



VC HMIS/CES Steering Committee- Quarterly Meeting
February 27, 2019 / 9:30am-11:00am
Human Services Agency-855 Partridge Drive, Ventura
Oak Meeting Room (2nd Floor)

Attendees: Espy Gonzalez (RAIN), Terrie Soto (RAIN), Felicia Skaggs (VCBH RISE), Jennifer Harkey (VCCoC), Melissa Perezchica-Ramirez (Homeless Program), Heidi Marine (Many Mansions), Rosie Walker (HSA HMIS), Tisha Maeda (HSA HMIS), Alicia Morales (HSA HMIS), Kelly Brown (211), Marissa Mach (HSA HMIS), Monica Ruiz (HSA HMIS)

Items	Notes	Action Items
Welcome/ Introductions Marissa Mach/All	Marissa welcomed Steering Committee Members	
Review of 7/18/2018 Steering Committee Notes All	Notes reviewed and approved <ul style="list-style-type: none"> • Reviewed increase for HMIS license from \$250 to \$300 as of October 2019 	
Adult Protective Services, Program Overview/Mandated Reporting Marcy Snider, APS Program Manager	Marcy provided training on APS <ul style="list-style-type: none"> • Distributed APS folders • Marcy can do presentations at Partners offices • APS has a SW that answers phone calls 8-5 Mon-Fri • Homesafe Grant <ul style="list-style-type: none"> ○ Funding investing a protective issue, imminent danger of losing home (eviction) ○ Protective issues 	
VC HMIS/CES Updates (Training)		

<p>VC HMIS Team</p> <p>211</p> <p>HMIS Training</p>	<ul style="list-style-type: none"> • Major onboarding occurred in the month of December and January for the Shelter <ul style="list-style-type: none"> ○ Dynamic Process ○ Referral process is being reviewed ○ Walk-ins ○ 110 Capacity ○ Only 1 referral is needed per client for shelter's season ○ Shelter Published ad, stating that referrals were going to be done by 211. 211 was not aware – Received over 100 calls the day that the shelter opened <p>Questions:</p> <ul style="list-style-type: none"> - Declined referrals <ul style="list-style-type: none"> - Can they be re-opened? - How does waiting list work? - How do you define how long a person can stay? - How do you know if there is Room? <ul style="list-style-type: none"> • HMIS started doing Quarterly training when HSA took over in 2012 <ul style="list-style-type: none"> ○ There has been an increase in individual HMIS onboarding and in-between training 	<ul style="list-style-type: none"> • Jennifer will speak to Tara C. to follow up on how to address communication • Marissa to send invitation to 211 to attend shelter meeting • HMIS team to follow up with City of Oxnard Staff • HMIS to provide training calendar to CoC to be published in website
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	<ul style="list-style-type: none">○ Training will occur monthly to meet the providers needs and support HMIS users○ Monthly email will be sent to users that need to comply with annual mandated training○ HMIS training calendar will be published to allow HMIS users to register to specialized classes● Number of HMIS licenses have doubled since 2017 to 2019<ul style="list-style-type: none">○ HMIS is currently supporting 120 users● AAA is onboarding during the month of February<ul style="list-style-type: none">○ 6 users will onboard○ In the process of obtaining grant○ Want to target Aged population○ AAA will volunteer it's data to HMIS○ Will complete referrals for Homeshare (helps link individuals (seekers), provides	<ul style="list-style-type: none">● ROI will be updated to reflect AAA addition to HMIS
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<p>CES</p>	<p>background, to aged community)</p> <ul style="list-style-type: none"> • State funds are offering grants that now impact CES <ul style="list-style-type: none"> ○ Upcoming PH grant and Veteran grant ○ More information to come in 30-60 days ○ APS is coming to CES/HMIS 	
<p>VC HMIS Security and Confidentiality Review</p> <p>Marissa Mach</p>	<ul style="list-style-type: none"> • License use is only for person assigned, there is no sharing due to security 	
<p>VC CoC Sub-Committee Stakeholder Feedback</p> <p>Jennifer Harkey, VC CoC</p>	<ul style="list-style-type: none"> • Housing Service Committee was dissolved, looking for a way to restructure it • Survey has been sent to whole alliance for input • Increase affordable housing • Understanding of CES • Federal requirement from HUD- need marketing, do outreach • There are currently 4 sub-committees <ol style="list-style-type: none"> 1. Data, Performance & Evaluation Committee 2. Housing and Services Committee 3. HMIS Steering Committee 4. Public Information and Outreach Committee • In addition to this sub-committees, the CoC has created workgroups 	

	<p>focused on Veteran and Youth Homelessness</p> <ul style="list-style-type: none"> • Scope of work would change, to learn where the gaps are with resources • Should it be a combination of the overview committee? • What would be a better avenue? To obtain buy-in • It is the HMIS Steering Committees recommendation to merge the CES meeting with the HMIS steering committee meeting • Make presentation to CoC Board <ul style="list-style-type: none"> ○ What are the goals? ○ What do we want to accomplish? ○ Presentation will be in April • Create a Committee Chair meeting to share universal information 	<ul style="list-style-type: none"> • Marissa to add 30 min. to this meeting with agreement from Steering Committee • Marissa will get information from HMIS Committee and send to the rest of the Committee • Marissa will create an agenda and send it to Jen and Tara for review
<p>VC CoC Alliance: Sub-Committee Review/VC HMIS/CES Review and Evaluation</p> <p>Marissa Mach/Jennifer Harkey</p>	<ul style="list-style-type: none"> • Board presentation on 01/09 <ul style="list-style-type: none"> ○ Packet provided to board by CoC is in the Board's minutes • Closed door session • Board wants to hear from HMIS team quarterly with statistics • 	<ul style="list-style-type: none"> • Same template should be used consistently
<p>SB 54/California Value Act Information</p> <p>Marissa Mach</p>	<ul style="list-style-type: none"> • Marissa distributed handouts to Steering Committee members is regards to SB 54 Bill 	<ul style="list-style-type: none"> • Jen will talk to Tara to share handouts and information about Senate Bill at an Alliance meeting
<p>Membership Roundtable</p>	<p>Questions/Shares</p>	

ALL	<ul style="list-style-type: none">• Homeless Program is still providing assistance to Thomas Fire survivors<ul style="list-style-type: none">○ Clients might not qualify to program, due to resources○ HS still assess how we can assist clients○ Still accepting referrals	
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