018 Regional Priority Setting meeting. The Data Committee and CoC Board reviewed and endorsed the following recommendations for the CESH Program:

- 1) Maximize 40% of funding for Emergency Housing Interventions including emergency shelter, navigation centers and street outreach;
- 2) Flexible housing subsidies including bridge subsidies, vacancy payments and rental assistance with deeper subsidies to serve households high barriers to housing

Due to the HCD NOFA deadline, the CoC staff released an announcement on March 25, 2019 to request a Letter of Intent (LOI) from all potential applicants by April 5, 2019 and released a Request for Proposals (RFP) application with a deadline of April 19, 2019. All agencies or organizations previously approved for CESH funding in the first round may request an expansion of services or beds in this second round. The following includes a list of proposed projects and anticipated funding requests, based on the LOIs received (in order of date received, not priority order):

Potential Applicant	Project Type(s)	Service Area	Anticipated Funding Request*
1. Human Services Agency	Flexible Housing Subsidies; Homelessness Prevention; Rapid Re-Housing	Countywide	\$78,000** \$65,000** \$117,000**
2. Ventura County Behavioral Health	Street Outreach; HMIS Licensing	Countywide	\$30,000
3. Mercy House	Emergency Shelter Navigation Center	Ventura	\$154,694
4. The SPIRIT of Santa Paula	Emergency Shelter; Homelessness Prevention; Street Outreach	Santa Clara Valley	\$10,000 \$20,000 \$10,000
5. Turning Point Foundation	Safe Haven Shelter; Flexible Housing Subsidies	Countywide	\$80,000** \$147,000
6. Catholic Charities	Homelessness Prevention	Countywide	\$75,000
7. The Salvation Army	Rapid Re-Housing	Countywide	\$250,000**
8. Lutheran Social Services	Tenant Based Rental Assistance	East County	\$386,735
9. Ventura County Healthcare for the Homeless	Street Outreach	Countywide	\$87,000
	TOTAL REQUESTED	-	\$1,510,429

*The total awarded for operating support of emergency housing interventions may not exceed 40% of the net allocation or \$154,694.

**Expansion requests must demonstrate an expansion of services or beds which results in a greater number of persons to be served.

Proposed local timeline for CESH funding:

CoC Release Request for Letters of Intent (LOI) and Requests for Proposals (RFP) for CESH	March 25, 2019
Letters of Intent (LOI) Deadline	April 5, 2019

CoC Board Reviews CESH Proposals and Authorize CoC Data Committee to Review and Approve	April 10, 2019
Applications Due to CoC Staff	April 19, 2019
CoC Data Committee Review and Approval	<i>April 24, 2019 – 2:30-4pm (location TBD)</i>
CoC Staff Submit Final Application to HCD	May 6, 2019

RECOMMENDATIONS:

1. Authorize CoC Data Committee to review and make final recommendations for funded proposals after receiving full analysis from staff;
2. Approval of local funding timeline;
3. Authorize staff to submit the final application to HCD by May 6, 2019.

**2019 California Department of Housing & Community Development (HCD)
ROUND 2 - California Emergency Solutions and Housing (CESH) Grant Funding**

Letter of Intent (LOI) requests are listed in the order received, not in priority order.

VC CoC Board Approval on 4/10/19. VC CoC Data Committee Approval on 4/24/19. CESH Application to HCD on 5/6/19.

