



**Meeting Agenda
Continuum of Care (CoC) Board
Friday, July 21, 2017
3:00pm-4:30pm**

Ventura County Government Center
Hall of Administration
800 South Victoria Ave.
Multi-Purpose Room (3rd Floor)
Ventura, CA 93009

1. Call to Order.
2. Approval of, Minutes of the meeting of Governance Board held Wednesday June 14, 2017.
3. Public Comment/Board Comments

Continuum of Care Governance Board Business

4. Appointment of Dawn Dyer to the CoC Board of Directors.
5. Authorize staff to adjust 2017 California Housing & Community Development (HCD) Emergency Solutions Grant (ESG) allocations for recommended projects to reflect HCD's final funding award.
6. Receive recommendations from CoC Data Performance & Evaluation Committee on funding priorities for FY17 CoC NOFA. Direct staff to meet with providers to address concerns with renewal projects and authorize staff to release RFP for any reallocated funds and permanent supportive housing bonus funds for new or expanded Permanent Supportive Housing for chronically homeless persons.
7. Direction to staff to pursue amendments to the Governance Charter for Board terms and appointments and affirm or revise the Board member roster and/or terms.
8. Receive and file a report on prosecution of homelessness in Ventura County.



**Meeting Agenda
Continuum of Care (CoC) Board
Wednesday, June 14, 2017
01:00pm-2:30pm**

Ventura County Community Foundation
4001 Mission Oaks Blvd.
Community Room
Camarillo, CA 93012

1. Call to Order

Chair Mike Taigman called the meeting to order at 1:05pm

Attendees: Staff: Tara Carruth, Jennifer Harkey, Amy Luoma, Christy Madden

Board Members: Sommer Barwick, Kevin Clerici, Susan Englund, Martin Hernandez, Michael Nigh, Mike Powers, Carmen Ramirez, Mike Taigman, Nancy Wharfield

Absent: Carolyn Briggs (excused), Drew Powers (excused)

Public Attendees: Clyde Reynolds, Gane Brooking, Karen Bates

2. Approval of, Minutes of the meeting of Governance Board held Wednesday, May 10, 2017

Minutes approved with a motion by Michael Nigh, seconded by Mike Powers to approve minutes of May 10, 2017. Unanimous approval with Mike Taigman abstaining.

3. Public Comment/Board Comments

Attendees from the Behavioral Health Advisory Board mentioned the recent Proposition H Sales Tax in Los Angeles for housing and suggests that our County seek a similar approach for additional funding in our community.

Board members expressed that we need to communicate the need for extremely affordable housing and more homeless shelter beds to the public to gain more local support.

Continuum of Care Governance Board Business

4. Receive and file the 2017 submittal of System Performance Measures to the Department of Housing and Urban Development (HUD) on May 31, 2017.

Staff presented a summary report of all HUD required measures and informed the Board that there have been improvements in all areas. HMIS training was recently offered to providers regarding the income documentation to assist with capturing accurate data on measure 4 (employment and income growth for homeless persons in CoC program funded projects).

5. Approval of preliminary 2017 Ventura County Continuum of Care (VC CoC) Ranking and Selection Criteria for the FY17 Continuum of Care Program Competition including report on staff monitoring of CoC-funded programs.
Board members reviewed the rankings and asked for clarification on items within the report. Staff explained that Transitional Housing projects are no longer a priority of HUD and have been removed. Safe Haven is the only shelter on the list. Sommer Barwick moved to approve with Pam Marshall seconding motion. Unanimous board approval.

6. Receive and file a report from the Housing and Services Committee on recommendations to address and implement a housing-focused crisis response system to address homelessness in Ventura County.
Staff presented the PowerPoint compiled by the Housing and Services committee. Board members commented on the importance of using cost-effective interventions and the need to raise community awareness on housing needs. Amy Luoma, CoC Housing Consultant, expressed the challenges with landlord engagement. The Board received and filed report with recommendations from the committee to follow-up in a future meeting.

7. Review of Board member vacancy and recommendations of new member to replace Amy Luoma, Housing Consultant.
Board members discussed potential candidates and remarked the need for a member who will champion for the cause. Recommendations should be sent to CoC staff for recruitment.

8. Receive and file CoC staff report on Veteran homelessness.
CoC staff presented a summary report of the recent challenges and successes with referrals for Veteran Affairs Supportive Housing (VASH) vouchers, as well as applauded the efforts from Gold Coast Veterans Foundation for landlord recruitment.

Meeting adjourned. Next meeting on July 12, 2017 at 1:00pm at Ventura County Community Foundation.