Date LOI Rcvd	Applicant	Project Title	Service Area	Round 1 CESH Award	Proposed Beneficiaries	Project Description	Round 2 CESH Request	Cost Efficiency for 12-months	CoC Staff Notes
3/29/19	County of Ventura Human Services Agency	Flexible Housing Subsidies	Countywide	\$66,550	Round 1 Award: 80 households for 5-year grant (16 households per year); an estimated 200 persons in five years (40 persons per year) Round 2 Request: 16 additional households per year if fully funded.	Aims to serve 16 homeless households (40 persons) per year with longer-term rental assistance, housing location services and stabilization for up to 48 months. Goal: 80% will remain in permanent housing with case management for 6-months.	\$78,000	32 individuals into PH each year; Average \$1,625 per successful housing outcome in 5-year grant.	HSA also receives ESG funding for HP/RRH programs; however, these programs are short term assistance. Recommend targeting 16 households per year with the flexible housing subsidies which allow above FMR for up to 24 months of rental assistance.
		Homelessness Prevention	Countywide	\$58,500			\$65,000		
		Rapid Re-Housing	Countywide	\$115,500			\$117,000		
4/1/19	Ventura County Behavioral Health	Street Outreach and HMIS Licensing Costs	Countywide	N/A	Round 2 Request: Increase the capacity of outreach teams for RISE and STAR programs with 40 new HMIS user licenses for VCBH staff.	HMIS costs include \$250 per license as well as the one-time \$250 implementation fee for each new license. VCBH staff with RISE and STAR serve homeless persons and need access to HMIS, to assist with referrals in coordinated entry.	\$30,000	40 staff HMIS licenses; An estimated \$750 per Street Outreach team member.	Street outreach activities are considered an emergency housing intervention which is limited to 40% of the grant.
4/2/19	Mercy House	Operating Support for Emergency Shelter & Navigation Center (City of Ventura)	Ventura	N/A	Round 2 Request: 55-bed shelter intends to serve 165 persons per year.	Aims to serve 165 homeless persons per year with 80% placed in permanent housing at exit.	\$154,694	132 individuals into PH per year; Average \$1,172 per successful housing outcome in a 1-year grant.	This will be a new project for the City of Ventura Emergency Shelter which adds shelter beds and increases the number exiting to permanent housing.
4/2/19	The SPIRIT of Santa Paula	Emergency Shelter Navigation Center	Santa Clara Valley	N/A	Round 2 Request: 20 households per year through street outreach and emergency shelter. 20 households per year	Intents to serve 40 homeless households per year overall. Goal: 80% will exit to permanent housing	\$10,000	32 households into PH each year; Average \$1,250 per successful housing outcome	Emergency Shelter has been funded through HEAP. Street Outreach has been funded through CDBG. Homelessness Prevention funding would be a new activity; however, this is an
		Homelessness Prevention	Santa Clara Valley	N/A			\$20,000		

		Street Outreach	Santa Clara Valley	N/A	through homelessness prevention.		\$10,000	housing outcome in 2-year grant.	new activity, however, this is an emergency housing intervention limited to 40% of the grant.
4/3/19	Turning Point Foundation	Safe Haven / Emergency Shelter	Countywide	\$82,000	<p>Round 1 Award: 14-bed low barrier shelter will serve 90 mentally ill homeless individuals. Goal: 75% will move into PH at exit.</p> <p>Round 2 Request: Serve an additional 50 individuals per year.</p>	Intends to serve 50 additional homeless individuals per year overall. Goal: 75% will exit to permanent housing.	\$80,000	38 individuals into PH each year; Average \$2,987 per successful housing outcome in 2-year grant.	Our Place Safe Haven is currently funded through CoC and ESG. This funding would not increase the number of beds. However, the flexible housing subsidies would expand services to retain permanent housing for those at-risk of homelessness.
		Flexible Housing Subsidies	Countywide	N/A			\$147,000		
4/4/19	Catholic Charities	Homelessness Prevention	Countywide	N/A	Round 2 Request: 15 households per year over a four year grant term.	Aims to serve 15 homeless households per year with 90% to remain in permanent housing.	\$75,000	14 households into PH per year; Average \$1,339 per successful housing outcome in 4-year grant.	Catholic Charities has not been previously funded through CoC or ESG, and do not yet participate in HMIS or Coordinated Entry. Homelessness Prevention is an emergency housing intervention limited to 40% of the grant.
4/4/19	The Salvation Army	Rapid Re-Housing	Countywide	\$136,799	<p>Round 1 Award: 150 households for 2-year grant.</p> <p>Round 2 Request: serve an additional 75 households per year for a 5-year grant term.</p>	Intends to serve 75 homeless households per year with short-term and medium-term rental assistance, housing location services and stabilization. Goal: 95% will move into permanent housing at exit.	\$250,000	71 households into PH per year; Average \$704 per successful housing outcome in 5-year grant.	The Salvation Army also receives ESG funding for RRH programs. This initial proposal is not feasible with the amount requested for the number of proposed housing placements.
4/4/19	Lutheran Social Services	Tenant Based Rental Assistance	East County	N/A	Round 2 Request: Assist 50 households (75 individuals) in 17 housing units with case management.	Intends to serve 75 homeless individuals with tenant based rental assistance and case management with 1.25 FTE. Goal: 95% will move into permanent housing and remain stably housed with case management.	\$386,735	48 households into PH per year; Average \$5,156 per successful housing outcome in a 1-year grant.	LSS receives CoC funding for RRH programs. There is limited staffing capacity for the amount requested; however, the CoC RRH program has been successful in permanent housing placements.

4/5/19	Ventura County Health Care for the Homeless	Street Outreach to Encampments	Countywide	N/A	Round 2 Request: Increase outreach to homeless encampments and serve 50 individuals per year with case management over a 3-year grant term.	Aims to serve 50 homeless individuals living in homeless encampments per year and offer case management. Goal: 75% will move into housing or shelter with case management.	\$87,000	38 individuals into PH per year; Average \$763 per successful housing or shelter outcome in a 3-year grant.	Street outreach activities are considered an emergency housing intervention which is limited to 40% of the grant.
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Total Requested: \$1,510,429

Total Available for Projects: \$386,735



April 10, 2019

CoC Governance Board

SUBJECT: Authorization for Collaborative Applicant staff to work with CoC Youth Collaborative to complete and apply for Youth Homelessness Demonstration Project (YHDP) funding to U.S. Department of Housing and Urban Development (HUD) no later than May 15, 2019.

BACKGROUND: HUD released a Notice of Funding Availability (NOFA) to fund up to 25 communities to participate in a Youth Homelessness Demonstration Program to develop and implement a coordinated community approach to preventing and ending youth homelessness. Only CoC Collaborative Applicants may apply for this funding. Each community will be eligible to apply for a minimum of one million dollars. The population to be served are youth experiencing homelessness up to age 24.

The HUD debriefing response from the prior 2018 YHDP application reflected overall positive scoring in 5 out of 7 rating factors. The two areas that require improvement include 1) dedicated financial resources and 2) data and evaluation capacity. For the financial resources, HUD requires commitment letters to match the 6-month planning budget with specific amounts rather than just statements of support. For the data and evaluation, HUD wants to see increased HMIS coverage of youth beds with active recruitment of new homeless projects in HMIS, as well as data collected from multiple sources. CoC staff previously participated in HUD Youth Technical Assistance and are encouraged to apply with the focus on targeted subpopulations, based on gathered data.

DISCUSSION: In preparation for the YHDP NOFA, the youth providers involved in the CoC Youth Collaborative have been participating in the gathering of data on homeless youth and focusing on subpopulation data to demonstrate the need. The YHDP application requires a formalized MOU and letter of support from the local public child welfare agency, as well as a commitment to establish a Youth Action Board (YAB) as a formal CoC committee with youth age 24 and under. Applicants must designate a target community area which can include the full CoC geography or a specific area within the CoC.

A central requirement of the YHDP is that a CoC will develop a coordinated plan to prevent and end youth homelessness. The coordinated community plan must demonstrate a commitment to the principles of the USICH Youth Framework to End Youth Homelessness and its four core outcomes: Stable Housing, Permanent Connections, Education/Employment, Social-emotional well-being. Additional focus on special populations (LGBTQ youth; minors; pregnant and parenting youth; youth involved with juvenile justice and foster care systems; and victims of sexual trafficking), best practices including Positive Youth Development and Trauma Informed Care, family engagement, immediate access to housing with no preconditions, youth choice, individualized and client-driven supports, social and community integration and coordinated entry.

The program requires the applicant to leverage resources through cost sharing or matching as described in 24 CFR 578.73 which states “the recipient or subrecipient must match all grant funds, except for leasing funds, with no less than 25 percent of funds or in-kind contributions from other sources.”

Scoring of applications will be based on the following:

- Leadership Capacity: HUD will award up to 20 points to applicants that can demonstrate the necessary leadership in place to effectively manage the development of a coordinated community plan to prevent and end youth homelessness.
- Current Resource Capacity: up to 5 points if the CoC is currently making progress towards preventing and ending homelessness among unaccompanied and pregnant and parenting youth.
- Community Need: up to 10 points for demonstrating a high need in the community based on the number and needs of the community’s homeless youth. Data related to the 2017 Homeless Count will be included in evaluating need.
- Capacity for Innovation: up to 15 points based on the CoC’s capacity to engage in innovative systems change behaviors that will be essential for successfully participating in the Demonstration.
- Collaboration: up to 20 points for demonstrating strong current community-wide partnerships within the CoC that are working to prevent and end youth homelessness.
- Financial Resources: up to 10 points based on the CoC’s ability to appropriately fund the development of a coordinated community plan and operate a system in their community. This includes the proposed 6-month budget for developing the plan.
- Data and Evaluation Capacity: up to 20 points to applicants that can demonstrate the existence of a functioning HMIS, effective performance measures and data gathering from various homeless youth providers with proposed outcome measures.