July 21, 2017

CoC Governance Board

SUBJECT: Appointment of Dawn Dyer to the CoC Board of Directors

BACKGROUND: At the Board's last meeting, staff was directed to accept recommendations to fill the vacancy created by Amy Luoma's resignation from the Board. Dawn Dyer's name came up at the Board meeting, and Board members were encouraged to forward additional names for staff's consideration after the meeting.

Staff contacted Ms. Dwyer to confirm both her qualifications and interest in serving on the CoC Board of Directors. Dawn is President of Dyer Sheehan Group, Inc., an organization that provides real estate consulting and brokerage services throughout the region and publishes the annual rental market surveys for both Santa Barbara and Ventura counties. Dawn is also the founder of the Ventura County Housing Trust Fund.

Dawn does not have any conflicts with any CoC or ESG funded entities, and should the Board approve the staff recommendation, her appointment would be ratified by the CoC Alliance at their July 20th meeting. She would be filling Amy Luoma's remaining term scheduled to expire in 2019.

RECOMMENDATION: Approve the appointment of Dawn Dyer to the CoC Board to fill the remaining term vacated by Amy Luoma.



July 21, 2017

CoC Governance Board

SUBJECT: Authorize CoC Staff to Adjust 2017 California Housing & Community Development (HCD) Emergency Solutions Grant (ESG) Allocations for Recommended Projects to Reflect HCD's Final Funding Award.

BACKGROUND: The CoC Board approved HCD's ESG funding recommendations based on the preliminary award of \$319,023 on May 10, 2017. CoC staff completed the HCD ESG application and submitted all required documentation by the original deadline of July 17, 2017.

However, HCD recently announced that funding allocations are being modified (increased) and some application forms amended. Materials and new allocations have not been posted as of the date of this report, but are expected within the next week or two with a new application deadline of September 1, 2017. As the Administrative Entity, the County of Ventura must approve the grant application before submittal. Because the Board of Supervisors' last meeting before application deadline is August 1st, we hereby request that the CoC Board give CoC staff the authorization to increase the project allocations based on the preliminary rankings, program need and provider agreements.

RECOMMENDATION: Authorize CoC staff to increase the 2017 HCD ESG allocations for previously recommended projects, based on the final funding award anticipated to be released shortly.

July 21, 2017

CoC Governance Board

SUBJECT: Receive recommendations from CoC Data Performance & Evaluation Committee on reallocation for FY17 CoC NOFA. Direct staff to meet with providers to address concerns and release RFP for new or expanded Permanent Supportive Housing for chronically homeless persons.

BACKGROUND: CoC Data, Performance & Evaluation Committee met on July 6, 2017 to review the Board approved preliminary ranked CoC funded projects for the FY17 NOFA. All CoC-funded projects were reviewed and scored with the 2017 Ventura County CoC Ranking and Selection Policy tool and ranked by highest score and local priorities.

The CoC Supportive Housing grants of Ventura County Behavioral Health (VCBH) and the Housing Authority of the City of San Buenaventura (HACSB) scored below 80% and per the VC CoC Ranking and Selection Policy should be considered for re-allocation. The committee discussed reallocation and strategies to utilize all CoC funding for maximum community benefit. Concerns were raised on HUD grant compliance issues, unspent funds and unutilized housing vouchers.

The FY17 NOFA was released on July 14, 2017 with a new option that project applications can apply to expand an existing project through reallocation or the permanent housing bonus that will increase the number of units in the project, or allow the recipient to serve additional persons. However, if the renewal project application is not conditionally selected for funding, the expansion project application will not be selected. The project applicants must demonstrate that they are not replacing other funding sources.

RECOMMENDATIONS: The Data Committee formulated the following recommendations for CoC Board consideration in preparing for the FY17 CoC NOFA. Consideration should factor that VCBH and HACSB have the opportunity to compete in the renewal or new application process. The committee is aware that some of the challenges associated with these grants is related to the availability of affordable units and rent payment standards associated with the currently approved grants.

1. Consider reallocating the \$70,000 of unspent funds from Ventura County Behavioral Health's Oxnard/East County CoC Supportive Housing grant.
2. Consider partial reallocation of the Housing Authority of the City of San Buenaventura's CoC Supportive Housing grant of \$123,933.
3. Consider releasing a Request for Proposals (RFP) that allows for expanding an existing CoC-funded project or new project with dedicated units for persons who are chronically homeless.

CoC Preliminary Project Ranking for FY17 CoC NOFA

Annual Renewal Demand (ARD) for 2016	\$2,072,803		Tier 1= 94% \$1,948,435	Tier 2= \$124,368	PSH Bonus= ?			
Planning Funds	\$101,937				CH = Chronically Homeless		HF =Housing First	
Grantee Name	Project Name	Project Type	Grant Amount	# Beds / Served	Population Served	HF?	CH ?	Project Location
Tier 1								
Many Mansions	Casa de Paz	PSH	\$62,747	16	chronically homeless singles	yes	yes	Simi Valley
Many Mansions	Richmond Terrace	PSH	\$64,765	13	chronically homeless	Yes	yes	T.O.
County of Ventura Human Services Agency	Rapid Re-Housing	RRH	\$81,829	48	families	Yes	no	County-wide
County of Ventura-Human Services Agency	Choices Permanent Supportive Housing	PSH	\$334,563	25	chronically homeless	Yes	Yes	Countywide
Many Mansions	Esseff Village	PSH	\$40,760	15	chronically homeless	yes	yes	T.O.
Turning Point Foundation	Wooley House I Permanent Housing	PSH	\$37,916	7	chronically homeless	Yes	yes	Oxnard
Turning Point Foundation	Wooley House II PSH	PSH	\$32,938	8	chronic homeless singles	Yes	yes	Oxnard
County of Ventura Human Services Agency	HMIS Project	HMIS	\$90,778	N/A	N/A	N/A	N/A	County-wide
Turning Point Foundation	Stephenson Place Permanent Housing	PSH	\$28,522	9	chronic homeless singles	Yes	yes	Ventura
County of Ventura Human Services Agency	HMIS for Pathways to Home	HMIS	\$150,000	N/A	N/A	N/A	N/A	County-wide
St. Vincent de Paul-Ventura County	Rapid ReHousing	RRH	\$39,306	12	families	Yes	No	County-wide
Many Mansions	Peppertree Apartments	PSH	\$62,918	11	chronic homeless singles and families	yes	yes	Simi Valley
Turning Point Foundation	Our Place Safe Haven	SH	\$168,977	10	Chronically Homeless	Yes	yes	Ventura
Many Mansions	D Street Apartments	PSH	\$20,574	5	TAY Chronically Homeless	yes	yes (3)	Oxnard
County of Ventura County Executive Office	Community Action -VC PSH	PSH	\$125,813	8	chronically homeless	yes	yes	Ventura/Oxnard
Turning Point Foundation	Rapid Re-Housing FY15 (new project)	RRH	\$131,104	48	singles	Yes	Yes	Countywide
Lutheran Social Services	It's a New Day RRH Project	RRH	\$169,895.00	25	families/singles	Yes	Yes	East County
Ventura County Behavioral Health	Santa Paula PSH	PSH	\$28,736	3	chronically homeless	Yes	Yes	Santa Paula
Hsg Authority of the City of San Buenaventura	Shelter Plus Care	PSH	\$123,933	13	chronically homeless	Yes	yes	Countywide
Ventura County Behavioral Health	East County / Oxnard Shelter Plus Care	PSH	\$276,729	22	chronically homeless	yes	yes	Countywide
Tier 2								
			\$124,368					
Planning Grant								
County of Ventura Executive Office		N/A		N/A	N/A	N/A		countywide



July 21, 2017

CoC Governance Board

SUBJECT: Direction to Staff to Pursue Amendments to the Governance Charter for Board Terms and Appointments and Affirm or Revise the Board Member Roster and/or Terms

BACKGROUND: The Continuum of Care's Governance Charter outlines, among other things, the CoC Board's responsibilities, terms, and procedures for filling vacancies and recruiting new members. As the CoC Alliance and this Board's leadership responsibilities continue to expand, and as HUD's track record for release of the Notice of Funding Availability (NOFA) for CoC funding is more predictable, staff is recommending that the Governance Charter be amended to improve continuity and to facilitate high-level appointments to the CoC Board.

As currently drafted, CoC Board terms expire in June, with half of the Board fulfilling their two-year commitment. With HUD's anticipated release of the NOFA in summer or fall each year, installing new Board members leaves them without the benefit of background knowledge essential to formulating informed funding decisions. It is therefore recommended that Board member terms be slated to expire on a calendar rather than fiscal year end so that new members gain important information throughout the year preceding the NOFA release. The current roster with expiring terms is included in the attached document. If there are Board members who, due to time constraints or other reasons, wish to finish their terms off-schedule (i.e. in January 2018 instead of 2019), the roster can be adjusted at this time to ensure timely recruitment to fill any vacancies.