RECOMMENDATION: Authorize CoC staff to develop the YHDP NOFA application in partnership with the Youth Collaborative service providers, based on data analysis of targeted populations.

April 10, 2019

CoC Governance Board

SUBJECT: Authorization for HMIS Lead Agency to Sign the Rapid Response Expert Team Overview and Protocol for Participation in Data Sharing for the Ventura County Homeless Cost Study.

DISCUSSION: In August 2018, the Ventura County Board of Supervisors authorized the County Executive Office to pursue development of a homeless cost and pay-for-success feasibility study after securing \$80,000 in funding to support the initiative. Social Finance Inc., the intermediary for the ongoing 'Ventura County Project to Support Re-Entry' pay for success project to reduce recidivism, has been contracted for this work. Pay for Success seeks private capital to fund interventions, with investors being repaid if/when pre-determined outcomes are achieved. The homeless cost study seeks to quantify costs for the 'highest utilizers' of services by assessing utilization of emergency response, behavioral health, law enforcement, and Medi-Cal services by our homeless residents. To do so necessitates extracting data from HMIS, attaching cost information, de-identifying individuals and transmitting information to Social Finance who will amalgamate information to identify highest-cost, and likely most vulnerable, persons in our local system.

The data generated from this work is anticipated to provide information to support an application for SIPPRA (Social Impact Partnership to Pay for Results Act) funding from the US Department of Treasury. This new initiative will provide 10-15 grants to governments to make outcome payments that result in federal savings. Should the data support it, and there's sufficient time to prepare the application, the County would apply for funding to pay for outcomes (including, but not limited to, housing stability) in new permanent supportive housing for the target population.

To allow for the sharing of information across agencies and organizations within a very tight time-frame, simple modifications were made to an existing document entitled the 'Rapid Response Expert Team (RRET) Overview and Protocol'. Modifications added provisions authorized under AB 210 (Chapter 544 Statutes 2017) providing for the creation of homeless adult and family multidisciplinary teams.

With the SIPPRA application due mid-May, HSA, as the administrator of HMIS, secured County Counsel approval for the revisions (attached) and obtained the requisite signatures to release

data. We are seeking the Board's authorization to ratify HSA's signature on the attached document.

RECOMMENDATIONS: Receive a report on the preparation of a homeless cost and pay-for-success study and ratify HSA's signature on the Rapid Response Expert Team Overview and Protocol document.

Attachment: Rapid Response Expert Team Overview and Protocol

**County of Ventura
Human Services Agency
Rapid Response Expert Team
Overview and Protocol**

The County of Ventura Rapid Response Expert Team (RRET) represents the combining of two statutorily-authorized multidisciplinary teams (MDT): one, the homeless adult and family MDT authorized by Assembly Bill (AB) 210 (codified at Welfare and Institutions Code section 18999.8), and two, the elder and dependent adult abuse MDT authorized by the California Elder Abuse and Dependent Adult Civil Protection Act (codified at Welfare and Institutions Code section 15600 et seq.).

I. PURPOSE: The RRET's purpose is to provide a vehicle for agencies, nonprofit entities and professionals to work collaboratively to address complex and often overlapping issues that cross multiple county services and programs. The RRET provides consultation on designing intervention strategies involving complex biological, psychological and social issues, all of which are often exacerbated by a lack of basic needs, most notably appropriate housing. Specifically, the RRET will (1) identify and assess homeless individuals and link them to housing and supportive services; (2) identify elder and dependent adults who are being or are at risk of being abused and neglected and linking them to services to treat and prevent abuse; (3) provide a forum in which provider agencies can share confidential information to ensure the provision of services and continuity of care; and (4) present specific, difficult-to-resolve client cases for specialized intervention, treatment and services.

II. COMPOSITION: Ventura County uses an integrated approach to investigation, assessment and intervention of homelessness and elder and dependent adult abuse and neglect. The RRET meetings brings together professionals who are trained and experienced in the identification, treatment and prevention of homelessness and/or elder and dependent adult abuse and neglect.

The RRET is comprised of entities falling within two categories: permanent members, who are expected to regularly send at least one representative to each meeting, and ad hoc participants, who may be invited to and participate in certain meetings or certain matters and are subject to the same confidentiality rules and responsibilities as permanent members. Permanent members of the RRET include representatives from the Ventura County Human Services Agency; Ventura County law enforcement agencies, including the Crisis Intervention Team; Ventura County Public Health; Ventura County Behavioral Health; Ventura County Area Agency on Aging; Long-Term Care Ombudsman; Ventura County District Attorney's Office, including its Victim's Advocate; Tri-Counties Regional Center; the Ventura County Public Guardian; Ventura County Sheriff's Office; and the Ventura County Homeless Management Information Systems Administration Team (VC HMIS).

Ad hoc members may be invited from time to time by the RRET Chair if needed in a particular case or upon the consensus from the RRET permanent members.

**County of Ventura
Human Services Agency
Rapid Response Expert Team
Overview and Protocol**

Before participating, representatives from ad hoc members must agree to abide by the same confidentiality rules and responsibilities as permanent members.

Each permanent and ad hoc member will be given this Overview and Protocol. Before participating in the RRET, an authorized representative of the member must in writing agree to its terms.

An official designated by the Ventura County Human Services Agency (HSA) Director will serve as the RRET Chairperson and will coordinate and lead meetings. HSA will serve as staff to the RRET and will maintain a roster and retain signed copies of this Overview and Protocol by each member's authorized representative.

III. MEETINGS: The RRET meets twice a month. Regular attendance by representatives of permanent members is required to be a member in good standing. If a permanent member does not regularly send a representative to attend meetings, the Chair or the HSA Director will discuss the concern with the management of the permanent member and, if the failure to regularly attend meetings is not corrected, may in the Chair or HSA Director's sole discretion decide to remove the agency as a permanent member.

Ad hoc members whom have information about a case or services may be invited from time to time by the Chair to attend and/or participate in the meeting, including sharing data and information with permanent members. Ad hoc members are bound by the same confidentiality laws as regular members.

IV. INFORMATION SHARING AND CONFIDENTIALITY PROTOCOL: MDTs are a best practice for responding to client situations with complex biological, psychological and social problems as well as basic needs issues, including the homeless population and victims of elder and dependent adult abuse and neglect. RRET permanent and ad hoc members may, under authority of Assembly Bill 210 and the California Elder Abuse and Dependent Adult Civil Protection Act, exchange and disclose to one another any client information designated as confidential under state law that a member reasonably believes is relevant to the prevention, identification or treatment of homeless individuals or those at risk of being homeless and of elder or dependent adults who have suffered or are at the risk of suffering abuse and neglect. Such exchanges and disclosures of information may be shared during the RRET meetings or, if needed, outside of RRET meetings, including by telephonic or electronic means, so long as there is adequate verification of the identity of the representative of the RRET member. A representative of a domestic violence victim service organization must obtain the individual's informed consent before disclosing information about that individual to the other RRET members.

Type of Information to be Shared: Records, information and data that may be shared with other RRET members may include, but not be limited to:

**County of Ventura
Human Services Agency
Rapid Response Expert Team
Overview and Protocol**

- Client identifying and demographic information
- Case Plan
- Intake Information (per each program)
- Medical records (as it pertains to providing services)
- Criminal or Judicial Records
- Public services/assistance being received by the client

Use of Information: RRET members are subject to the same privacy and confidentiality obligations and penalties as the person disclosing the records.

Each member representative will sign a sheet at each meeting documenting the representative's attendance and acknowledging agreement to the information sharing and confidentiality duties and protocol outlined in this document. Every member representative will, at the end of each meeting, return any physical records shared by another member representative during the meeting to the Chair or HSA staff, unless the representative reasonably believes the documents are needed for further work to achieve a purpose of the RRET. Members of the RRET who receive confidential client records, documents or other information will use such information only to the extent necessary for the purposes of the RRET outlined above, which may include sharing information with other employees of the member organization if needed; will employ internal security controls to ensure the maximum protection of privacy and confidentiality of any documents received or retained outside of a RRET meeting; and will protect any documents from discovery and disclosure, unless required by law or court order.