Furthermore, language in the current charter defining the roles and responsibilities for filling vacancies on the CoC Board is not well defined. It is important that the CoC Alliance – with broad representation across the spectrum of housing and service providers, advocates, and public members – maintain a key role to ensure that the CoC Board represents the breadth of interests within the community while satisfying HUD's membership criteria. It is also important that members of the CoC Board possess the influence and vision to promote the organization's mission. Consequently, it is suggested that annual Board member solicitation be initiated from the CoC Board through an open invitation. The Alliance's nominating committee would vet prospective applicants and forward names to the CoC Board for consideration so that positions are filled by January each year. The Alliance would thereafter ratify all appointments at their Annual meeting conducted at the first meeting in the calendar year.

RECOMMENDATIONS:

1. Review the current Board member roster and accept or revise as desired:
2. Review preliminary suggested changes (relevant portions with suggested changes attached), amend as appropriate and direct staff to revise as necessary and present amendments to the CoC Alliance for approval and adoption.

Attachment 1: Board Roster and Terms

Attachment 2: Suggested Revisions to CoC Governance Charter

CoC Board
Approved by the COC on January 16, 2014
Updated July 2017

Background:

HUD requires two characteristics for all CoC board compositions.

- (1) The Board must be representative of the subpopulations of homeless persons that exist within the geographic area, and include a homeless or formerly homeless person.
 - (2) No board member may participate or influence discussions or decisions concerning the award of a grant or other financial benefits for an organization that the member represents.
- Continuums have two (2) years from the effective date of the CoC Interim Rule (August 30, 2012) to establish a board that meets the criteria established in Subpart B of the Rule.

HUD is considering four additional characteristics:

Boards must have a chair or co-chairs; be composed of an uneven number, serving staggered terms; include members from the public and private sectors; and include an ESG recipient.

CoC Board Membership			Contact Information	Term Expiration	Advocate	Affordable Housing Developer	Business	Faith Based Org.	Government	Hospitals	Law Enforcement	Mental Health	Non Profit Homeless Assist. Provider	Veterans	Homeless /Formerly Homeless	Public Housing Authority	School Districts
Last Name	First Name	Organization			Check what subpopulation(s) the nominee would represent. A nominee can represent more than one subpop												
Briggs	Carolyn	Community Advocate	briggscondra@yahoo.com	2018	x												
Barwick	Sommer	City of Simi Valley	sbarwick@simivalley.org	2019					x								
Clerici	Kevin	Downtown Ventura Partners	kevin@downtownventura.org	2018			x										
Englund	Susan	VCHHC/United Way	Susan.Englund@vcunitedway.org	2019									x				
Hernandez	Martin	City of Santa Paula/ County BOS	pcnova54@gmail.com	2018					x					x			
Dyer	Dawn	Advocate/ Housing Specialist	dawn@dysheehan.com	2019													
Marshall	Pam	Self/formerly homeless	poicat@verizon.net	2018	x			x							x		
Powers	Drew	City of Thousand Oaks	apowers@toaks.org	2019					x								
Powers	Mike	County Executive Officer	michael.powers@ventura.org	N/A					x								
Nigh	Mike	Area Housing Authority of VC	mnigh@ahacv.org	2019		x										x	
Ramirez	Carmen	Mayor Pro Tem Oxnard	carmen4oxnard@gmail.com	2018					x								
Taigman	Mike	American Medical Response (AMR)	mike.taigman@amr.net	2019						x							
Wharfield	Nancy	Gold Coast Health Plan	nwharfield@goldchp.org	2018						x							

Relevant sections of CoC Alliance Governance Charter

6.03. BOARD RESPONSIBILITIES

The Board has authority not retained by the membership in the Charter including the following:

- F. Select Governance Board Members annually and fill vacancies; subject to the Governance Board composition, member selection, membership ratification and related requirements set forth in Sections 6.04 through 6.07 below.

6.04. BOARD COMPOSITION

- A. The Alliance Board shall have a minimum of seven (7) and maximum of thirteen (13) Members.
- B. Members must be able to represent an array of community sectors, special needs populations, and geographic areas throughout the region.
- C. Sectors include:

Advocates
Affordable Housing Developers
Businesses
Faith-based Organizations
Governments
Homeless/Formerly Homeless
Hospitals (Public or Private)
Law Enforcement
Mental Health Agencies (including substance abuse)
Nonprofit Homeless Assistance Providers
Organizations that serve Veterans
Public Housing Authorities
Organizations that serve unaccompanied youth
Social Service Providers
Universities (public or Private)
Victim Service Providers

6.05. PROCESS FOR BOARD SELECTION

- A. Nominations ~~of for~~ Governance Board Members will be solicited through open invitation (social media, press releases, direct invitation by Alliance or Board members) and accepted from-by the full Alliance Membership at their Fall meeting;
- B. The Nominating Committee will reach out to prospective candidates to confirm willingness to serve and verify qualifications. The Nominating Committee members may not nominate themselves and shall not be eligible to be nominated;
- C. ~~Results of nominations are reviewed by t~~The Nominating Committee will review nominations to ensure that adequate representation is available for each of the required constituencies (community sectors, subpopulations, geography) and forward said nominations to the Board for their consideration and approval;

Relevant sections of CoC Alliance Governance Charter

- D. The Board will select nominees during the last meeting of the calendar year ~~annually~~ based on recommendations of the Nominating Committee and fill vacancies as needed;
- E. The full Alliance voting membership shall be asked to ratify the slate of new Board Members in its entirety at the ir annual meeting, held the first meeting of the calendar year;
- F. Board composition is reviewed annually;
- G. Members of the Board serve as liaisons to other community stakeholders;
- H. Election of the Board Members ~~should~~shall be staggered to ensure continuity; half will be up for election each year;
- I. Regular attendance and participation in Board activities is required. Members of the Governance Board must actively participate in two (2) of the most recent four (4) meetings in order to remain in good standing. Members failing to meet the attendance and participation standard shall be subject to removal and replacement unless absences are excused.

6.07. BOARD ELECTIONS AND TERMS OF OFFICE

- A. As provided for in Section 6.05.E, Board Membership is determined annually by election by a majority vote of the existing Board Membership and is ratified by the full Alliance voting Membership at its annual meeting.
- B. The term of the Governance Board shall be July-January 1 through June 30~~December 31~~.
- C. Except for the initial Governance Board, Members will serve two-year terms subject to re-election with one-half of the seats subject to election each year.
- D. There is an established 10-year term limit for all Board Members.
- E. In the event of a vacancy, the Governing Board may appoint such qualified person(s) necessary to fill the vacancy. The person(s) appointed shall serve the unexpired term of the previous Board Member, and is subject to re-election by the Board and ratification by the full Alliance voting membership.

6.14 BOARD LEADERSHIP

At their July-January meeting each year, the Board will select a Chair, to preside over the meeting and Vice-Chair to conduct meetings in the absence of the Board Chairperson. The Vice-Chair will preside over the meeting and officiate business in circumstances where the conduct of the Chair has been formally challenged, or in instances when the Chair must recuse him/herself. Elected officers will serve a maximum of three (3), one-year terms.

July 21, 2017

CoC Governance Board

SUBJECT: Receive and file a report on the prosecution of homelessness in Ventura County.

BACKGROUND: In recent years there has been much discussion on criminalization of homelessness including legal challenges. Across the United States there has been the proliferation of local measures to criminalize “acts of living” laws that prohibit sleeping, eating, sitting or panhandling in public spaces. Local officials have turned to the enforcement of these policies to promote a zero-tolerance approach to street homelessness and to temporarily reduce the visibility of homelessness in the community. The United States Department of Housing and Urban Development (HUD) has focused on the intersection between homeless services and the criminal justice system. In recent years HUD has asked communities to respond to questions about how Continuums of Care are addressing or preventing criminalization of homelessness.

In Ventura County, public safety agencies are partners within the homeless services community. Partners from local police departments, fire departments, probation agency, jails, district attorney and public defender are part of discussions to collaborate on solutions to address homelessness. Police officers frequently express their frustration at the lack of shelter options and alternative placements to help homeless people avoid violating local ordinances by sleeping in public, etc.

To better understand how and if Ventura County is criminalizing homelessness, staff collected reports from countywide public safety data.

DISCUSSION: A report was pulled from the Ventura County Integrated Justice System (VCIJS) for the calendar year of 2016 that included search of all Penal Codes, State Parks and municipal codes throughout the county for charges associated with “acts of living”. Examples include: unlawful camping, urinate/defecate in public, camping without permit, RV as a permanent dwelling, sleeping in a vehicle.

In 2016, there were 1084 cases of individuals experiencing homelessness citing with violation of one of these codes. Of those 1084 cases:

890	Public Intoxication/Drinking in Public/Open Container (59 individuals charged 3 or more times in the year)
147	Unauthorized Lodging/Camping charges
39	Trespassing
2	Urinating in Public
6	Unlawful Shopping Cart activity