By signing, you are certifying that you, and the agency you represent, meet the criteria for membership and that you and the other representatives from your agency will abide by the rules of confidentiality and all policies and practices of Ventura County's Rapid Response Expert Team.

Name:	Signature:
Agency/Program:	Date:
Telephone:	
Email:	
For VC RRET Administration only:	
Accepted by:	
Signature:	
Date:	

April 10, 2019

CoC Governance Board

SUBJECT: Authorization for communication to Ventura County CDBG Entitlement Jurisdictions Regarding SB2 Funding for Affordable Housing.

BACKGROUND:

The Building Homes and Jobs Act legislation (Senate Bill 2) has established a permanent source of funding for affordable housing through a \$75 fee on the recordings of certain real-estate documents. This will generate approximately \$250 million each year for the State. Half of this funding will go toward reducing homelessness throughout California (Year 1 and 2) and half will go directly to local governments to update planning documents and develop affordable housing.

DISCUSSION: Ventura County governments are working to find ways to increase collaboration when it results in efficiencies in managing limited grant funding. The cities of Camarillo, Simi Valley, Thousand Oaks and Ventura in partnership with the County of Ventura are seeking to establish a HOME Consortium to share in the administrative management of this federal funding. Similar to SB 2 funds, most jurisdictions do not anticipate an allocation that justifies a full-time staff member managing the funding. The HOME Consortium establishes a formal agreement on the administration of the HOME program and combines the funds from partnering jurisdictions to make the funding amount more meaningful to housing developers.

SB2 Planning Grant funds are now available for jurisdictions to apply for technical assistance in the following areas: accelerate housing production, streamlining approval process, facilitating affordable housing production, ensure geographic equity in distribution and expenditure of the funds.

The Permanent Local Housing Allocation (PLHA) funding from SB2 will be distributed to CDBG entitlement jurisdictions. The anticipated funding (listed below) is based upon revenues generated during year 1 less the other set-asides and subject to change based on actual revenues received.

Entitlement Area Jurisdiction	Anticipated Funding
Camarillo	\$106,953.61
Oxnard	\$915,359.38
Simi Valley	\$229,432.45
Thousand Oaks	\$233,923.45
Ventura City	\$282,438.97
Ventura County	\$679,351.00
<i>Total</i>	<i>\$2,447,458.86</i>

RECOMMENDATION:

Direct staff to send communication to all Ventura County jurisdictions who will receive PLHA funding to encourage their prioritization of SB 2 funding for creation of new affordable rental units and to consider joining a consortium or regional partnership to share in the administrative management of SB2 funded housing contracts.



April 10, 2019

CoC Governance Board

SUBJECT: Receive and file CoC Committee, Workgroups and Staff updates

Staff: Staff are working on managing 4 major funding programs (CoC, ESG, CESH & HEAP) in addition to pursuing other funding opportunities, staffing CoC Board and committees, attending regional meetings on homelessness and a variety of initiatives and funding-related activities. Staff have requested to use HEAP admin funding to hire extra help staff with the County Executive Office to assist with administration of this program and related activities. Until additional support is available, CoC staff have to focus on critical grants management activities to ensure compliance with federal and state regulations.

Technical Assistance: Staff have begun calls with California HCD to take advantage of technical assistance for building capacity and compliance with state laws. Technical assistance will be provided focusing on aligning Rapid Re-Housing programs across the county and implementing Housing First across programs and services.

CoC Committees: CoC staff is working on a committee redesign to improve membership and integration of CoC committees.

HMIS Steering: Continuing to onboard multiple agencies and programs onto HMIS. HMIS and CoC staff are revisiting onboarding process to ensure the right agencies and programs are prioritized and staff time is used most efficiently for onboarding. Reviewing and updating HMIS Strategic Plan for 2019-20.

Data, Performance & Evaluation: Scheduled to review CESH funding in late April and review CoC Data dashboards with HMIS staff.

Public Information and Outreach: Received presentation from United Way's Regional Advocacy Coordinator on ways to partner on legislative advocacy.

Youth Collaborative: Focused on developing proposal for Youth Homelessness Demonstration Project (YHDP) funding.